



CITY COUNCIL – MEETING AGENDA
Tuesday, April 1, 2014
City Council Chambers – Winsted City Hall

Mission Statement

“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”

1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Minutes – City Council – Work Session – March 18, 2014

b) Minutes – City Council – Regular Meeting – March 18, 2014

c) Downtown Vibrancy Commission Minutes – February 11, 2014

Accept the minutes of the February 11, 2014 Downtown Vibrancy Commission Meeting.

d) Walk of Hope - St. Mary’s Care Center*

Approve the designated route for the St. Mary’s Care Center’s Walk of Hope, for Wednesday, May 14, 2014 starting at 6:30 p.m. as submitted to the Winsted Police Department.

e) Resolution R-14-10 - Donation – TDS Telecom

Adopt Resolution R-14-10 to accept a \$175.00 donation from TDS Telecom to be dedicated to the Winsted Police Department for the 2014 Bike Rodeo.

f) City Hall Closed – April 18, 2014*

Authorize the closing of City Hall on Friday, April 18, 2014 at 12:00 noon.

g) Appointment – Winsted Fire Department

Appoint Mr. Jake Hertzog to the position of Volunteer Firefighter with the Winsted Fire Department contingent upon passing a criminal background check and a drug and alcohol test.

h) 2013 Audit

Authorize the audit of the City of Winsted’s financial statements for the year ending December 31, 2013 by Conway, Deuth and Schmiesing in an amount of \$29,750.

i) Claims*

Approve the claims list for April 1, 2014.

3) PUBLIC HEARINGS

a) Ordinance O-14-02 – Continuation of the Social Host Ordinance Public Hearing

Consider a motion to adopt Ordinance O-14-02, an ordinance amending Chapter Twelve (12) of the Municipal Code of the City of Winsted concerning the prohibition and penalties for a person hosting an event or gathering where alcohol is consumed by persons under twenty-one (21) years of age.

4) OLD BUSINESS

5) NEW BUSINESS

a) Contingent Offer of Employment – Winsted Chief of Police

Consider a motion to approve the contingent offer of employment letter to Mr. Justin Heldt for the position of Chief of Police.

b) Data Practices Act Policy

Consider a motion to approve a Data Practices Act Policy for the City of Winsted.

c) Policy and Procedures for Water/Sewer Billing Estimates and Unusually High Meter Readings

Consider a motion to amend the Policy and Procedures for Water/Sewer Billing Estimates and Unusually High Meter Readings to include language regarding water used to avoid freezing water pipes.

6) DEPARTMENT REPORTS

a) Fire Department*

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items

discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) ANNOUNCEMENTS

9) ADJOURN

* Denotes no supporting information included in the packet.

Winsted City Hall

201 - 1st St. N.

Winsted, MN 55395

320-485-2366

www.winsted.mn.us

~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~