

Present: Mayor Steve Stotko – Temporary Acting City Administrator
Council Member Bonnie Quast
Council Member Max Fasching

Absent: Council Member Tom Ollig
Council Member George Schulenberg

Staff Present: Ms. Deborah R. Boelter, City Clerk-Treasurer
Mr. Michael Henrich, Winsted Volunteer Police Department Chief

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

b) Winsted Pride Award

Mayor Stotko presented the Winsted Pride Award to Mr. Kenneth and Mrs. Susan Thurk, 425 Lake Court, for exceptional improvement to their property, which enhances the visual appearance of the Winsted Community.

2) Consent Agenda

Council Member Fasching motioned to adopt the Consent Agenda as presented. Council Member Quast seconded the motion. Motion carried 3-0.

a) Minutes – City Council – Work Session – August 6, 2013

Accepted the minutes of the City Council Work Session of August 6, 2013.

b) Minutes – City Council – Regular Meeting – August 6, 2013

Accepted the minutes of the City Council Regular Meeting of August 6, 2013.

c) Minutes – City Council – Special Meeting – August 15, 2013

Accepted the minutes of the City Council Special Meeting of August 15, 2013.

d) Catered Event – Winsted Municipal Airport

Approved the Blue Note Restaurant to cater an event with concessions and alcohol at the Winsted Municipal Airport on Saturday, August 24, 2013.

e) Baseball Field Improvements

Authorized \$1,500 to be paid from the General Fund's Park Improvements Budget to be used by the Winsted Little League for improvements to some of the City's baseball fields.

f) Part-Time Police Officer Position

Authorized the hiring process for a part-time time police officer position for the Winsted Police Department.

g) July, 2013 Financial Report

Approved the July, 2013 Financial Report.

h) July, 2013 Building Permit Report

Approved the July, 2013 Building Permit Report.

i) Claims

Approved the Claims List for August 20, 2013.

3) No Public Hearings.

4) No Old Business.

5) New Business

a) City Administrator Employment Agreement

Mayor Stotko stated that Mr. Clay Wilfahrt has forwarded a signed copy of the *City Administrator Employment Agreement* to the City of Winsted. He continued by stating that Mr. Wilfahrt has indicated that he will begin working in the City of Winsted sometime between September 9, 2013 to September 16, 2013.

Council Member Quast motioned to approve the City Administrator Employment Agreement between the City of Winsted and Mr. Clay Wilfahrt. Council Member Fasching seconded the motion. Motion carried 3-0.

6) Department Report

a) Winsted Police Department

Mr. Mike Henrich, Winsted Police Department Chief, reported on the following:

- **Emergency Medical Services (EMS) Winstock Country Music Festival Drill Update:**
 - Due to the training facilities work load and lack of grant funding, this Drill has been postponed until next year 2014. A grant is being written to fund the costs associated with conducting the EMS Drill. The Drill is conducted to test the skill of the Winsted Police Department, Winsted Volunteer Fire Department and other pertinent emergency service providers.
- **Winstock Country Music Festival:**
 - There was record attendance at the June, 2013 Winstock Country Music Festival with minimal problems.
 - The number of individuals transported to the Detoxification Facility was less than previous years.
 - The number of medical calls was similar to previous years – approximately fourteen (14) to fifteen (15).
 - There were over eight (8) minor consumptions.
 - There were six (6) individuals that were classified as trespassing. Their wristbands were removed and they were not allowed to return to the Winstock Country Music Festival for the remainder of the event. They will be allowed to return the next year 2014.
 - There were complaints received on the increased traffic and congestion. The increased traffic and congestion issues are mainly on Thursday evening of the Winstock Country Music Festival.
- **Squad Car Update:**
 - Squad car 510 was damaged in the heavy rains event on June 23, 2013, while responding to an alarm (burglary) call. The City's insurance carrier, League of Minnesota Insurance Trust (LMCIT), covered the cost of the damage minus the engine depreciation. The City has applied for federal assistance through the Federal Emergency Management Agency (FEMA) to pay for the costs related to the damage.
 - The new squad vehicle 513 is working out very well and a good investment by the City.
- **National Night Out – August 8, 2013:**
 - Arranged by Officer Dan Pohl and the Winsted Volunteer Fire Department (WVFD).

- Was held in Mill Reserve Park. This location worked well for the event.
- The helicopter was unable to attend this year.
- **Winsted Summer Festival:**
 - The August, 2013 Winsted Summer Festival went very well and with few police related incidents.
 - There were a few minor consumptions issued throughout the City of Winsted.
 - One (1) person was transported to the Detoxification Facility in New Ulm, Minnesota.
 - The Police Department responded to some loud party complaints.
 - The parade on Sunday, August 11, 2013 went well.
- **Part-Time Police Officer:**
 - The Winsted Police Department needs to add to their current list of nine (9) part-time Police Officers. Two (2) or three (3) part-time Police Officers are currently active.
 - Part-time Police Officer, Krystal Fosdick, has been officially hired by the Wright County Sheriff's Department and is unable to work for the Winsted Police Department for one (1) year.

7) Open Forum

a) Winsted Public Library – Head Librarian

Ms. Pamela Dille, Head Librarian for the Winsted Public Library and Hutchinson, Minnesota Public Library, introduced herself to the City Council. She continued by offering her support and help with the proposed Winsted Public Library expansion.

8) No Announcements.

9) Adjournment

Council Member Quast motioned to adjourn the meeting. Council Member Fasching seconded the motion. Motion carried 3-0.

The meeting was adjourned at 6:12 p.m.

Steve Stotko

Steve Stotko
Mayor and Temporary Acting City Administrator
City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, MCMC
City Clerk-Treasurer
City of Winsted