

City of Winsted
City Council Work Session Lewis
Room
Tuesday, August 21, 2018
5:00 p.m.

Present: Mayor Steve Stotko
Council Member George Schulenberg
Council Member Mike Henrich
Council Member Tom Ollig

Staff Present: Ms. Patty Fitzgerald, Temporary Acting City Administrator
Ms. Raquel Kirchoff, City Clerk-Treasurer

Also Present: Mr. Gary Weiers, David Drown Associates

I. **Call to Order**

Mayor Stotko called the meeting to order at 5:00 p.m.

II. **City Administrator Candidate Review and Discussion**

Mr. Gary Weiers, David Drown Associates, stated that the City Council Members would be selecting candidates for the final interview for the City Administrator position. Mr. Weiers continued by stating that once the finalists were selected, their names may be made public; however, the identity of the candidates not selected is private information.

The City Council Members discussed and stated the candidates to interview according to the number system provided by Mr. Weiers.

The City Council Members discussed the interview process and decided on the following process for final interviews on September 19, 2018:

- Individual 20 minute interviews with each City Council Member
- Tour of the city with Mayor Stotko
- Lunch and rotating interviews with grouped City employees, the Winsted Volunteer Fire Chief, and Mr. Jake Saulsbury, Bolton and Menk, Incorporated
- Finalist interviews at a public City Council meeting to include a power point presentation provided by the finalist

III. **Other**

a) 121 Baker Avenue East

Ms. Patty Fitzgerald, Temporary Acting City Administrator, stated that the previous property owner of 121 Baker Avenue East removed their personal property from this address.

Ms. Fitzgerald stated that the City Council should discuss next steps of the property.

Mayor Stotko stated that the City Council should discuss options thoroughly when the new City Administrator begins.

b) City Updates

Ms. Fitzgerald provided an update regarding the items she has been working on for the City as Temporary Acting City Administrator.

Mayor Stotko provided an update regarding meetings he has had with the City Engineer and engineering items for the City.

Mayor Stotko stated that he requested low maintenance ideas from the engineer for the areas on the promenade where the trees died and for the grass area that was supposed to be flowers or rocks.

Mayor Stotko stated that he is working on ideas to remove the marks on the concrete at City Hall due to snow plowing.

IV. **Adjourn**

Council Member Ollig motioned to adjourn the Work Session. Council Member Schulenberg seconded the motion. Motion carried 4-0.

The Work Session was adjourned at 5:56 p.m.

Steve Stotko

Steve Stotko
Mayor
City of Winsted

ATTEST:

Raquel Kirchoff

Raquel Kirchoff, CMC
City Clerk-Treasurer
City of Winsted