



**CITY COUNCIL – MEETING AGENDA**  
**May 21, 2013 – 6:00 PM**  
**City Council Chambers – Winsted City Hall**

Mission Statement

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

---

**1) MAYOR CALL THE MEETING TO ORDER**

**2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

**a) Minutes – City Council - Work Session – May 7, 2013**

**b) Minutes – City Council – Regular Meeting – May 7, 2013**

**c) Winsted Volunteer Fire Department Resignation – Wayne Schumann \***

Accept the resignation of Wayne Schumann from the Winsted Volunteer Fire Department.

**d) Liquor Licenses\***

Approve the Off Sale, On Sale, and Sunday Liquor Licenses from July 1, 2013 through June 30, 2014 for the following:

J & N Schlagel Enterprises II  
The Blue Note  
320 – 3<sup>rd</sup> Street North

The Corner Bar & Grill of Winsted  
111 – 1<sup>st</sup> Street North

The Woods Group  
Keg’s Bar  
121 – 1<sup>st</sup> Street North

Hussong’s Liquor – **Off Sale Only**  
132 – 6<sup>th</sup> Street North

Approve the On Sale Club and Sunday Liquor Licenses from July 1, 2013 through June 30, 2014 for the following:

American Legion Post #407  
161 – 1<sup>st</sup> Street North

Approve the Liquor, Wine, Club or 3.2% License from July 1, 2013 through June 30, 2014 and waive the fee for said license for the following:

Winsted Baseball Club, Inc.  
Campbell Baseball Field

Approve the 3.2% Off Sale Liquor License from July 1, 2013 through June 30, 2014 for the following:

Casey's General Store #1673  
240-6<sup>th</sup> Street North

**e) Dance Permit\***

Approve a Dance Permit for the Blue Note Ballroom, 320 – 3<sup>rd</sup> Street South, for the period of July 1, 2013 through June 30, 2014.

**f) Licenses to Sell Tobacco Products and Tobacco Related Devices\***

Approve licenses to sell Tobacco Products and Tobacco Related Devices from July 1, 2013 through June 30, 2014 for the following:

Casey's General Store #1673  
240 – 6<sup>th</sup> Street North

G & J Foods, Inc.  
491 Main Avenue West

Hussong's Liquor  
132 – 6<sup>th</sup> Street North

J & N Schlagel Enterprises II  
The Blue Note Ballroom  
320 – 3<sup>rd</sup> Street South

The Woods Group  
Keg's Bar  
121 – 1<sup>st</sup> Street North

**g) April, 2013 Financial Report**

**h) April, 2013 Building Permit Report**

**i) Claims**

Approve the claims list for May 21, 2013.

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) City Administrator Employment Agreement – Brad Martens**

Consider a motion to approve an employment agreement with Brad Martens as City Administrator for the City of Winsted.

**b) Appointments – Downtown Vibrancy Commission**

Consider a motion to appoint Don (Chip) Guggemos, Junior, Nancy Fasching, Joe Swanson, Ann Schulenberg, and Mary Wiemiller to the Downtown Vibrancy Commission.

**c) Contractor Selection – Wastewater Treatment Facility Pond Decommissioning**

Consider a motion to select Kubasch Excavating as the contractor to perform work necessary for the decommissioning of the Wastewater Treatment Facility Ponds.

**d) Appointment – Meagan Donahue– Temporary Administrative Assistant\***

Consider a motion to hire and appoint Meagan Donahue to part-time temporary Administrative Assistant at \$10 per hour.

**e) Annual Compensation Adjustment – Wastewater Treatment Facility Operation and Maintenance Agreement**

Consider a motion to approve the annual compensation adjustment to the Wastewater Treatment Facility Operation and Maintenance Agreement.

**6) DEPARTMENT REPORTS**

**a) City Engineer**

**7) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**8) ANNOUNCEMENTS**

**9) ADJOURN**

\* Denotes no supporting information included in the packet.

**Winsted City Hall**  
201 - 1<sup>st</sup> St. N.  
Winsted, MN 55395  
320-485-2366  
www.winsted.mn.us

~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~