



CITY COUNCIL – MEETING AGENDA
April 3, 2018 – 6:00 P.M.
City Council Chambers – Winsted City Hall

Mission Statement

“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”

1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance*

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Approval of Minutes

Approve the minutes of the following:

- Economic Development Authority Meeting – February 22, 2018

b) Employee Assistance Program Agreement – Sand Creek Group

Authorize the City Administrator to enter into an agreement with Sand Creek Group to provide services for the Employee Assistance Program (EAP).

c) Information Technology Service Managed Services Agreement – Computer Integration Technologies (CIT)

Authorize the City Administrator to execute a three (3) year Managed Services Agreement with Computer Integration Technologies (CIT) to provide Information Technology Services for the City of Winsted for a cost not to exceed \$15,000.00 annually.

d) Professional Services Contract Amendment – Bolton and Menk, Incorporated

Approve a revised Work Order No. Five (5), amending the Professional Services Contract between the City of Winsted and Bolton and Menk, Incorporated, to provide design and bid administration services as required for the Runway 9/27 Turf Runway and Lighting project at the Winsted Municipal Airport.

e) Federal Aviation Administration (FAA) FY 2017 Grant Pre-Application Package

Authorize Bolton and Menk, Incorporated, to submit a revised FY 2017 Grant Pre-Application Package to the Federal Aviation Administration (FAA) to request funding for the 2018 Capital Improvement Plan at the Winsted Municipal Airport.

f) McLeod County Aerial Photography Project – Letter of Commitment

Authorize the City Administrator to submit a letter of commitment to McLeod County for the proposed 2018 Aerial Photography Project.

g) Resolution R-18-13 – Winsted Police Department Donation

Adopt Resolution R-18-13, accepting a donation from Millerbernd Manufacturing Company, to be dedicated toward the cost of transportation and event tickets for the Winsted Police Department 2018 Drug Abuse Resistance Education (D.A.R.E.) Program student trip.

h) Resolution R-18-14 – Winsted Holding Activities That Unite People (WHAT UP) Donation

Approve Resolution R-18-14 to accept a donation from St. Mary’s of Winsted Foundation in the amount of \$300 to be donated to the Winsted Holding Activities that Unite People (WHAT UP) organization.

i) Claims

Approve the claims list for April 3, 2018.

3) PUBLIC HEARINGS

4) OLD BUSINESS

5) NEW BUSINESS

a) Water Tower Rehabilitation Project

Consider a motion to award a project bid for an amount not to exceed \$522,900.00 to Slack Painting, to complete the Water Tower Rehabilitation Project in the City of Winsted and authorize the City Administrator to approve any change orders, which cannot exceed five percent (5%) of the initial cost, cumulatively.

6) DEPARTMENT REPORT

a) Police Department*

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) CITY ADMINISTRATOR UPDATE AND ANNOUNCEMENTS*

9) ADJOURN

*** Denotes no supporting information included in the packet.**

Winsted City Hall

201 1st Street North | P.O. Box 126 | Winsted, MN 55395
(320) 485-2366 | www.winsted.mn.us