

City of Winsted  
City Council Meeting  
Council Chambers  
Tuesday July 17, 2018  
6:00 p.m.

Present: Mayor Steve Stotko  
Council Member Mike Henrich  
Council Member Tom Ollig  
Council Member George Schulenberg

Staff Present: Ms. Patricia Fitzgerald, Temporary Acting City Administrator  
Ms. Raquel Kirchoff, City Clerk-Treasurer

**1) Mayor Stotko called the meeting to order at 6:00 p.m.**

**a) The Pledge of Allegiance was taken.**

**2) Consent Agenda**

Mayor Stotko read the Consent Agenda

**a) Approval of Minutes**

Approved the minutes of the following:

- City Council Work Session – May 1, 2018
- City Council Regular Meeting – May 1, 2018
- City Council Work Session – May 15, 2018
- Park Commission Meeting – April 9, 2018
- Planning Commission Meeting – May 14, 2018

**b) Road Closure Request**

Authorized the Winsted Police Chief to close a portion of 1<sup>st</sup> Street South, a portion of Main Avenue, and the Winsted Lake Promenade to through traffic, on Tuesday, August 7, 2018 through Sunday, August 12, 2018 in conjunction with the Winsted Summer Festival.

**c) Amplified Music – Winsted Arts Council**

Approved amplified music events on City property on Thursday, August 9, 2018 between the hours of 6:00 p.m. and 10:00 p.m., as approved by the Winsted Police Chief.

**d) Outdoor Food Stands – Winsted Arts Council**

Approved the use and operation of outdoor food stands on City streets and property on Thursday, August 9, 2018 in conjunction with a Winsted Arts Council event, as approved by the Winsted Police Chief.

**e) Fireworks Permit Application – Winsted Summer Festival**

Approved the outdoor fireworks permit application from Spark1 Pyro LLC, to provide fireworks during Bratbusters and the Winsted Summer Festival on Friday, August 10, 2018, with an alternate rain date of Saturday, August 11, 2018, as approved by the Winsted Fire Chief.

**f) Kid's Run and 4 ½ Mile Run – Winsted Summer Festival**

Approved a Kid's Run and a 4 ½ Mile Run sponsored by the Winsted Summer Festival on Saturday, August 11, 2018, with routes within the City limits approved by the Winsted Police Chief.

**g) Parade Permit – Winsted Summer Festival**

Approved a Children's Parade sponsored by the Winsted Summer Festival on Saturday, August 11, 2018 near Mill Reserve Park, as approved by the Winsted Police Chief.

**h) Parade Permit – Winsted Summer Festival**

Approved a Parade sponsored by the Winsted Summer Festival on Sunday, August 12, 2018 on designated streets in the City of Winsted, as approved by the Winsted Police Chief.

**i) Winsted Beer Festival - Large Assembly Permit**

Approved the McLeod County Large Assembly Permit for the Winsted Beer Festival that will be held on Saturday, September 8, 2018 at the Winstock Country Music Festival Grounds.

**j) Security Bank & Trust Company – Pledged Securities**

Approved the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of June, 2018.

**k) Building Permit Report – June, 2018**

Approved the Building Permit Report for the month of June, 2018.

**l) Financial Report – May, 2018**

Approved the financial report for the month of May, 2018.

**m) Claims**

Approved the claims list for July 17, 2018.

**n) Resolution R-18-24-Winsted Summer Festival**

Adopted Resolution R-18-24 recognizing the Winsted Summer Festival as a City sponsored event.

**Council Member Schulenberg motioned to adopt the Consent Agenda as presented. Council Member Henrich seconded the motion. Council Member Ollig abstained from voting on “Item j. Security Bank & Trust Company – Pledged Securities”. Motion carried 4-0.**

**3) No Public Hearings**

**4) No Old Business**

**5) New Business**

**a) 2018 City Council Priorities Second (2<sup>nd</sup>) Quarter Update**

Ms. Patricia Fitzgerald, Temporary Acting City Administrator, presented a second (2<sup>nd</sup>) quarter update on the 2018 City Council Priorities.

**6) Organization Report**

**a) Winsted Ambassadors**

Ms. Ellen Guggemos and Ms. Heidi Otto, 2017-2018 Winsted Ambassadors, provided the following information regarding the Ambassador program.

- Ambassadors attend 24 out of town events during their term. Some of the out of town events include Jesse James Days in Northfield, Independence Day Celebration in Delano, the City of Annandale Coronation, the St. Paul Winter Carnival, and the Minneapolis Aquatennial.
- Ambassadors attend 17 Winsted events; some of which are the Women’s Expo, Chicken Bingo, Winsted Holding Activities that Unite People (WHAT UP) Movie in the Park and Punt, Pass and Kick events.
- Ambassadors participate in the Winsted Library’s Story Time and Spy Academy, which is the theme for the summer reading program.
- 2018-2019 Winsted Ambassador candidates are Ms. Emma Fury and Ms. Kaitlyn Pokornowski.

Council Member Ollig asked what the most significant learned was from being a Winsted Ambassador. Ms. Otto stated communication skills.

Council Member Ollig asked where each ambassador attended school and what their future plans were.

Ms. Otto stated that she graduated from Howard Lake-Waverly-Winsted High School and will attend Lake Superior College in Duluth, Minnesota to study nursing.

Ms. Guggemos stated that she graduated from Holy Trinity High School and will attend the University of St. Mary in Bismarck, North Dakota for athletic training and coaching.

The City Council Members thanked the Winsted Ambassadors for their representation of the City of Winsted.

**7) No Open Forum**

**8) City Administrator Updates and Announcements**

**a) Planning Commission Vacancy**

Ms. Fitzgerald stated that the Planning Commission has a vacancy. Interested residents may contact City Hall for consideration.

**b) City Streets - Sealcoating**

Ms. Fitzgerald stated that sealcoating of the following streets would occur on July 18, 2018. No parking should occur on these streets including campers, trailers, or refuse and recycling containers. Violators will be towed at the owner's expense.

- Fairlawn Avenue East and West
- George Avenue East
- Lake Avenue East
- 5<sup>th</sup> Street North
- 7<sup>th</sup> Street
- 8<sup>th</sup> Street
- Mallard Avenue
- Merganser Avenue
- Industrial Drive

Council Member Henrich asked if residents were notified before today, since people may be out of town and have vehicles parked on the street. Ms. Kirchoff stated that she would check with the Public Works Department.

**c) Filing Period – Mayor and City Council Positions**

Ms. Fitzgerald stated that the filing period for City of Winsted Mayor and two City Council positions begins on July 31, 2018 and concludes at 5:00 p.m. on August 14, 2018.

**9) Adjournment**

**Council Member Schulenberg motioned to adjourn the meeting. Council Member Henrich seconded the motion. Motion carried 4-0.**

The meeting was adjourned at 6:28 p.m.

*Steve Stotko*

Steve Stotko  
Mayor  
City of Winsted

ATTEST:

*Raquel Kirchoff*

Raquel Kirchoff  
City Clerk-Treasurer  
City of Winsted