

City of Winsted
City Council Meeting
Council Chambers
Tuesday, July 15, 2014
6:00 p.m.

Present: Deputy Mayor Bonita Quast
Council Member Tom Ollig
Council Member Max Fasching

Absent: Mayor Steve Stotko
Council Member George Schulenberg

Staff Present: Mr. Clay Wilfahrt, City Administrator
Ms. Deborah R. Boelter, City Clerk-Treasurer

1) Deputy Mayor Quast called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

2) Consent Agenda

Deputy Mayor Quast read the Consent Agenda.

Council Member Fasching motioned to adopt the Consent Agenda as presented. Council Member Ollig seconded the motion. Motion carried 3-0.

a) Minutes – City Council – Work Session – July 1, 2014

Accepted the minutes of the July 1, 2014 City Council Work Session.

b) Minutes – City Council – Regular Meeting – July 1, 2014

Accepted the minutes of the July 1, 2014 City Council Regular Meeting.

c) One (1) to Four (4) Day Temporary On-Sale Liquor License – Winsted Area Chamber of Commerce

Approved a one (1) to four (4) day Temporary On-Sale Liquor License for the Winsted Area Chamber of Commerce at Mill Reserve Park on Friday, August 8, 2014, for the Bratbusters event at the Winsted Summer Festival.

d) Parade Permit – Winsted Summer Festival

Approved a Children's Parade sponsored by the Winsted Summer Festival near Hainlin Park on McLeod Avenue on Saturday, August 9, 2014.

e) Parade Permit – Winsted Summer Festival

Approved a Parade sponsored by the Winsted Summer Festival on designated streets in the City of Winsted on Sunday, August 10, 2014.

f) All-Terrain Vehicle (ATV) Permit – Winsted Summer Festival

Approved a permit to operate ATVs on City streets and property on Friday, August 8, 2014; Saturday, August 9, 2014; and Sunday, August 10, 2014 in conjunction with the Winsted Summer Festival.

g) Outdoor Music Permit – Winsted Summer Festival

Approved a permit allowing outdoor music on City streets and property on Friday, August 8, 2014 through Sunday, August 10, 2014 in conjunction with the Winsted Summer Festival.

h) Outside Food Stands Permit – Winsted Summer Festival

Approved a permit to allow outside food stands to operate on City streets and property on Friday, August 8, 2014 through Sunday, August 10, 2014 in conjunction with the Winsted Summer Festival.

i) Billy Goat Bingo – Winsted Summer Festival

Approved the Billy Goat Bingo activity with animals in Hainlin Park on Saturday, August 9, 2014 and Sunday, August 10, 2014.

j) 3.2% Liquor License – Winsted American Legion

Approved a 3.2% Liquor License for the Winsted American Legion at Hainlin Park on Saturday, August 9, 2014 and Sunday, August 10, 2014 for the Winsted Summer Festival.

k) Fun Run – Winsted Summer Festival

Approved a Fun Run sponsored by the Winsted Summer Festival on Saturday, August 9, 2014 with a route approved by the Winsted Police Department.

l) Vacation Banking – Ms. Deborah Boelter

Authorized Ms. Deborah Boelter, City Clerk-Treasurer, to bank forty (40) hours of vacation on her employment anniversary date of July 19, 2014, according to the City of Winsted Personnel Policy.

m) Licenses to Sell Tobacco Products and Tobacco Related Devices

Approved a license to sell Tobacco Products and Tobacco Related Devices from July 1, 2014 through June 30, 2015 for the following:

Dollar General
200 – 6th Street South

n) Winsted Summer Festival – Fireworks Application

Approved the outdoor fireworks application from RES Specialty Pyrotechnics Incorporated to provide fireworks at the Winsted Summer Festival on Friday, August 8, 2014.

o) Winsted Volunteer Fire Department Resignation – Mr. Michael Thonvold

Accepted the resignation of Mr. Michael Thonvold from the Winsted Volunteer Fire Department.

