

City of Winsted
City Council Work Session
Lewis Room
Tuesday, July 16, 2013
5:00 p.m.

Present: Mayor Steve Stotko – Temporary Acting City Administrator
Council Member Tom Ollig *arrived at 5:05 p.m.*
Council Member Bonnie Quast
Council Member George Schulenberg
Council Member Max Fasching

Staff Present: Ms. Deborah R. Boelter, City Clerk-Treasurer
Mr. Dave Meyer, Public Works Department Maintenance Supervisor

I. Call to Order

Mayor Stotko called the meeting to order at 5:00 p.m.

II. Industrial Park Feasibility Study

Mayor Stotko stated that the City of Winsted's Engineer, Mr. Jake Saulsbury, Bolton and Menk, Incorporated, was in attendance at the Work Session to answer any questions that the City Council may have in regards to the Industrial Park Feasibility Study.

The City Council discussed the following items with Mr. Saulsbury:

- Elevations on the proposed Entinger Property.
- The location of the current water, sewer and other utilities in conjunction to the two (2) proposed properties.
- The wetlands and possible mitigation.
- Grading costs for both properties.
- Drainage.
- Additional costs for tree removal.
- Number of buildable lots located in each proposed property.

Mayor Stotko stated that discussion to determine which property the City Council would like to pursue will take place at a future City Council Work Session.

III. Generator Purchase Discussion

Mr. Saulsbury presented estimated costs for installing permanent, on-site generators at some of the City of Winsted's lift stations and the Wastewater Treatment Facility (WWTF).

Council Member Quast asked what fund the proposed generators would be paid from. Mr. Saulsbury stated that the generators would be paid for by the Sewer Fund.

Council Member Ollig stated that he believes in that in consideration of the recent sewer back-up issues, the City has no choice but to purchase generators for the designated lift stations.

Mr. Dave Meyer recommended that permanent, on-site generators be installed at the Littfin Lift Station, the Westgate Lift Station and the WWTF. He continued by stating that having portable generators available to install after a storm event requires a large amount of time from the Public Works Department and typically there are other more important issues that need to be addressed; such as, fallen tree limbs and/or branches, etcetera. Mr. Meyer stated that if permanent generators were installed at the various lift stations in the City, the Public Works Department would be able to attend to more significant issues after a severe storm event.

Mayor Stotko asked the City Council if they would like Mr. Saulsbury to obtain information on the installation of permanent generators at some of the City's lift stations and the WWTF. The City Council discussed and stated that they were in favor of having Mr. Saulsbury prepare a proposal for the installation of permanent generators at the determined lift stations and the WWTF.

Mr. Saulsbury stated that it is always the goal of every city to install on-site generators at each of their lift stations. Mr. Saulsbury stated that the year 2010 WWTF Plan recommended that the Littfin Lift Station and WWTF install permanent, on-site generators.

Council Member Fasching asked what maintenance the permanent, on-site generators would require. Mr. Meyer gave a brief overview of the required maintenance schedule for the permanent generators.

IV. Henning Excavating Invoices

Mayor Stotko presented the past invoices from Henning Excavating that were not forwarded to the City of Winsted after they had completed excavating work for the City.

Mayor Stotko stated that Ms. Boelter and Mr. Meyer reviewed the invoices and determined which funds they should be paid from. Ms. Boelter presented a breakdown of which funds the invoices should be paid from.

Mr. Saulsbury stated that Henning Excavating does exceptional excavating work; but, are notorious for delayed billing.

Mayor Stotko stated that he discussed the delayed billing with a representative from Henning Excavating and he was assured that future invoices will be done and forwarded to the City of Winsted at the completion of any work they perform.

The City Council discussed payment of the outstanding invoices. They agreed that the City's General Fund Reserve should be used to pay for the past invoices. Ms. Boelter explained how the General Fund Reserve would be used to pay for the past invoices from the City's different funds.

V. Kingsley Street Repairs

Mayor Stotko stated that he directed Mr. Meyer to obtain a quote to repair the damaged pavement areas on Kingsley Street.

Mr. Meyer gave a brief overview of how the proposed pavement repairs would be funded.

The City Council discussed the proposal to repair the damaged pavement areas on Kingsley Street and directed Mr. Meyer to move forward with the project.

VI. Other

a) Resolution R-13-12 – Point Source Implementation Grant Application – Mr. Jake Saulsbury

Mr. Saulsbury presented the Resolution and the Point Source Implementation Grant Application that is on the Consent Agenda at tonight's Regular City Council meeting.

Mr. Saulsbury stated that the grant application is requesting funding assistance for the mandated improvements to the WWTF.

b) Tax Exempt Bond Conduit Issuance – Ridgeview Medical Center

Mayor Stotko stated that Mr. Tom Mayfield, National Healthcare Capital, Limited Liability Company (LLC) will be present to answer any questions that may arise at the Public Hearing scheduled at tonight's Regular City Council meeting to consider a Resolution allowing Ridgeview Medical Center to use the City of Winsted as a conduit for tax exempt bonds.

c) Mr. Glenn and Mrs. Betty Diers – 410 Kingsley Street South – Proposal For Drainage Improvements

Mayor Stotko stated that Mr. Glenn and Mrs. Betty Diers will be in attendance at tonight's

Regular City Council meeting to propose that drainage improvements near their property at 410 Kingsley Street South be included when the City Engineer begins the planning process for the reconstruction of Kingsley Street.

Mayor Stotko stated that Mr. Saulsbury is aware of the drainage issues and improvements will be included in the planning process for the reconstruction of Kingsley Street.

d) Ice Skating Rink Proposal

Council Member Fasching asked if the City has received any feedback from residents in regards to the Ice Skating Rink proposal.

Mayor Stotko stated that he, Mr. Meyer and Public Works Department employee, Mr. Jamie Stotko evaluated other possible locations in the City of Winsted for the Ice Skating Rink. He continued by stating that the proposed location for the Ice Skating Rink at the Howard Lake-Waverly-Winsted (HLWW) School District's Elementary School in Winsted is likely not going to work.

Mayor Stotko and Mr. Meyer presented another proposed location that they evaluated.

Mayor Stotko presented other options that he is considering for the skating boards that would border the Ice Skating Rink. He continued by stating that he is obtaining quotes and they will be presented to the City Council at a later date.

Council Member Fasching presented some feedback that he has received on the proposed Ice Skating Rink. He stated that some residents were concerned about spending a large amount of money on an Ice Skating Rink before determining if it will be used a lot.

The City Council shared feedback that they received.

Mayor Stotko stated that he will continue to research the installation of an Ice Skating Rink in the City of Winsted. When he obtains more information, he will present it at a future City Council Work Session.

Council Member Ollig asked Council Member Quast what the Park Commission has discussed regarding the proposed Ice Skating Rink. Council Member Quast stated that the Park Commission would like to see an Ice Skating Rink installed in the City of Winsted.

VII. Adjourn

Council Member Schulenberg motioned to adjourn the meeting. Council Member Fasching seconded the motion. Motion carried 5-0.

The meeting was adjourned at 5:45 p.m.

Steve Stotko

Steve Stotko
Mayor and Temporary Acting City Administrator
City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, MCMC
City Clerk-Treasurer
City of Winsted