



**CITY COUNCIL – MEETING AGENDA**  
**January 19, 2016 – 6:00 PM**  
**City Council Chambers – Winsted City Hall**

*Mission Statement*

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance**

**2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

**a) Minutes – City Council – Work Session – May 19, 2015**

**b) Minutes – City Council – Meeting – May 19, 2015**

**c) Minutes – City Council – Special Meeting - December 8, 2015**

**d) Minutes – City Council – Special Work Session – December 8, 2015**

**e) Minutes – City Council – Work Session – December 15, 2015**

**f) Minutes – City Council – Meeting – December 15, 2015**

**g) Pay Equity Implementation Report**

Approve the Pay Equity Implementation Report for the City of Winsted to be submitted to the State of Minnesota.

**h) Resignation – Ms. Brenda Conzet – Part Time Police Officer\***

Accept the resignation of employment by Ms. Brenda Conzet as a Part Time Police Officer, effective January 1, 2016.

**i) Special City Council Meeting – Thursday, January 21, 2016\***

Notify that a Special City Council Meeting has been scheduled on Thursday, January 21, 2016 at 5:00 p.m. to interview candidates and appoint a City Council Member to fill a vacant City Council Member position with a term that expires on December 31, 2016.

**j) City Council Quorum – Thursday, January 28, 2016\***

Notify that there will be a quorum of the Winsted City Council in attendance in the Vollmer Room at Winsted City Hall, 201 – 1<sup>st</sup> Street North, on Thursday, January 28, 2016 from approximately 8:00 a.m. to 4:00 p.m. for a City Goal Setting Session.

**k) City Council Work Session – Tuesday, February 2, 2016\***

Reschedule the City Council Work Session to begin at 4:00 p.m. on Tuesday, February 2, 2016.

**l) Resolution R-16-01- Winsted Volunteer Fire Department Relief Association – Gambling Contribution**

Adopt Resolution R-16-01 to accept a contribution from gambling proceeds from the Winsted Volunteer Fire Department Relief Association in the amount of \$25,000 to be dedicated toward the Winsted Volunteer Fire Department’s Capital Improvement Plan.

**m) Resolution R-16-02 - Winsted Volunteer Fire Department Relief Association – Gambling Contribution**

Adopt Resolution R-16-02 to accept contributions from Mr. John and Ms. Marlene George, CR Electric Incorporated, and Mr. Kenneth and Ms. Susan Thurk to be dedicated toward the Winsted Volunteer Fire Department’s Capital Improvement Plan.

**n) Resolution R-16-03– Holy Trinity – Winstock Country Music Festival Liquor License**

Adopt Resolution R-16-03 to approve a one (1) to four (4) day Temporary On-Sale Liquor License for Holy Trinity’s Winstock Country Music Festival for June 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup>, 2016.

**o) Resolution R-16-04 - Holy Trinity – Winstock Country Music Festival Gambling Application**

Adopt Resolution R-16-04 to approve an application to conduct off-site gambling (pull-tabs) at Holy Trinity’s Winstock Country Music Festival for June 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup>, 2016.

**p) Temporary On-Sale Liquor License – Holy Trinity Spring Dinner Auction**

Approve a one (1) to four (4) day temporary On-Sale Liquor License for Holy Trinity’s Spring Dinner Auction on April 9, 2016 at the Holy Trinity School Gym.

**q) Gambling Permit – Crow River Chapter 108 Ducks Unlimited**

Approve a gambling permit for Crow River Chapter 108 Ducks Unlimited, with no waiting period, to hold a raffle at The Blue Note Ballroom on April 11, 2016.

**r) 2015 Audit**

Authorize the audit of the City of Winsted's financial statements for the year ending December 31, 2015 by Conway, Deuth and Schmiesing in an approximate amount of \$28,750.

**s) Engagement Letter for General Accounting Standards Board (GASB) 67/68 Actuarial Services**

Approve an Engagement Letter for GASB 67/68 Actuarial Services for the Winsted Volunteer Fire Department Relief Association from Van Iwaarden.

**t) Security Bank & Trust Company – Pledged Securities**

Approve the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of December, 2015.

**u) December, 2015 Building Permit Report**

**v) Claims**

Approve the claims list for January 19, 2016.

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) Ordinance O-16-02 – Zoning Ordinance Amendment**

Consider a motion to adopt Ordinance O-16-02 amending certain portions of Section 1, Chapter 15 of the Municipal Code of the City of Winsted concerning regulations of accessory buildings, structures and uses.

**6) ORGANIZATION REPORT**

**a) Holy Trinity School**

**7) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**8) ANNOUNCEMENTS**

**9) ADJOURN**

\* Denotes no supporting information included in the packet.

**Winsted City Hall**

201 - 1<sup>st</sup> St. N.

Winsted, MN 55395

320-485-2366

[www.winsted.mn.us](http://www.winsted.mn.us)