

City of Winsted  
City Council Work Session  
Lewis Room  
Tuesday, September 3, 2013  
5:00 p.m.

Present: Mayor Steve Stotko – Temporary Acting City Administrator  
Council Member Bonnie Quast  
Council Member Max Fasching  
Council Member Tom Ollig  
Council Member George Schulenberg

Staff Present: Ms. Deborah R. Boelter, City Clerk-Treasurer

## **I. Call to Order**

Mayor Stotko called the meeting to order at 5:00 p.m.

## **II. Year 2014 General Fund Budget and Preliminary Levy**

Mayor Stotko presented the proposed year 2014 General Fund Budget and Preliminary Levy.

Mayor Stotko stated that City staff was directed by the City Council to prepare the year 2014 General Fund Budget and Preliminary Levy with a zero percent (0%) increase from the previous year 2013 Budget and Final Levy. The proposed year 2014 Budget and Preliminary Levy was prepared with a zero percent (0%) increase.

The City Council discussed the following items in regards to the year 2014 General Fund Budget and Preliminary Levy:

- ✓ Unfunded proposed projects and financing requests.
- ✓ Future bonding for certain projects.
- ✓ Establishing a Storm Sewer Fund.
- ✓ Tree removal.
- ✓ Budgeted increase for employee health insurance premiums.
- ✓ Winsted Police Department wages and salaries for the year 2014.

## **III. Winsted Public Library Expansion – Space Discussion**

Mayor Stotko gave a brief overview of the discussion that was held at the August 20, 2013 City Council Work Session in regards to the proposed Winsted Public Library expansion with Mr. Mark Ranum, Executive Director of the Pioneerland Library System.

Council Member Fasching presented the three (3) Library expansion options available for City Council consideration:

- **Option One (1):** Expand through the north wall of the existing Library to add 870 square feet of space.
- **Option Two (2):** Move the Library to the space vacated by the Dueber's store. This would be approximately 7,000 square feet.
- **Option Three (3):** Take the east 6,000 square feet of the vacated Dueber's store space for the Library expansion.

The City Council discussed the three (3) expansion options. Council Member Quast and Council Member Fasching agreed to discuss the proposed Library expansion with the property owners.

The City Council agreed that they were in favor of expanding the Winsted Public Library.

## **IV. Feasibility Study – Kingsley Street Rehabilitation and Trail**

Mayor Stotko stated that the City's Engineer, Mr. Jake Saulsbury, Bolton and Menk, Incorporated, indicated that a Feasibility Study should be completed on the proposed Kingsley Street rehabilitation and trail because it is going to be an extensive project.

Mayor Stotko stated that the approximate cost for the Feasibility Study would be \$10,000. He continued by stating that if the City Council would like to do the Kingsley Street rehabilitation and trail in the year 2015, Mr. Saulsbury is recommending that the Feasibility Study be completed in the year 2014.

The City Council discussed and agreed to discuss the proposed Feasibility Study at a future City Council Work Session.

**V. Other**

**a) Winsted Municipal Airport – Luce Line Trail Connection**

Mayor Stotko stated that he and Mr. Ron Roetzel, Aviation Engineer for Bolton and Menk, Incorporated, attended a Federal Aviation Administration (FAA) and Minnesota Department of Transportation/Office of Aeronautics (MN DOT/OA) meeting in Saint Cloud, Minnesota. He continued by giving a brief overview of the discussions conducted in regards to the Luce Line Trail connection that is proposed to run adjacent to the Winsted Municipal Airport property.

**b) Ice Skating Rink**

Mayor Stotko gave an update on the proposed ice skating rink. He presented pictures of wood hockey ice skating rink dashers that he and the Public Works Department evaluated at an ice skating rink in the City of Corcoran, Minnesota; and pictures of fiberglass hockey ice skating rink dashers of a rink they visited in the City of Carver, Minnesota.

**c) Sewer Back-Up – 320-Second (2<sup>nd</sup>) Street South**

Council Member Fasching asked for an update on the loss claim that was submitted to the City's insurance company, League of Minnesota Cities Insurance Trust (LMCIT), on behalf of Ms. Rose Heimerl, 320-Second (2<sup>nd</sup>) Street South, for the sewer back-up that occurred in the basement of her house.

Mayor Stotko stated that he would contact the LMCIT to determine the status of Ms. Heimerl's loss claim.

**VI. Adjourn**

**Council Member Ollig motioned to adjourn the meeting. Council Member Schulenberg seconded the motion. Motion carried 5-0.**

The meeting was adjourned at 5:55 p.m.

*Steve Stotko*

Steve Stotko  
Mayor and Temporary Acting City Administrator  
City of Winsted

ATTEST:

*Deborah R. Boelter*

Deborah R. Boelter, MCMC  
City Clerk-Treasurer  
City of Winsted