

City of Winsted
City Council Meeting
Council Chambers
Tuesday, July 21, 2015
6:00 p.m.

Present: Mayor Steve Stotko . Temporary Acting City Administrator
Council Member Bonita Quast
Council Member Max Fasching
Council Member George Schulenberg

Absent: Council Member Tom Ollig

Staff Present: Ms. Deborah R. Boelter, City Clerk-Treasurer
Mr. Justin Heldt, Winsted Police Department Chief
Mr. Tyler Bruns, Winsted Police Department Officer

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

2) Consent Agenda

Fasching motioned to remove Item T. Schulenberg seconded the motion.

Mayor Stotko read the Consent Agenda.

a) One (1) to Four (4) Day Temporary On-Sale Liquor License – Winsted Area Chamber of Commerce

Approved a One (1) to Four (4) day Temporary On-Sale Liquor License for the Winsted Area Chamber of Commerce at Mill Reserve Park on Friday, August 7, 2015, for the Bratbusters event at the Winsted Summer Festival.

b) Parade Permit – Winsted Summer Festival

Approved a Children's Parade sponsored by the Winsted Summer Festival near Hainlin Park on McLeod Avenue on Saturday, August 8, 2015.

c) Parade Permit – Winsted Summer Festival

Approved a Parade sponsored by the Winsted Summer Festival on designated streets in the City of Winsted on Sunday, August 9, 2015.

d) All-Terrain Vehicle (ATV) Permit – Winsted Summer Festival

Approved a permit to operate ATVs on City streets and property on Friday, August 7, 2015; Saturday, August 8, 2015; and Sunday, August 9, 2015, in conjunction with the Winsted Summer Festival.

e) Outdoor Music Permit – Winsted Summer Festival

Approved a permit allowing outdoor music on City streets and property on Friday, August 7, 2015, through Sunday, August 9, 2015, in conjunction with the Winsted Summer Festival.

f) Outside Food Stands Permit – Winsted Summer Festival

Approved a permit to allow outside food stands to operate on City streets and property on Friday, August 7, 2015, through Sunday, August 9, 2015, in conjunction with the Winsted Summer Festival.

g) Outside Vendor Stands Permit – Winsted Summer Festival

Approved a permit to allow outside vendor stands to operate on City streets and property on Friday, August 7, 2015, through Sunday, August 9, 2015, in conjunction with the Winsted Summer Festival.

h) Billy Goat Bingo – Winsted Summer Festival

Approved the Billy Goat Bingo activity with animals in Hainlin Park on Saturday, August 8, 2015, and Sunday, August 9, 2015.

i) Petting Zoo – Winsted Summer Festival

Approved a petting zoo in conjunction with the Winsted Summer Festival with animals in Hainlin Park on Saturday, August 8, 2015, and Sunday, August 9, 2015.

j) Winsted Summer Festival – Fireworks Application

Approved the outdoor fireworks application from Flashing Thunder Fireworks Spectacular/Steven Dress to provide fireworks at the Winsted Summer Festival on Friday, August 7, 2015, with an alternate rain date of Saturday, August 8, 2015.

k) Appointment – Winsted Volunteer Fire Department

Appointed Mr. Matthew Marketon to the position of Volunteer Firefighter with the Winsted Volunteer Fire Department contingent upon passing a criminal background check and a drug and alcohol test.

l) Public Works Department - Part-Time Seasonal Maintenance Worker

Appointed Ms. Alexandra Thompson as a Part-Time Seasonal Maintenance Worker at \$10 per hour for the Winsted Public Works Department.

m) Telecommunications Service Agreement – TDS

Approved an agreement with TDS Telecom for telephone and internet services for the City of Winsted.

n) Telecommunications Service Agreement – TDS

Approved an agreement with TDS Telecom for internet service for the Winsted Volunteer Fire Department.

o) Resolution R-15-25 – Donation – Winsted Area Chamber of Commerce

Adopted Resolution R-15-25 to accept a \$50 donation of Winsted Bucks from the Winsted Area Chamber of Commerce to be dedicated to the Winsted Police Department for the Year 2015 National Night Out event.

p) Security Bank and Trust Company – Pledged Securities

Approved the Pledged Securities that Security Bank and Trust Company has purchased for the City of Winsted for the month of June, 2015.

q) June, 2015 Building Permit Report

Approved the June, 2015 Building Permit Report.

r) Claims

Approved the Claims List for July 21, 2015.

s) Resolution R-15-26 – Public Hearing for Land Annexation – Tetra Pak and the Estate of Ms. Darlene Gutknecht

Adopted Resolution R-15-26 accepting the petition of owners to annex certain lands and to schedule a Public Hearing for September 1, 2015, at 6:00 p.m. to consider the annexation of approximately 9.99 acres to the City of Winsted.

t) Public Works Department – Street Sweeper Replacement

This item was removed from the Consent Agenda.

u) Resolution R-15-27 – Funding Support – Dakota Rail Regional Trail

Adopted Resolution R-15-27 supporting State of Minnesota Funding of the Lester Prairie Extension of the Dakota Rail Regional Trail.

**Council Member Quast motioned to adopt the Consent Agenda as presented.
Council Member Schulenberg seconded the motion. Motion carried.**

3) No Public Hearings.

4) No Old Business.

5) New Business

a) City Administrator Employment Agreement

Mayor Stotko stated the City of Winsted has received a city administrator employment agreement from Daniel Tienter. The employment agreement was established by the City Personnel Committee and was reviewed and approved by the City's Personnel Attorney. Mr. Tienter has signed the agreement and will begin working for the City of Winsted on Monday, August 10.

**Council Member Schulenberg motioned to approve the *City Administrator Employment Agreement* between the City of Winsted and Mr. Daniel Tienter.
Council Member Quast seconded the motion. Motion carried 4-0.**

6) Organization Report

a) 2014-2015 Winsted Ambassadors

Ms. Cassandra Scherping and Ms. Allison Condon reported on the following:

- Over the past year they have traveled around the state to attend events, such as the St. Paul Winter Carnival and the Anoka Halloween Parade.
- Have also been involved in parades, coronations, and social hours to promote the City of Winsted and to learn about other communities.
- The Ambassador Program is very important in helping to promote the City by speaking with residents in other cities.
- Spent time over the past year volunteering at various places, such as the public library during story time, the fire department pancake breakfast and spaghetti dinner, and 4H programs.
- Will be volunteering at St. John's Church in Howard Lake to prepare meals for the homeless.
- Appreciate the City's financial support, which have helped them to gain confidence in public speaking and the opportunity to make a number of new friends.

Council Member Schulenberg asked how someone can become an ambassador.

Ms. Scherping stated the Ambassador Program recently lowered the age requirement to allow girls to compete if they turn 16 by May. The candidate then has to complete a questionnaire, which is followed by an interview.

Mayor Stotko asked how many events a month they attend.

Ms. Scherping stated it is approximately three during the school year.

Ms. Condon stated during the summer there is an event almost every weekend and that they likely spend 60 to 80 days throughout the year attending various events.

7) No Open Forum.

8) No Announcements.

9) Adjournment

Council Member Quast motioned to adjourn the meeting. Council Member Schulenberg seconded the motion. Motion carried 4-0.

The meeting was adjourned at 6:20 p.m.

Steve Stotko

Steve Stotko
Mayor and Temporary Acting City Administrator
City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, CMC
City Clerk-Treasurer
City of Winsted