

City of Winsted
City Council Work Session
Lewis Room
Tuesday, May 3, 2011
5:00 p.m.

Present: Mayor Steve Stotko
Council Member Dave Mochinski
Council Member Tom Ollig
Council Member Bonnie Quast
Council Member George Schulenberg

Staff Present: Deb Boelter, City Clerk-Treasurer
Mike Henrich, Police Chief
Amanda Zeidler, Utility Billing & Payroll Clerk

Others Present: Jake Saulsbury, Bolton and Menk, Incorporated
Matt Maes, Waste Management, Incorporated
Sheldon Swensen, Waste Management, Incorporated

I. Call to Order

Mayor Stotko called the meeting to order at 5:00 p.m.

II. Winsted/McLeod County Plowing and Sweeping Agreement

Jake Saulsbury, Bolton and Menk, Incorporated, gave an update on a draft agreement between the City of Winsted and McLeod County for the plowing and sweeping of County-owned streets within the city. Saulsbury stated that he has been in contact with McLeod County, and is awaiting a response from John Brunkhorst, McLeod County Engineer. The City Council directed Boelter to place this item on the Consent Agenda for the City Council Meeting on Tuesday, May 17, 2011.

III. Mill Reserve Park Street Light

Mike Henrich, Police Chief, informed the City Council that the WHAT UP (Winsted Holding Activities That Unite People) group has asked CR Electric to install a switch on the street light that is located on the northwest corner of Main Avenue West and First Street North, in front of Flagship Bank, in order to turn the light off during "Movie in the Park" events. Henrich stated that WHAT UP will be responsible for turning the light on and off during the event.

IV. U.S. Department of Justice Office of Community Oriented Policing Services (COPS) Grant

Henrich informed the City Council of a grant that is available from the U.S. Department of Justice Office of Community Oriented Policing Services (COPS). The application for funding under the COPS Hiring Program (CHP) is a competitive grant program that provides funding directly to state, local, and tribal law enforcement agencies to hire police officers dedicated to addressing specific crime and disorder challenges confronting communities. Henrich stated that the grants provide one hundred percent (100%) funding for the entry-level salaries and benefits of newly hired, or rehired, full-time officer positions over a thirty-six (36) month period. Henrich stated that the application deadline is May 25, 2011 and asked the City Council for permission to apply for the grant. The City Council gave Henrich permission to apply for the grant.

V. Waste Management – Commercial Matrix Pricing

Matt Maes and Sheldon Swensen of Waste Management, Incorporated, were present to discuss the commercial rates for the businesses in Winsted. Discussion occurred regarding amendments to the terms and conditions of the current refuse contract with the City of Winsted, and an extension of the contract. Maes and Swensen also discussed the billing and customer service processes with the City of Winsted. The City Council directed the Waste Management representatives to develop a draft contract with updated terms and conditions to present to the City Council at the next regular meeting on Tuesday, May 17, 2011.

VI. Updates

a) Appliance and Electronic Recycling

Mochinski stated that the City of Winsted will continue to work with McLeod County to recycle appliances and electronics. Mochinski stated that Karels Brothers and Sons, of Waverly, are not properly permitted to haul this kind of waste. Mochinski added that this item can be addressed in the future, if Karels Brothers and Sons attain a proper permit.

b) Job Opportunity Building Zone (JOBZ) Program

Boelter gave an update regarding the Job Opportunity Building Zone (JOBZ) Program, which is an initiative that provides local and state tax exemptions to qualified companies that start up or expand in targeted areas of Greater Minnesota. Boelter informed the City Council that there are documents and reports that need to be submitted by June 1, 2011 to maintain compliance with this program. Boelter stated that Raquel Kirchoff, Administrative Assistant, will be working with Shannon Sweeney, David Drown Associates, to complete the required reports.

c) EDCO Products, Incorporated

Ollig gave an update regarding EDCO Products, Incorporated, 311 McLeod Avenue West, in Winsted.

VII. Adjournment

Mochinski made a motion to adjourn. Quast seconded the motion. Motion carried 5-0.

Respectfully submitted,

Amanda J. Zeidler

Amanda Zeidler
Utility Billing & Payroll Clerk