

City of Winsted
City Council Meeting
City Hall Council Chambers
Tuesday, March 20, 2018
6:00 p.m.

Present: Mayor Steve Stotko
Council Member Patty Fitzgerald
Council Member Mike Henrich
Council Member Tom Ollig
Council Member George Schulenberg

Staff Present: Mr. Daniel Tienter, City Administrator
Mr. Anthony Hammes, Assistant to the City Administrator
Mr. Justin Heldt, Winsted Police Department Chief
Mr. Jim Lammers, Winsted Police Officer

Also Present:

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

2) Consent Agenda

Mayor Stotko read the Consent Agenda.

a) Approval of Minutes

Approved the minutes of the following:

- City Council Work Session – February 6, 2018
- Planning Commission Meeting – February 12, 2018

b) Land Lease Agreement – Dale and Elizabeth Barfknecht

Authorize the City Administrator to execute a land lease with Dale and Elizabeth Barfknecht to farm approximately six (6) acres of land adjacent to the Wastewater Treatment Facility in the amount of \$1,200.00 and expiring December 31, 2018.

c) Resolution R-18-12 – Resolution of Gratitude

Adopt Resolution R-18-12, a resolution of gratitude and appreciation to the City of Eagan and the Eagan Fire Department.

d) Crazi K Walk and Run – Crazi Coffee and Edibles*

Authorize Crazi Coffee to sponsor a Walk and Run event on City streets and property on Saturday, April 7, 2018, on a route approved by the Winsted Police Chief.

e) All-Terrain Vehicles (ATV) – Crazi Coffee and Edibles*

Approve the operation of All-Terrain Vehicles (ATVs) on City streets and property on Saturday, April 7, 2018 in conjunction with the Crazi K Walk and Run event.

f) Road Closure Request – Winsted Lake Promenade*

Authorize the Winsted Police Chief to close the Winsted Lake Promenade on Saturday, April 7, 2018 from 8:00 a.m. to 4:00 p.m. for the Crazi K Walk and Run event.

g) Resignation – Winsted Volunteer Fire Department*

Accept the voluntary resignation of Mr. Tyler Nelson from the position of Volunteer Firefighter with the Winsted Fire Department, effective February 28, 2018.

h) Security Bank & Trust Company – Pledged Securities

Approve the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of February, 2018.

i) Building Permit Report – February, 2018

Approve the Building Permit Report for the month of February, 2018.

j) Financial Report – January, 2018

Approve the financial report for the month of January, 2018.

k) Claims

Approve the claims list for March 20, 2018.

Council Member Schulenberg motioned to adopt the Consent Agenda as presented. Council Member Ollig seconded the motion. Motion carried 5-0. Council Member Ollig abstained from voting on Item h.

3) New Business

a) Police Department Vehicle Purchase – 2018 Ford Interceptor Sport Utility Vehicle (SUV)

Mr. Daniel Tienter, City Administrator stated that before 2009, the Police Department maintained two (2) vehicles, which were replaced on a four (4) year rotation, or 100,000 miles.

Mr. Tienter stated that a fleet of three (3) vehicles allows the Police Department to regularly ensure that two (2) vehicles would be available for any event requiring two (2) or more police officers; and on-call police officers could maintain a vehicle at their personal residence to improve response times. Per this rationale and replacement schedule, City staff recommend replacing the 2013 Ford Interceptor Sport Utility Vehicle (SUV) with a 2018 Ford Interceptor SUV.

Mr. Tienter state that City staff contacted a representative of Ford of Hibbing, which maintains the contract for emergency service vehicles. City staff also requested a same or similar set-up to the other Department vehicles for cross-training and safety purposes.

Mr. Tienter stated that based on the State of Minnesota Cooperative Purchasing Venture and particular requests, City staff estimates the cost of the 2018 Ford Interceptor SUV at approximately \$32,242. He stated that the price does include a yet-to-be determined auction or trade-in value for the current vehicle, which was estimated by Ford of Hibbing sight unseen at \$5,000 to \$5,500.

Mr. Tienter stated that the City does plan on utilizing most of the equipment from the 2013 Ford SUV, however additional equipment will need to be purchased at approximately \$16,770.

Council Member Henrich motioned to authorize the City Administrator to purchase a 2018 Ford Interceptor SUV and corresponding vehicle equipment in an amount not to exceed \$52,000.00; and either auction or trade-in the 2013 Ford SUV. Council Member Schulenberg seconded the motion. Motion carried 5-0.

4) Organization Report

a) Winsted Area Chamber of Commerce

Mr. Jeff Campbell, Winsted Area Chamber of Commerce President, reported on the following:

- Reviewed a schedule of events that are held throughout the year, such as:
 - January – Annual Banquet
 - Spring – Women’s Expo
 - Public Easter Egg Hunt
 - Summer Festival
 - Brat Busters
 - Public Trick-Or-Treating
 - Winter Festival
- Reviewed other activities that the Winsted Area Chamber of Commerce is involved with.
- New Board Members, yet to be announced.

Council Member Ollig stated that the Winsted Area Chamber of Commerce is extremely active for a community the size of Winsted and thanked Mr. Campbell and the Chamber for the positive impact that they have on the city.

5) City Administrator Update and Announcements

Mr. Tienter stated that the Winsted Brush Site will open Saturday, April 14, 2018 pending weather. The hours of operation are Wednesdays 4:00 p.m. to sunset and Saturdays 9:00 a.m. to 1:00 p.m.

Mr. Tienter stated that there is a vacancy for a resident commission member on the Airport Commission.

Mr. Ollig commented that according to the February Police Report, it appears that the Winsted Police Department has seen an increase in activity level. Mr. Justin Heldt, Police Chief stated that the past few months have been fairly busy. He stated that people being inside more, due to colder weather, may be a factor in the increase in activity.

6) Adjournment

Council Member Henrich motioned to adjourn the meeting. Council Member Fitzgerald seconded the motion. Motion carried 5-0.

The meeting was adjourned at 6:45 p.m.

Steve Stotko
Mayor
City of Winsted

ATTEST:

Anthony Hammes
Assistant to the City Administrator
City of Winsted