p) Winsted Volunteer Fire Department Resignation – Mr. Tim Kosek

Accepted the resignation of Mr. Tim Kosek from the Winsted Volunteer Fire Department.

q) Security Bank and Trust Company – Pledged Securities

Approved the Pledged Securities that Security Bank and Trust Company has purchased for the City of Winsted for the month of June, 2014.

r) January, 2014 Financial Report

Approved the January, 2014 Financial Report.

s) February, 2014 Financial Report

Approved the February, 2014 Financial Report.

t) March, 2014 Financial Report

Approved the March, 2014 Financial Report.

u) June, 2014 Building Permit Report

Approved the June, 2014 Building Permit Report.

v) Claims

Approved the Claims List for July 1, 2014.

3) No Public Hearings.

4) No Old Business.

5) New Business

a) Waste Water Treatment Facility Improvement Project – Bid Rejection

Mr. Wilfahrt stated that on June 10, 2014, the City held a bid opening for the Waste Water Treatment Facility (WWTF) Improvement Project. However, since that time, the Minnesota Pollution Control Agency (MPCA) has informed the City of pending changes to the phosphorus emission levels that will require the City to significantly change the scope of the project. The MPCA will not let the City move forward with the Project as planned right now. If the City chose to move forward, it could only complete the items not pertaining to the phosphorus emissions, and it would still have to discharge to South Lake. This would greatly reduce the Point Source Implementation Grant (PSIG) amount. The City Council discussed these changes at their June 17, 2014 Work Session, and directed staff to move forward with the redesign and resubmittal of the Project for a year 2015 PSIG.

Mr. Wilfahrt stated that since bids were already received, staff would like the City Council to formally reject any and all bids received for the WWTF Improvement Project and to have the City's engineers again apply for the PSIG for the year 2015 and redesign the Project to comply with the MPCA's new requirements pertaining to phosphorus emission levels.

Council Member Fasching stated that in tonight's City Council Work Session, staff stated that the engineering that was previously completed for the proposed WWTF Improvement Project will be used again in the redesign phase. He continued by stating that the City's Engineer, Mr. Seth Peterson discussed in the Work Session that the new phosphorus emission levels recently established by the MPCA never go back to previous levels; but, stay at the more stringent levels.

Council Member Fasching stated that it is important for the City to move forward with the proposed WWTF Improvement Project redesign to accommodate the MPCA's new phosphorus emission level requirements. He continued by stating that it is going to be an expensive Project and that residents and/or business owners will be hearing more about it in the future.

Council Member Ollig stated that the WWTF Improvement Project is going to affect everyone and it is the City Council's responsibility to determine the best course of action to take and to educate the general public on how this mandated change by the MPCA is going to affect each resident and/or business owner.

Council Member Fasching motioned to reject any and all bids from the June 10, 2014 bid opening for the Winsted Waste Water Treatment Facility Improvement Project. Council Member Ollig seconded the motion. Motion carried 3-0.

6) Organization Reports

a) Winsted Ambassadors – Ms. Felicia Votava

Year 2013 through year 2014 Winsted Ambassador, Ms. Felicia Votava, addressed the City Council.

Ms. Votava reported on the following:

