

Present: Mayor Steve Stotko  
Council Member Tom Ollig  
Council Member Dave Mochinski  
Council Member George Schulenberg

Absent: Council Member Bonnie Quast

Staff Present: Brad Martens, City Administrator  
Deborah R. Boelter, City Clerk-Treasurer

**1) Mayor Stotko called the meeting to order at 6:00 p.m.**

**a) The Pledge of Allegiance was taken.**

**b) Presentations**

**1. Presentation of \$1,000 Donation to Winsted Holding Activities that Unite People (WHAT UP)**

Jake Saulsbury presented a \$1,000 donation from Bolton and Menk, Incorporated to representatives of the WHAT UP organization in honor of the City of Winsted's 125<sup>th</sup> Anniversary.

**2) Consent Agenda**

**Council Member Mochinski motioned to adopt the Consent Agenda as presented. Council Member Schulenberg seconded the motion. Motion carried 4-0.**

**a) Minutes – City Council – Work Session – June 19, 2012**

Accepted the minutes of the City Council Work Session of June 19, 2012.

**b) Minutes – City Council – Regular Meeting – June 19, 2012**

Accepted the minutes of the City Council Regular Meeting of June 19, 2012.

**c) One (1) to Four (4) Day Temporary On-Sale Liquor License – Winsted Area Chamber of Commerce**

Approved a One (1) to Four (4) day Temporary On-Sale Liquor License for the Winsted Area Chamber of Commerce at Mill Reserve Park on Friday, August 10, 2012, for the Bratbusters event at the Winsted Summer Festival.

**d) Parade Permit – Winsted Summer Festival**

Approved a Children's Parade sponsored by the Winsted Summer Festival near Hainlin Park on McLeod Avenue on Saturday, August 11, 2012.

**e) Parade Permit – Winsted Summer Festival**

Approved a Parade sponsored by the Winsted Summer Festival on designated streets in the City of Winsted on Sunday, August 12, 2012.

**f) All-Terrain Vehicle (ATV) Permit – Winsted Summer Festival**

Approved a permit to operate ATVs on City streets and property on Friday, August 10, 2012; Saturday, August 11, 2012; and Sunday, August 12, 2012 in conjunction with the Winsted Summer Festival.

**g) Outdoor Music Permit – Winsted Summer Festival**

Approved a permit allowing outdoor music on City streets and property on Monday, August 6, 2012 and Friday, August 10, 2012 through Sunday, August 12, 2012 in conjunction with the Winsted Summer Festival.

**h) Outside Food Stands Permit – Winsted Summer Festival**

Approved a permit to allow outside food stands to operate on City streets and property on Friday, August 10, 2012 through Sunday, August 12, 2012 in conjunction with the Winsted Summer Festival.

**i) Betsy Bingo – Winsted Summer Festival**

Approved the Betsy Bingo activity with animals in Hainlin Park on Saturday, August 11, 2012 and Sunday, August 12, 2012.

**j) Resolution R-12-15 - Winsted Volunteer Fire Department Relief Association – Gambling Contribution**

Approved Resolution R-12-15 to accept a contribution from gambling proceeds from the Winsted Volunteer Fire Department Relief Association in the amount of \$2,500 to be dedicated to the City of Winsted's Park Fund.

**k) Flagship Bank of Winsted – Pledged Securities**

Approved the Pledged Securities that Flagship Bank of Winsted has purchased for the City of Winsted for the month of June, 2012.

**l) Claims**

Approved the Claims List for July 3, 2012.

**3) No Public Hearings.**

**4) No Old Business.**

**5) New Business**

**a) Westgate Neighborhood Improvements Project Bid Approval**

The City of Winsted's Engineer, Mr. Jake Saulsbury of Bolton and Menk, Incorporated stated that four (4) bids were received on June 21, 2012 for the Westgate Neighborhood Improvements Project. The low bid of \$588,047.05 was submitted by Mid Minnesota Hot Mix, Incorporated of Annandale, Minnesota. Evaluation of the bids indicates the bidding process was competitive. The low bid submitted was three percent (3%) below the engineer's estimated amount of \$608,000 and twenty-three percent (23%) below the high bid of \$760,626.35. Mr. Saulsbury stated that after evaluating the bids the assessment to each property would be reduced by approximately \$70.00 per property. Council Member Ollig asked if the approximate \$70.00 reduction to each property assessment is an annual amount or a total amount. Mr. Saulsbury stated that it is the total approximate reduction to each assessed property.

Mr. Saulsbury gave a brief overview of the proposed schedule for the Westgate Neighborhood Improvements Project.

Mr. Saulsbury stated that Bolton and Menk, Incorporated has established a website that Westgate residents can access through the City of Winsted's website to keep them informed of the Project schedule and/or any other pertinent information.

Mr. Saulsbury stated that Bolton and Menk, Incorporated is recommending that the City Council award the project, in the amount of \$588,047.05, to Mid Minnesota Hot Mix, Incorporated.

Mayor Stotko asked if Mid Minnesota Hot Mix, Incorporated has done work in the City of Winsted in the past. Mr. Saulsbury stated that they have done work in the City of Winsted as a sub-contractor and not a general contractor. Mr. Saulsbury stated that Bolton and Menk, Incorporated has worked with Mid Minnesota Hot Mix, Incorporated on projects in other cities as both a sub-contractor and a general contractor and they have shown themselves to be a responsible contractor.

**Council Member Ollig motioned to adopt Resolution R-12-16 awarding the bid for the Westgate Neighborhood Improvements Project to Mid Minnesota Hot Mix, Incorporated in the amount of \$588,047.05. Council Member Schulenberg seconded the motion. Motion carried 4-0.**

Mr. Martens stated that the Westgate Neighborhood Improvements Project website is in service and can be accessed by residents through a link on the City of Winsted's website. Mr. Martens also stated that a certified informational letter will be mailed to each resident in the Project area directing them to the website and informing them that if they do not have internet access, they can call City Hall for an update on the Project and/or they can come to City Hall to obtain a print-out of the updates.

6) **No Organization Report.**

7) **No Department Report.**

8) **Open Forum**

9) **Announcements**

a) **Ms. Linda Scherer – Herald Journal Newspaper Reporter**

Mayor Stotko announced that tonight's Regular City Council is the last night for the City's Herald Journal Newspaper reporter, Ms. Linda Scherer. Mayor Stotko stated that Ms. Scherer is retiring.

Mayor Stotko stated that the City of Winsted appreciates all of Ms. Scherer's years of reporting on the City of Winsted meetings, events and other important information related to City business.

Council Member Ollig thanked Ms. Scherer for her fair reporting and willingness to clarify news items when needed.

Council Member Mochinski expressed his appreciation for the great job Ms. Scherer did when reporting for the City of Winsted.

Council Member Schulenberg stated that Ms. Scherer did a good job and she was always available.

10) **Adjournment**

**Council Member Mochinski motioned to adjourn the meeting. Council Member Ollig seconded the motion. Motion carried 4-0.**

The meeting was adjourned at 6:10 p.m.

*Steve Stotko*

Steve Stotko  
Mayor  
City of Winsted

ATTEST:

*Deborah R. Boelter*

Deborah R. Boelter, MCMC  
City Clerk-Treasurer  
City of Winsted