

City of Winsted
City Council Meeting
Council Chambers
Tuesday, August 21, 2018
6:00 p.m.

Present: Mayor Steve Stotko
Council Member Schulenberg
Council Member Mike Henrich
Council Member Tom Ollig

Staff Present: Ms. Patty Fitzgerald, Temporary Acting City Administrator
Ms. Raquel Kirchoff, City Clerk-Treasurer
Mr. Justin Heldt, Winsted Police Chief

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

2) CONSENT AGENDA

a) Approval of Minutes

Approved the minutes of the following:

- City Council Work Session – June 19, 2018
- Park Commission Meeting – July 9, 2018
- Planning Commission Meeting – July 9, 2018

b) Safety Program Contract – SafeAssure Consultants, Incorporated

Authorized the Interim City Administrator to execute an agreement with SafeAssure Consultants, Incorporated, to provide a safety program for the City of Winsted in the amount of \$3,077.50.

c) Police Squad Car and Equipment Purchase Agreement

Authorized the Mayor and City Clerk-Treasurer to execute an agreement with the City of Silver Lake, Minnesota, for the sale of a 2013 Ford Explorer Sport Utility Vehicle (SUV) and Equipment (prisoner compartment, lights, radar, and storage compartment) and deliver same in accordance with the terms and conditions of the agreement, for a total purchase price of \$8,000.00.

d) Security Bank & Trust Company – Pledged Securities

Approved the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of July, 2018.

e) Building Permit Report – July, 2018

Approved the Building Permit Report for the month of July, 2018.

f) Financial Report – June, 2018

Approved the financial report for the month of June, 2018.

g) Claims

Approved the claims list for August 21, 2018.

Council Member Schulenberg motioned to approve the Consent Agenda as read.

Council Member Henrich seconded the motion. Council Member Ollig abstained from Item d – Security Bank & Trust Company – Pledged Securities. Motion carried 4-0.

3) No Public Hearings

4) No Old Business

5) New Business

a) Ordinance Amendments

- **Ordinance O-18-04 – Chapter 3: Utilities**
An ordinance amending portions of Chapter 3 (utilities) of the Municipal Code of the City of Winsted.
- **Ordinance O-18-05 – Chapter 4: Wireless Communications**
An ordinance amending portions of Chapter 4 concerning wireless telecommunications services of the Municipal Code of the City of Winsted.
- **Ordinance O-18-06 – Chapter 14: Buildings and Structures**
An ordinance amending portions of Chapter 14 (Buildings and Structures) of the Municipal Code of the City of Winsted.
- **Ordinance O-18-07 – Chapter 15: Zoning Ordinance**
An ordinance amending Chapter 15 (Zoning Ordinance) of the Municipal Code of the City of Winsted.

Ms. Patty Fitzgerald, Temporary Acting City Administrator, stated that the Planning Commission has reviewed the proposed Zoning Ordinance amendments. She continued by stating that the Planning Commission held a public hearing regarding the amendments on July 9, 2018, which was continued to the August 13, 2018 Planning Commission Meeting. The Planning Commission recommended approval of the text amendments with a unanimous vote.

Council Member Henrich thanked the Planning Commission for the review of these sections of municipal code. Council Member Henrich stated that there were several meetings of the Planning Commission to review the amendments that lasted two-three hours each because of the length and difficulty of the municipal code being reviewed.

Council Member Ollig asked if current situations would be grandfathered. Council Member Henrich stated yes. New instances after the ordinance amendments would abide by the new code.

Council Member Henrich motioned to adopt Ordinance Amendments O-18-04, O-18-05, O-18-06 and O-18-07 amending Chapters 3, 4, 14 and 15 of the Winsted Municipal Code. Council Member Schulenberg seconded the motion. Motion carried 4-0.

6) Department and Organization Reports

a) Winstock Country Music Festival*

Ms. LouAnn Ollig, and Ms. Judy Langenfeld, provided a report about the Winstock Country Music Festival (Winstock). Information included:

- A thank you to the City of Winsted and their staff, the Winsted Fire Department and the Winsted Police Department for their support to Winstock over the years.
- A thank you to the volunteers that make Winstock work.
- All profits from Winstock go to Holy Trinity School to continue to provide Catholic Christian education for pre-school through grade 12 students.
- Winstock has donated approximately \$3.5 million dollars to the school's operation over the years.
- Statistics from Winstock 2018, with some compared to the first year of Winstock:
- Retiring Winstock Committee Members, Mr. Dick Langenfeld, Mr. Tom Ollig, MS. Bonnie Quast, Ms. Nancy Neuman, Ms. Judy Langenfeld, Mr. Butch Amundson and Ms. LuAnn Ollig have found replacements. The Winstock Committee consists of 18 people.
- Strange requests from entertainers over the years of Winstock
- The different food vendors at Winstock

Mayor Stotko thanked Winstock for what it does for the Winsted community.

7) No Open Forum

8) Interim City Administrator Updates and Announcements

a) Planning Commission Vacancy

Ms. Fitzgerald stated that there is a vacancy on the Planning Commission. Interested residents should contact City Hall for further information.

Council Member Ollig stated that he has talked with a business owner in the city who may be interested.

9) Adjournment

Council Member Schulenberg motioned to adjourn the meeting. Council Member Henrich seconded the motion. Motion carried 4-0.

The meeting was adjourned at 6:19 p.m.

Steve Stotko

Steve Stotko
Mayor
City of Winsted

ATTEST:

Raquel Kirchoff

Raquel Kirchoff, CMC
City Clerk-Treasurer
City of Winsted