

City of Winsted
City Council Work Session
Lewis Room
Wednesday, January 2, 2013
5:00 p.m.

Present: Mayor Steve Stotko
Council Member Tom Ollig
Council Member Bonnie Quast
Council Member George Schulenberg

Staff Present: Brad Martens, City Administrator
Raquel Kirchoff, Administrative Assistant

I. Call to Order

Mayor Stotko called the meeting to order at 5:00 p.m.

II. Commercial Operator Fees – Winsted Municipal Airport

Mr. Martens stated that at the December 18, 2012 City Council meeting, staff presented a Resolution for the Council to review that would set the fees for operating a commercial business at the Winsted Municipal Airport. At that meeting, the item was tabled. Before bringing the Resolution back to the City Council for approval, Martens requested that the City Council review the proposed fees.

The City Council discussed the proposed fees, the possibility of a wear and tear fee, and also discussed the proposed Commercial Operation Agreement to be approved with Mr. Joe Johnson, Westside Skydivers.

The City Council directed Mr. Martens to add a minimum fee for operators of \$200 to the current draft Resolution.

III. Recycling Services

Mr. Martens stated that it has been requested that the City Council discuss the existing residential recycling services provided to Winsted due to the City of Glencoe recently choosing single sort recycling from Waste Management as their provider. Currently, the City of Winsted's recycling is facilitated by McLeod County and provided by West Central Sanitation.

The City Council discussed the recycling services and directed Mr. Martens to speak with the McLeod County Administrator to let him know that Winsted is interested in single sort recycling and possibly researching this option in the future to see if it can be implemented for the year 2014.

Mayor Stotko stated that a person had asked about the hours of when the current recycling service provider is able to operate. This person thought that they may be operating earlier than they are allowed to. Mr. Martens stated that he would review the current Recycling Services agreement.

IV. Other

a) Coverage During Staff Absences

Mr. Martens gave an update on how the staff will cover the duties of the City Clerk-Treasurer, Deb Boelter, while she is on medical leave.

Mr. Martens stated that he will be on vacation during the dates of January 7 – 11, 2013.

b) Oaths of Office

Mr. Martens stated that the Oaths of Office would be conducted at tonight's City Council Meeting.

c) Cleaning Contract

Mayor Stotko asked if anyone was cleaning City buildings after the resignation of the last cleaner. Mr. Martens stated that Mary Quast is cleaning on a temporary basis, and that a contract will be prepared with Ms. Quast for approval at a future City Council meeting.

V. Adjourn

Council Member Quast motioned to adjourn the meeting. Council Member Schulenberg seconded the motion. Motion carried 4-0.

The meeting was adjourned at 5:30 p.m.

Steve Stotko
Steve Stotko
Mayor
City of Winsted

ATTEST:

Raquel Kirchoff
Raquel Kirchoff
Administrative Assistant
City of Winsted