- Each year the Winsted Ambassadors attend approximately seventy-five (75) events in the Winsted Community and in other area communities.
- Winsted Community events that the Ambassadors attended include:
 - Saint Mary's Care Center's *Walk of Hope*.
 - Winsted Holding Activities To Unite People (WHAT UP) events.
 - Winsted Arts Council events.
 - Assist the Winsted Lions Club with their events and activities.
 - Volunteered at Winstock Country Music Festival.
 - Participate in the Winsted Public Library Summer Reading Program.
 - Partner with the Winsted Lake Watershed Association (WLWA) to operate the dunk tank at the annual Winsted Summer Festival.
 - Attend Winsted Wildcats Baseball games.
- Visits to other area communities include:
 - Howard Lake, Minnesota.
 - Lester Prairie, Minnesota.
 - Willmar, Minnesota.
 - Cokato, Minnesota.
 - Anoka, Minnesota.
 - South Saint Paul, Minnesota.
 - And several events in other Minnesota communities.
- Winsted Ambassadors are proud to represent the Winsted Community around the State of Minnesota.
- Thanked the City of Winsted for their support to the Winsted Ambassador program and giving each of them the variety of opportunities they receive from their participation in the program. Being a part of the Winsted Ambassador program has helped each of us learn and grow in so many ways. It has taught us the value and importance of volunteerism in the Winsted Community. We cherish and value the friendships and memories that we have made during our reign.

Council Member Ollig stated that the Ambassador program is important to the Winsted Community; because, it carries the City's message to other communities.

Council Member Ollig asked Ms. Votava what she has learned in her time as a Winsted Ambassador. Ms. Votava stated that she has learned that while Winsted is a small Community, many of its residents are so caring and willing to open their hearts to others.

Council Member Fasching asked Ms. Votava how they try to get others involved in the Winsted Ambassador program. Ms. Votava stated that she tells others that it is a great opportunity to represent the City of Winsted and to get the City's name out to other communities.

7) Department Report

Building Inspector

Mr. Rob Beckfeld, Metro West Inspection Services, Incorporated, reported on the following:

- **Building Permits**
 - ❖ Have been increasing.
 - ❖ The majority of new building permits are for commercial projects.
 - ❖ Increase in residential building permits as well.
- **Dollar General**
 - ❖ Only inspections remaining include the final inspections for plumbing, mechanical and building work that has been completed.
 - ❖ Should be completing the construction project soon.

Council Member Fasching asked when Dollar General is planning to open for business. Council Member Ollig stated that it is anticipated to open on August 18, 2014.

- **Drill Pipe Addition**

- ❖ Added a 10,000 square foot addition to the manufacturing facility.
- ❖ Added a 7,500 square foot standalone cold storage building.
- ❖ The projects are nearing completion.

Council Member Ollig stated that the new addition has increased the number of manufacturing jobs available.

- **RAM Buildings, Incorporated**
 - ❖ Made alterations to their facility by turning some warehouse space into office space.
 - ❖ Building permit has been finalized out.
- **Former Winsted NAPA Building – 160 – 2nd Street South**
 - ❖ Improvements are being made to the building to convert it to a training center.
- **Holy Trinity Church Addition**
 - ❖ The project is not a big addition; but, a complex addition.
 - ❖ Adding an elevator, accessible bathrooms and a meeting area.
 - ❖ Did not want to install a sprinkler system in the entire church building; so, a heavy duty firewall is being installed between the old building and new addition.
- **Residential Building Permits Include:**
 - ❖ Decks, basement finishes, re-roofs, re-siding, additions, garages, sheds, and etcetera.

Council Member Ollig asked if there are any communities that are completing new house construction. Mr. Beckfeld stated yes. Metro West Inspection Services, Incorporated provides their services to Medina, Minnesota; Waconia, Minnesota; and Rogers, Minnesota and these cities have a fair amount of new house construction.

Council Member Ollig asked if there is new house construction in some of the area rural communities. Mr. Beckfeld stated that there is not new house construction happening in the rural communities. He continued by stating that there are several new housing developments available for developers to purchase and he anticipates that new construction will happen again in the future.

Mr. Beckfeld stated that there is not a lot of new residential housing in McLeod County and/or Wright County.

8) **No Open Forum.**

9) **No Announcements.**

10) **Adjournment**

Council Member Fasching motioned to adjourn the meeting. Council Member Ollig seconded the motion. Motion carried 3-0.

The meeting was adjourned at 6:20 p.m.

Bonita Quast

Bonita Quast
Deputy Mayor
City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, CMC
City Clerk-Treasurer

