

City of Winsted
City Council Work Session
Lewis Room
Tuesday, June 6, 2017
5:00 p.m.

Present: Mayor Steve Stotko
Council Member Patty Fitzgerald
Council Member Mike Henrich
Council Member Tom Ollig
Council Member George Schulenberg

Staff Present: Mr. Daniel Tienter, City Administrator
Ms. Amanda Zeidler, Deputy City Clerk

Also Present: Mr. Jake Saulsbury, Bolton and Menk, Incorporated

I. Call to Order

Mayor Steve Stotko called the meeting to order at 5:00 p.m.

II. McLeod Avenue Area Improvements Project – Feasibility Study

Mr. Dan Tienter, City Administrator, stated that at a previous work session, the City Council discussed the McLeod Avenue Feasibility Study. The City Engineer, Jake Saulsbury, Bolton and Menk, Incorporated, provided an overview of the project. At the Council's request, City staff held the discussion over for another City Council Work Session for a little more discussion. Mr. Tienter stated that the project has evolved a little bit since then. He stated that namely, Mr. Saulsbury has been able to clarify some of the water service locations and then City staff added a new addition to the project for Industrial Boulevard, because it was brought to our attention that the road is in poor condition and it was a good candidate for reclamation. Mr. Tienter stated that City staff added that to the feasibility study for the Council's consideration, as well.

Mr. Saulsbury stated that he would not go through the scope work in much detail at this meeting. He stated that the proposed McLeod Avenue project is very similar to the Kingsley Street Area Improvements Project and will include the replacement of the water main, replacement of the water services, upgrades to the storm sewer, as in most older parts of town the storm sewer is lacking. Mr. Saulsbury stated that the sanitary sewer is believed to be in good shape. He added that as part of the Council agenda for the regular City Council Meeting, the Cured-in-Place Pipe (CIPP) project and the televising of that line is included, just to confirm that it is an okay sanitary sewer line, but it will be confirmed prior to making that assumption, and then the complete reconstruction of the street is also included, with the narrower footprint to include a trail along the north side.

Mr. Saulsbury reviewed what has changed since the last review of the project, including:

- Water Services and proposed assessments
- Reclamation of Industrial Boulevard and proposed assessments
- Combined bond approach to finance the projects
- Storm sewer repair south of McLeod Avenue

Mr. Saulsbury reviewed an updated McLeod Avenue Cost Estimate. He stated that the cost went down a little bit, due to the fact that a few items were removed from the project, so the total project cost with the wide trail section, is \$1.7 million and there is still that potential grant hanging out there that we hope to get an answer on in July, 2017. Mr. Saulsbury stated that if the City Council chooses to install the wider trail section, there is a potential of up to \$150,000 in grant funding that will finance the construction of the trail.

The City Council discussed the following items in relation to the McLeod Avenue Area Improvements Project Feasibility Study:

- Proposed Tree Removal
- Trail options, width, and location(s)
- Grant opportunities related to trail construction
- Industrial Boulevard conditions, solutions, and financing
- Project timelines and requirements
- Project financing and proposed assessments
- Kingsley Street trail connection to Mill Reserve Park

The City Council directed the City Engineer and City staff to finalize the feasibility study as is. Based on this direction, Mr. Tienter stated that City staff will ask the Council to adopt the study at a future Council Meeting so it is on the shelf and ready to go in the event that a future Council wants to move forward with the project. Mr. Tienter added that in the interim, City staff will prepare a couple different options to still provide a trail connection around the corner of McLeod Avenue and 1st Street South, in Mill Reserve Park, in a way that allows for future construction projects. He added that ultimately, the City Council will divide, or at least pare off the Industrial Boulevard project to its own smaller feasibility study to allow for the assessment process.

III. Winsted Municipal Airport – Environmental Assessment

Mayor Stotko reminded the Council Members that there is a Special City Council Meeting scheduled for Thursday, June 8, 2017 at 4 p.m. to discuss the Winsted Municipal Airport Environmental Assessment. He reviewed the process that will take place at the meeting in regards to comments and discussion.

Mr. Tienter stated that he will give a brief overview at the beginning of the meeting and mentioned that the meeting is not meant to be a staff-intensive meeting, but staff will be available to answer questions. It is an opportunity for the City Council to deliberate and make a decision.

Mr. Tienter stated that if there is a motion and a second, the Council does not have to take a vote immediately, they can continue discussion after the motion, before the vote is called. He added that whatever the decision, if a motion is made, it will have to pass or fail with a majority vote. Mr. Tienter also noted that there will be time for questions with representatives from Bolton and Menk, Incorporated.

The City Council briefly discussed additional funding options that may be available to finance improvements at the Winsted Municipal Airport.

IV. Other

a) Administrative Intern

Mr. Tienter stated that a new Administrative Intern will be starting at City Hall on Monday, June 12, 2017. He stated that her name is Christina Busche and she has just finished her freshman year at the University of Minnesota in Political Science. He added that she will stop by a Council Meeting to introduce herself.

b) July 5, 2017 City Council Meeting

Mr. Tienter stated that the Independence Day holiday, July 4th falls on the first Tuesday of July. He stated that typically, the Council will reschedule that meeting for the day after; however, in the past City staff has asked the Council if they in fact wanted to do that, because some may be on vacation or have family plans or something to that effect. He asked the City Council if they want to reschedule the meeting for July 5th or if they would just like to cancel it. The City Council directed Mr. Tienter to place an item on a future agenda to reschedule the meeting for July 5, 2017.

V. Adjourn

Council Member Tom Ollig motioned to adjourn the meeting. Council Member Patty Fitzgerald seconded the motion. Motion carried 5-0.

The meeting was adjourned at 5:58 p.m.

Steve Stotko
Mayor
City of Winsted

ATTEST:

Amanda Zeidler, MCMC
Deputy City Clerk
City of Winsted