

Present: Mayor Steve Stotko
Council Member Tom Ollig
Council Member Bonnie Quast
Council Member Dave Mochinski

Absent: Council Member George Schulenberg

Staff Present: Brad Martens, City Administrator
Deborah R. Boelter, City Clerk-Treasurer

1) **Mayor Stotko called the meeting to order at 6:00 p.m.**

a) **The Pledge of Allegiance was taken.**

2) **Consent Agenda**

Council Member Mochinski motioned to adopt the Consent Agenda as presented. Council Member Quast seconded the motion. Motion carried 4-0.

a) **Minutes – Local Board of Appeal and Equalization – April 17, 2012**

Accepted the minutes of the Local Board of Appeal and Equalization of April 17, 2012.

b) **Minutes – City Council – Regular Meeting – May 1, 2012**

Accepted the minutes of the City Council Regular Meeting of May 1, 2012.

c) **Minutes – April 10, 2012 Winsted Municipal Airport Commission Meeting**

Accepted the minutes of the April 10, 2012 Winsted Municipal Airport Commission Meeting.

d) **Special Closed City Council Meeting – June 5, 2012 – City Administrator**

Scheduled a Special Closed City Council meeting for Tuesday, June 5, 2012, immediately following the Regular City Council meeting, to conduct the annual Performance Review of the City Administrator.

e) **Liquor Licenses**

Approved the Off Sale, On Sale, and Sunday Liquor Licenses from July 1, 2012 through June 30, 2013 for the following:

J & N Schlagel Enterprises II
The Blue Note
320 – 3rd Street North

The Corner Bar & Grill of Winsted
111 – 1st Street North

Hussong's Liquor – **Off Sale Only**
132 – 6th Street North

Approved the Off Sale and On Sale Liquor Licenses from July 1, 2012 through June 30, 2013 for the following:

The Woods Group
Keg's Bar
121 – 1st Street North

Approved the On Sale Club and Sunday Liquor Licenses from July 1, 2012 through June 30, 2013 for the following:

American Legion Post #407
161 – 1st Street North

Approved the Liquor, Wine, Club or 3.2% License from July 1, 2012 through June 30, 2013 for the following:

Winsted Baseball Club, Incorporated
Campbell Baseball Field

f) Dance Permit

Approved a Dance Permit for the Blue Note Ballroom, 320 – 3rd Street South, for the period of July 1, 2012 through June 30, 2013.

g) Licenses to Sell Tobacco Products and Tobacco Related Devices

Approved licenses to sell Tobacco Products and Tobacco Related Devices from July 1, 2012 through June 30, 2013 for the following:

Casey's General Store #1673
240 – 6th Street North

G & J Foods, Incorporated
491 Main Avenue West

Hussong's Liquor
132 – 6th Street North

J & N Schlagel Enterprises II
The Blue Note Ballroom
320 – 3rd Street South

The Woods Group
Keg's Bar
121 – 1st Street North

h) Resolution R-12-11 - Advertisement of Bids – Westgate Neighborhood Improvement Project

Adopted Resolution R-12-11 approving the plans and specifications and ordering the advertisement for bids for the Westgate Neighborhood Improvement Projects.

i) April, 2012 Financial Report

Approved the April, 2012 Financial Report.

j) April, 2012 Building Permit Report

Approved the April, 2012 Building Permit Report.

k) Flagship Bank of Winsted – Pledged Securities

Approved the Pledged Securities that Flagship Bank of Winsted has purchased for the City of Winsted for the month of April, 2012.

l) Claims

Approved the claims list for May 15, 2012.

m) Schedule Public Hearing – Liquor Ordinance Amendments

Scheduled a Public Hearing for Tuesday, June 5, 2012 at 6:00 p.m. in the Council Chambers at Winsted City Hall, 201 – 1st Street North, Winsted, Minnesota, to consider adopting amendments to the Liquor Ordinance.

3) No Public Hearings.

- 4) **No Old Business.**
- 5) **No New Business.**
- 6) **No Organization Report.**
- 7) **Department Report**

a) **City Engineer – Bolton and Menk, Incorporated**

Jake Saulsbury, Bolton and Menk, Incorporated, reported on the following:

➤ **Winsted Municipal Airport Improvements**

The year 2011 and the year 2012 construction projects:

- The Winsted Municipal Airport Pavement Rehabilitation project was bid in the year 2011. Total estimated project cost is approximately \$90,000 based on bids. Due to the late issuance of the Federal Aviation Administration (FAA) grant, the work is being completed this spring, 2012. All crack sealing and pavement marking removal work has been completed. Remaining work includes slurry seal of the airside pavements, seal coating of the landside pavements, and pavement marking restoration. One (1) or two (2) days of airport operational disruption is expected as a result of construction activities.
- The Arrival/Departure (A/D) building project was bid in the year 2011 and construction is substantially complete. Total project costs are estimated at approximately \$320,000 based on the contract and related changes. The contractor is completing final outstanding items including exterior work. Seeding and landscaping will occur this month, May, 2012. Final payment will be made and retainage released once all work is completed and accepted to the satisfaction of the City.
- The City of Winsted received an FAA grant from the FAA to cover ninety-five percent (95%) of the eligible project costs for the above described projects.

