

Present: Mayor Steve Stotko – Temporary Acting City Administrator
Council Member Tom Ollig
Council Member Bonnie Quast
Council Member George Schulenberg
Council Member Max Fasching

Staff Present: Deborah R. Boelter, City Clerk-Treasurer

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

2) Consent Agenda

Council Member Quast motioned to adopt the Consent Agenda as presented. Council Member Ollig seconded the motion. Motion carried 5-0.

a) Minutes – City Council – Work Session – July 2, 2013

Accepted the minutes of the City Council Work Session of July 2, 2013.

b) One (1) to Four (4) Day Temporary On-Sale Liquor License – Winsted Area Chamber of Commerce

Approved a one (1) to four (4) day Temporary On-Sale Liquor License for the Winsted Area Chamber of Commerce at Mill Reserve Park on Friday, August 9, 2013, for the Bratbusters event at the Winsted Summer Festival.

c) Children’s Parade Permit – Winsted Summer Festival

Approved a Children’s Parade sponsored by the Winsted Summer Festival near Hainlin Park on McLeod Avenue on Saturday, August 10, 2013.

d) Parade Permit – Winsted Summer Festival

Approved a Parade sponsored by the Winsted Summer Festival on designated streets in the City of Winsted on Sunday, August 11, 2013.

e) All-Terrain Vehicle (ATV) Permit – Winsted Summer Festival

Approved a permit to operate ATVs on City streets and property on Friday, August 9, 2013; Saturday, August 10, 2013; and Sunday, August 11, 2013 in conjunction with the Winsted Summer Festival.

f) Outdoor Music Permit – Winsted Summer Festival

Approved a permit allowing outdoor music on City streets and property on Friday, August 9, 2013 through Sunday, August 11, 2013 in conjunction with the Winsted Summer Festival.

g) Outside Food Stands Permit – Winsted Summer Festival

Approved a permit to allow outside food stands to operate on City streets and property on Friday, August 9, 2013 through Sunday, August 11, 2013 in conjunction with the Winsted Summer Festival.

- h) Betsy Bingo – Winsted Summer Festival**
Approved the Betsy Bingo activity with animals in Hainlin Park on Saturday, August 10, 2013 and Sunday, August 11, 2013.
- i) 3.2% Liquor License – Winsted American Legion**
Approved a 3.2% Liquor License for the Winsted American Legion at Hainlin Park on Saturday, August 10, 2013 and Sunday, August 11, 2013 for the Winsted Summer Festival.
- j) Fun Run – Winsted Summer Festival**
Approved a Fun Run sponsored by the Winsted Summer Festival with a route approved by the Winsted Police Department on Saturday, August 10, 2013.
- k) Resolution R-13-11 - Winsted Volunteer Fire Department Relief Association Gambling Contribution**
Adopted Resolution R-13-11 to accept a contribution from gambling proceeds from the Winsted Volunteer Fire Department Relief Association in the amount of \$2,500 to be dedicated to the Winsted Volunteer Fire Department to contribute toward a McLeod County and Meeker County Fire Safety Training Trailer.
- l) Ordinance O-13-03– Zoning Ordinance Amendments – Accessory Structures in R-1 Single Family Residential Districts and R-2 Multiple Family Residential Districts**
Adopted Ordinance O-13-03 with text amendments to the City of Winsted's Zoning Ordinance, Chapter Fifteen (15), regarding accessory structures in R-1 Single Family Residential Districts and R-2 Multiple Family Residential Districts as recommended for approval by the City of Winsted Planning Commission on July 15, 2013.
- m) Resolution R-13-12 Point of Source Implementation Grant Application**
Adopted Resolution R-13-12 to authorize the City of Winsted to submit a Point Source Implementation Grant Application to the Minnesota Public Facilities Authority (PFA) and to authorize City officials to execute a grant agreement on behalf of the City of Winsted for the Wastewater Treatment Facility improvements.
- n) City Council Quorum – Thursday, August 15, 2013**
Notified that there will be a quorum of the Winsted City Council in attendance at Winsted City Hall, 201 – 1st Street North, on Thursday, August 15, 2013 at 10:00 a.m. for City Administrator interviews.
- o) Special City Council Meeting – Thursday, August 15, 2013**
Scheduled a Special City Council meeting for Thursday, August 15, 2013 at 2:30 p.m. in the Council Chambers at City Hall to interview the finalists for the City Administrator position.
- p) Vacation Banking – Ms. Deborah Boelter**
Authorized Ms. Deborah Boelter, City Clerk-Treasurer, to bank 74.52 hours of vacation on her employment anniversary date of July 19, 2013, in accordance to the City of Winsted Personnel Policy.
- q) Resolution R-13-13 - Winsted Volunteer Fire Department Relief Association – Gambling Contribution**
Approved Resolution R-13-13 to accept a contribution from gambling proceeds from the Winsted Volunteer Fire Department Relief Association in the amount of \$2,500 to be dedicated to the City of Winsted's Park Fund.
- r) Security Bank & Trust Company – Pledged Securities**

Approved the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of June, 2013.

s) June, 2013 Building Permit Report

Approved the June, 2013 Building Permit Report.

t) Claims

Approved the Claims List for July 16, 2013.

u) Outdoor Music - Winsted Arts Council

Approved a permit allowing outdoor music in Mill Reserve Park on Saturday, July 20, 2013 for the Winsted Arts Council.

v) Outside Food Stands Permit – Winsted Arts Council

Approved a permit to allow an outside ice cream stand in Mill Reserve Park for the Winsted Arts Council Music in the Park event on Saturday, July 20, 2013.

