



CITY COUNCIL – MEETING AGENDA
April 7, 2015 – 6:00 PM
City Council Chambers – Winsted City Hall

Mission Statement

“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”

1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Minutes – City Council – Work Session – March 17, 2015

b) Minutes – City Council – Regular Meeting – March 17, 2015

c) Minutes – Park Commission Meeting – October 13, 2014

Accept the minutes of the October 13, 2014 Park Commission Meeting.

d) Minutes – Planning Commission Meeting – December 8, 2014

Accept the minutes of the December 8, 2014 Planning Commission Meeting.

e) Minutes – Downtown Vibrancy Commission Meeting – January 15, 2015

Accept the minutes of the January 15, 2015 Downtown Vibrancy Commission Meeting.

f) Client Agreement and Authorization – Environmental Mosquito Management Program, Clarke Environmental Mosquito Management, Inc.

Approve a Client Agreement and Authorization for an Environmental Mosquito Management Program with Clarke Environmental Mosquito Management, Incorporated for the year 2015 for \$5,040.00.

g) Planning Commission Appointment – Michael Henrich*

Appoint Michael Henrich as a member of the Winsted Planning Commission.

h) Property Address – 24142 Grass Lake Road*

Approve the address of 24142 Grass Lake Road to be assigned to Property Identification Number (PID) 210030620.

i) Property Address Change – 250 2nd Street South*

Change the property address of Property Identification Number (PID) 210770290 from 250 – 2nd Street South to 210 Lewis Ave West.

j) Leave of Absence – John Schlechter*

Approve a two (2) week leave of absence for John Schlechter to be taken from April, 27 2015 through May 1, 2015 and from October 12, 2015 through October 16, 2015 as scheduled with Dave Meyer, Maintenance Supervisor.

k) People Service Agreement

Approve the annual compensation adjustment to the Wastewater Treatment Facility Operation and Maintenance Agreement.

l) Boiler Maintenance Agreement – Johnson Controls

Approve a three (3) year boiler maintenance agreement with Johnson Controls to take effect on June 1, 2015 and continue until May 31, 2018 for \$2,132.00 annually.

m) Claims

Approve the claims list for April 7, 2015.

3) PUBLIC HEARINGS

4) OLD BUSINESS

5) NEW BUSINESS

a) Environmental Assessment – Winsted Municipal Airport

Consider a motion to authorize Bolton and Menk, Incorporated to complete an Environmental Assessment for the paving of the Winsted Municipal Airport using local funding not to exceed \$5,000.

b) Grass Lake Road and Country Acres Mobile Park Utility Agreements

Consider a motion to approve an Assessment Agreement between the City of Winsted and Mr. Charles and Ms. Heather Remer.

Consider a motion at approve an Easement Agreement between the City of Winsted and Country Acres Mobile Park.

Consider a motion to approve an Assessment Agreement between the City of Winsted and Country Acres Mobile Park.

c) Sewer Line Televising

Consider a motion to approve a quote from Infratech in the amount of \$3,827.84 to televise 5,981 linear feet of sewer lines.

d) Assessment Policy Amendments

Consider a motion to approve amendments to the Winsted Assessment Policy.

Consider a motion to authorize Bolton and Menk, Incorporated to update the Kingsley Street Feasibility Study to reflect amendments to the Assessment Policy.

e) Wastewater Treatment Facility Ponds Decommission

Consider a motion to authorize Bolton and Menk, Incorporated to direct Henning Excavating to complete tasks necessary to decommission the ponds including construction of an access ramp and stockpiling of biosolids.

f) Westside Skydivers, LLC Operation Agreement

Consider the Operation Agreement between the City of Winsted and Westside Skydivers, LLC.

6) DEPARTMENT REPORT

a) City Clerk-Treasurer*

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

9) ANNOUNCEMENTS

10) ADJOURN

* Denotes no supporting information included in the packet.

Winsted City Hall

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