➤ **Kingsley Lift Station**

The improvement to the Kingsley Lift Station was viewed as the highest priority of the work outlined in the year 2010 Wastewater System Facility Plan:

- Construction was completed in the fall of 2011. The proposed work included a new duplex submersible pumping station, conversion of the existing wet well, two (2) new twenty-eight (28) horsepower (Hp) pumps, new valve manhole, new control panel, reuse of the existing generator, bypass pumping, and other miscellaneous items.
- The final contractor payment request was submitted the week of May 7, 2012 and project close-out items are underway.

➤ **Drainage Projects**

Improvements to correct drainage and erosion issues at City Hall and at the intersection of Fairlawn Avenue and Fairlawn Circle were completed in year 2011:

- Project evaluations were held this spring, 2012. Remaining project close-out items have been completed and approved.
- Final payment requests for each project will be forthcoming soon. The amount owed on each contract is approximately \$3,000.

➤ **Wastewater Treatment Plant**

- The City will be applying for inclusion on the year 2013 Intended Use Plan for the improvement project outlined in the year 2010 Facility Plan. In the past, the project has not had enough points to be in the fundable range. In addition, there are phosphorous grants available again this year and we will assist the City in reapplying for those funds in July, 2012.
- The various contractors for the phosphorous improvements project have been secured and the chemical feed equipment has been ordered and will be arriving to the site soon. We are working with the contractors and People Service, Incorporated, regarding the schedule and getting the necessary improvements completed by early June, 2012.

➤ **Westgate Neighborhood Improvements**

The project includes street, storm sewer, and lift station rehabilitation items in the Westgate neighborhood:

- Plans for the project are approximately ninety-five percent (95%) complete.
- A meeting was held with City staff to review the plans and make any final changes and/or additions.
- The project is planned to be advertised in May and June, 2012 with the bid opening in late June, 2012. A recommendation to award the bid will be presented to the City Council at their July 3, 2012 Regular City Council meeting. Construction would start in late July, 2012 or early August, 2012.

➤ **Miscellaneous Items**

- Proposed trail between the Cities of Winsted and Howard Lake, Minnesota – the preliminary layout and cost estimate items are being prepared.

Council Member Mochinski stated that at the Wednesday, May 9, 2012 Winsted Municipal Airport Commission meeting the pilots asked if the compass will be repainted on the pavement after the slurry seal project is completed. Mr. Martens stated that the Contractor has agreed to purchase the paint and then there are some volunteers who have agreed to repaint the compass after the slurry seal project is completed.

8) Open Forum

a) Mr. Joe Johnson – Westside Skydivers

Joe Johnson, Westside Skydivers, addressed the City Council regarding some issues that have occurred at the Winsted Municipal Airport that are negatively impacting both his skydiving business and his personal well-being. Mr. Johnson stated that Mr. Glenn Weibel, a Winsted Municipal Airport Commissioner, has been making false accusations and presenting the accusations in the presence of his skydiving patrons.

Mayor Stotko stated that he just received Mr. Johnson's letter detailing the issues he is having with Mr. Weibel; so, in fairness to the City Council there will be no discussion and/or decisions regarding Mr. Johnson's concerns at the meeting tonight. Mayor Stotko stated that he will provide the City Council members with a copy of Mr. Johnson's letter and directed staff to evaluate the letter and take the necessary actions to address Mr. Johnson's accusations.

b) Mr. Glenn Weibel - Winsted Municipal Airport Commissioner

Glenn Weibel, 540 – 1st Street North and Winsted Municipal Airport Commissioner, addressed the City Council.

Mr. Weibel stated that Mr. Johnson's accusations against him are a lie.

Mr. Weibel stated that as a Winsted Municipal Airport Commissioner, he has been trying to solicit events and activities that promote the Winsted Municipal Airport and provide some camaraderie. He continued by stating that some of the organizations, events and/or activities that he has tried to bring to the Airport have been declined.

Mr. Weibel stated that there is one (1) event that seems to be of interest to the Airport hangar owners and visitors; the Chili Feed. The Chili Feed was a past event held at the Airport in January of each year and he would like to revive it.

Mr. Weibel asked the City Council if he has their permission to present the proposal to revive the Chili Feed to the Winsted Municipal Airport Commission. The City Council discussed and agreed that Mr. Weibel should present his proposal to the Winsted Municipal Airport Commission.

9) Announcements

a) Local Board of Appeal and Equalization - Mr. Steve Haugdahl

Council Member Ollig directed staff to confirm that Ms. Brenda Chmielewski, McLeod County Commercial and/or Industrial Assessor for the City of Winsted, did contact Mr. Steve Haugdahl, regarding the valuation of his property at 183 Main Avenue West, before the McLeod County Board of Appeal and Equalization.

Mr. Martens thanked Council Member Ollig for bringing this item to the attention of City staff and stated that he will contact the McLeod County Assessor's office to confirm that Ms. Chmielewski did contact Mr. Haugdahl.

10) Adjournment

Council Member Quast motioned to adjourn the meeting. Council Member Ollig seconded the motion. Motion carried 4-0.

The meeting was adjourned at 6:25 p.m.

Steve Stotko

Steve Stotko
Mayor
City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, MCMC
City Clerk-Treasurer
City of Winsted