



**CITY COUNCIL – MEETING AGENDA
February 2, 2016 – 6:00 PM
City Council Chambers – Winsted City Hall**

Mission Statement

“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”

1) MAYOR CALL THE MEETING TO ORDER

- a) Pledge of Allegiance
- b) Special Presentation

Swearing In Of Appointed Official

- a) Ms. Patricia Fitzgerald, Council Member

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

- a) Minutes – City Council – Special Meeting – January 21, 2016
- b) Deputy City Clerk Position – Ms. Raquel Kirchoff *

Appoint Ms. Raquel Kirchoff to the position of Deputy City Clerk for the City of Winsted at a Step 6 pay rate on the 2016 Compensation Plan effective for the payroll period beginning February 6, 2016.

- c) Performance Review – City Administrator *

Schedule a Special Closed City Council Meeting for Tuesday, February 16, 2016 at 4:00 p.m. in the Lewis Room at Winsted City Hall to conduct the six (6) month Performance Review for Daniel Tienter, City Administrator.

- d) Resolution R-16-06 – Corporate Authorization Resolution – Security Bank & Trust Company

Adopt Resolution R-16-06, a Corporate Authorization Resolution, between the City of Winsted and the Security Bank & Trust Company for the City of Winsted's Operating Account.

e) Resolution R-16-07 – Liquidation of Outdated Police Department Equipment

Adopt Resolution R-16-07 authorizing the liquidation of outdated Winsted Police Department equipment.

f) Resolution R-16-08 – Minnesota Court Data Services Agreement

Adopt Resolution R-16-08 authorizing the City Administrator to execute the Master Subscriber Agreement for Minnesota Court Data Services for Government Agencies.

g) Farm Lease Agreement – Otto Farm Operations, Incorporated

Execute a Farm Lease Agreement with Otto Farm Operations, Incorporated to allow for the removal of grass and/or hay from land referred to as the Industrial Park expansion.

h) City Hall Storage Room Equipment

Authorize the City Administrator to enter into an agreement with Century Fence Company for up to \$3,600 to install a steel fence partition in the City Hall Storage Room.

i) Claims

Approve the claims list for February 2, 2016.

3) PUBLIC HEARINGS

4) OLD BUSINESS

5) NEW BUSINESS

a) Police Department Squad Vehicle

Consider a motion to authorize the City Administrator to purchase a 2016 Ford Interceptor Sport Utility Vehicle (SUV) and equipment in an amount not to exceed \$52,000 for the Winsted Police Department.

6) ORGANIZATION REPORT

a) City Engineer

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic

that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) ANNOUNCEMENTS

9) ADJOURN

*** Denotes no supporting information included in the packet.**

Winsted City Hall

201 - 1st St. N.

Winsted, MN 55395

320-485-2366

www.winsted.mn.us