3) Public Hearings

a) Public Hearing – Resolution R-13-14 - Tax Exempt Bond Conduit Issuance – Ridgeview Medical Center

Mayor Stotko stated that the Minnesota cities of Winsted, Waconia, Excelsior, Delano, Howard Lake, Chanhassen, and Chaska are being asked to serve as conduits for the issuance of tax exempt bonds to fund various projects and refinancing activities proposed by Ridgeview Medical Center. Federal law requires non-profit corporations to utilize a conduit (governmental entity) for the issuance of tax exempt bonds. Additionally, in order for the bonds to be purchased by lending institutions, any one (1) entity cannot issue more than \$10,000,000 in “bank qualified” debt.

Mayor Stotko stated that due to the size of the financing, Ridgeview Medical Center needed to utilize multiple conduit issuers in order for the debt to be bank-qualified. During the week of July fifteenth (15th) through the twenty-second (22nd), 2013 all of the cities that will serve as conduits are being asked to approve resolutions approving the issuance and sale of the Healthcare Facilities Revenue Note, Series 2013. By approving this resolution the cities are agreeing to serve as a conduit for the issuance of bonds so that the bonds can be tax exempt; however, none of the cities will incur any financial liability with respect to the bonds, including the City of Winsted. Section 1, 1.1 (f) includes the following language regarding the cities' liability:

“No holder of the Note shall ever have the right to compel any exercise of the taxing power of the City to pay the Note or the interest thereon, nor to enforce payment thereof against any property of the City. The Note shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation.”

Mayor Stotko stated that by serving as a conduit, the cities are assisting Ridgeview Medical Center in obtaining lower cost financing for the projects it has proposed.

Mr. Tom Mayfield, National Healthcare Capital, Limited Liability Company (LLC), Ridgeview Medical Center representative, was in attendance at the Public Hearing.

Mayor Stotko asked for public comment. No public comment was received.

Council Member Ollig motioned to close the Public Hearing. Council Member Schulenberg seconded the motion. Motion carried 5-0.

Council Member Ollig motioned to adopt Resolution R-13-14 allowing Ridgeview Medical Center to use the City of Winsted as a conduit for tax exempt bonds. Council Member Schulenberg seconded the motion. Motion carried 5-0.

4) No Old Business.

5) **No New Business.**

6) **Department Report**

a) **Building Inspector - Metro West Inspection Services, Incorporated**

Mr. Rob Beckfeld, of Metro West Inspections Services, Incorporated, reported on the following:

- Have not issued any new housing Building Permits. Have received inquiries about Building Permit fees for the construction of a new house.
- The majority of Commercial Building Permits are finalized out.
 - Casey's General Store.
 - RAM Building, Incorporated.
- Millerbernd Manufacturing Addition
Conducted a final inspection and presented some items that Millerbernd Manufacturing must complete before their Building Permit can be finalized out.
- Working with City staff to complete Rental Housing inspections. There is approximately 174 inspections to conduct. Mr. Beckfeld stated that he anticipates that it will take from now until December, 2013 or January, 2014 to complete the inspections.

Council Member Schulenberg asked Mr. Beckfeld what items and/or issues he looks for when conducting the Rental Housing inspections. Mr. Beckfeld stated that he uses the items listed in the City's Rental Housing Ordinance as a checklist. He continued by stating that there are interior and exterior items that the Ordinance requires property owners to maintain to housing code standards.

Council Member Quast asked how much time Mr. Beckfeld allows landlords to remediate any items and/or issues he presents after the inspections. Mr. Beckfeld said typically ten (10) to fourteen (14) days.

Mr. Beckfeld gave a brief overview of the process for Rental Housing permits and inspections.

Council Member Schulenberg asked Mr. Beckfeld if the property owners are given advance notice of the inspection. Mr. Beckfeld stated that the City staff will send all property owners who have a Rental Housing Permit a letter informing them that their Permit will be expiring and an inspection of their property will be conducted in the future.

7) **Open Forum**

a) **Mr. Glen and Mrs. Betty Diers - 410 Kingsley Street South**

Mrs. Diers addressed the City Council and asked them to consider installing a larger drain tile near their property at 410 Kingsley Street South when the City Engineer is planning for the reconstruction of Kingsley Street in the future.

Mayor Stotko stated that the City Engineer has been directed to consider Mr. and Mrs. Dier's request when planning for the reconstruction of Kingsley Street.

8) **Announcements**

a) **City Administrator Search**

Mayor Stotko gave an update on the City Administrator hiring process and schedule.

9) **Adjournment**

Council Member Quast motioned to adjourn the meeting. Council Member Fasching seconded the motion. Motion carried 5-0.

The meeting was adjourned at 6:20 p.m.

Steve Stotko

Steve Stotko
Mayor
City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, MCMC
City Clerk-Treasurer
City of Winsted