



**CITY COUNCIL – MEETING AGENDA**  
**April 2, 2013 – 6:00 PM**  
**City Council Chambers – Winsted City Hall**

Mission Statement

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

**a) Minutes – City Council Work Session – March 19, 2013**

**b) Minutes – City Council – Regular Meeting – March 19, 2013**

**c) Special Closed Meeting – April 8, 2013 – City Administrator Performance Review\***

Schedule a special closed meeting for Monday, April 8, 2013 at 4:00 p.m. to conduct the annual performance review of the City Administrator.

**d) Parade Permit \***

Approve a parade permit for Girl Scout Troop #34045 for a “One Block Walk against Bullying” as approved by the Police Department.

**e) Grant Application – 2013 Emergency Medical Services Drill \***

Authorize staff to apply for grant proceeds to cover costs associated with the 2013 Emergency Medical Services drill.

**f) Vollmer Room Use Policy Amendment**

Adopt the Vollmer Room Use Policy that includes an amendment for the Winsted Public Cemetery Board to use the Vollmer Room.

**g) Flagship Bank of Winsted – Pledged Securities**

Approve the Pledged Securities that Flagship Bank of Winsted has purchased for the City of Winsted for the month of March, 2013.

**h) Claims**

Approve the claims list for April 2, 2013.

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) Membership Request – Coalition of Greater Minnesota Cities**

Consider a motion to approve a request for the City of Winsted to become a member of the Coalition of Greater Minnesota Cities.

**b) Addendum Number One (1) to Work Order Number Two (2) – 2011 Pavement Improvements, Winsted Municipal Airport**

Consider a motion to approve Addendum Number One (1) to Work Order Number Two (2), adjusting fees for engineering services required for 2011 Pavement Improvements to the Winsted Municipal Airport.

**c) Client Agreement and Authorization – Environmental Mosquito Management Program, Clarke Environmental Mosquito Management, Inc.**

Consider a motion to approve a Client Agreement and Authorization for an Environmental Mosquito Management Program with Clarke Environmental Mosquito Management, Inc.

**d) Land Lease – James Hausladen**

Consider a motion to approve a lease with James Hausladen to farm approximately six (6) acres of land adjacent to the Wastewater Treatment Facility for one (1) year for \$1,200.

**e) Resolution R-13-06 – Supporting Legislation Authorizing the Establishment of Municipal Street Improvement Districts**

Consider a motion to adopt Resolution R-13-06 Supporting Legislation Authorizing the Establishment of Municipal Street Improvement Districts.

**f) Resolution R-13-07 – Downtown Vibrancy Commission**

Consider a motion to adopt Resolution R-13-07 establishing a Downtown Vibrancy Commission for the City of Winsted.

**6) DEPARTMENT REPORTS**

**a) Fire Department\***

**7) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items

discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**8) ANNOUNCEMENTS**

**9) ADJOURN**

\* Denotes no supporting information included in the packet.

**Winsted City Hall**

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~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~