



**CITY COUNCIL – MEETING AGENDA**  
**May 1, 2012 – 6:00 PM**  
**City Council Chambers – Winsted City Hall**

*Mission Statement*

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance**

**b) Poppy Day Proclamation \***

Proclaim Friday, May 11, 2012 as Poppy Day and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on this day.

**c) Years of Service Recognition –Winsted Volunteer Fire Department Members \***

<b>Dale Gatz</b>	<b>25 Years of Service</b>
<b>Jim Condon</b>	<b>21 Years of Service</b>
<b>Chad Engel</b>	<b>15 Years of Service</b>
<b>Tim Kosek</b>	<b>15 Years of Service</b>
<b>Jon Davidson</b>	<b>10 Years of Service</b>
<b>Gerald Heinen</b>	<b>10Years of Service</b>
<b>Michael Thonvold</b>	<b>10 Years of Service</b>
<b>Justin Hertzog</b>	<b>5 Years of Service</b>
<b>Todd Koch</b>	<b>5 Years of Service</b>
<b>Troy Scherping</b>	<b>5 Years of Service</b>
<b>Jamie Stender</b>	<b>5 Years of Service</b>
<b>Brady Tormanen</b>	<b>5 Years of Service</b>
<b>Mitch Wittmer</b>	<b>5 Years of Service</b>

**2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

**a) Minutes – City Council – Work Session – April 17, 2012**

**b) Minutes – City Council – Regular Meeting – April 17, 2012**

**c) Salary Step Increase – Raquel Kirchoff \***

Authorize a salary step increase for Raquel Kirchoff (Administrative Assistant) effective April 19, 2012.

**d) Special City Council Work Session – May 22, 2012\***

Schedule a Special City Council Work Session on Tuesday, May 22, 2012 at 3:00 p.m. to discuss the 2013 Budget.

**e) Claims**

Approve the claims list for May 1, 2012.

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) 2012 Street Crack Filling and Seal Coating**

Accept the quote from Barga Incorporated to crack fill certain streets, excluding Fairlawn Circle, in the City of Winsted; and the cemetery road in the Winsted Public Cemetery for an amount not to exceed \$12,000.

Accept the quote from Pearson Brothers, Incorporated to seal coat certain streets, excluding Fairlawn Circle, in the City of Winsted; and the cemetery road in Winsted Public Cemetery for any amount not to exceed \$56,327.

**6) ORGANIZATION REPORT**

**7) DEPARTMENT REPORT**

**a) Public Works Department \***

**8) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**9) ANNOUNCEMENTS**

**10) ADJOURN**

**\* Denotes no supporting information included in the packet.**

**Winsted City Hall**

201 - 1<sup>st</sup> St. N.

Winsted, MN 55395

320-485-2366

[www.winsted.mn.us](http://www.winsted.mn.us)

~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~