City of Winsted City Council Work Session Lewis Room September 6, 2011 5:00 p.m.

Present: Mayor Steve Stotko

Council Member Tom Ollig Council Member Bonnie Quast Council Member Dave Mochinski Council Member George Schulenberg

Staff Present: Brad Martens, City Administrator

Deb Boelter, City Clerk-Treasurer

I. Call to Order

Mayor Stotko called the meeting to order at 5:00 p.m.

II. Zoning Ordinance Updates – Cynthia Smith-Strack, Municipal Development Group

Cynthia Smith-Strack, Municipal Development Group, presented the 2011 Zoning Ordinance amendments that will be presented at the Regular City Council meeting for approval.

Strack presented the amendments in detail.

III. Drainage Issues – 141 Fairlawn Avenue East

Martens presented the proposed plan to mitigate the drainage issues at 141 Fairlawn Avenue East.

Martens stated that the property owner is unable to attend the City Council meeting. Council Member Mochinski recommended that the issue be tabled at the Regular City Council meeting until the property owner can attend the meeting. Martens stated that he and the City Engineer, Jake Saulsbury, have discussed the drainage issues, and the proposed mitigation plans, with the property owner and believe they can represent him at the City Council meeting.

Council Member Quast asked if any of the project expenses incurred can be the responsibility of the property owner and paid by him. Martens stated that the property owner has indicated that he would be open to paying for driveway reconstruction as part of the project, if the payments could be made over time.

Council Member Ollig stated that the drainage issues on the street located adjacent to 141 Fairlawn Avenue East have been an ongoing issue and the City needs to address it.

Council Member Schulenberg and Mayor Stotko stated that there is a problem with the City street flooding near 141 Fairlawn Avenue East and that it is the cause of the drainage issues that the property experiences and it needs to be addressed. Mayor Stotko stated that he believes that the flooding of the street is a safety issue as well.

IV. 2012 Preliminary Levy

Martens gave a brief overview of his presentation on the 2012 Preliminary Levy that he will be giving at the Regular City Council meeting.

V. National Day of Remembrance of the Tenth (10th) Anniversary of September Eleventh (11th)

Martens presented the proposed program that will be conducted by the Winsted Volunteer Fire Department on Sunday, September 11, 2011 in remembrance of the tenth (10th) anniversary of September Eleventh (11th).

The City Council directed Boelter to post notification of a City Council quorum in attendance at the Remembrance ceremony.

VI. Detachment of Land from the City of Winsted

Martens presented the proposed detachment of the property owned by Bob and Teresa Hoffman from the City of Winsted.

The City Council discussed the maintenance of Grass Lake Road that accesses the property. Martens stated that Winsted Township does some maintenance of the road and bills the City of Winsted for the work they do.

The City Council discussed and stated that they would like to see Winsted Township take over ownership and maintenance of Grass Lake Road.

Council Member Ollig stated that the City Council should schedule a meeting with the Winsted Township Board to discuss the ownership and/or maintenance of Grass Lake Road.

The City Council discussed the possibility of detaching the Lueck property and returning it to Winsted Township. In return, Winsted Township could take ownership of and maintain Grass Lake Road.

Martens stated that there is an approximate one hundred dollar (\$100) filing fee payable to the Municipal Boundary Adjustments office for the detachment documents. Martens continued by stating that he will request reimbursement for the fee from Bob and Teresa Hoffman.

VII. Other

Winsted Township Resident Concern – Winsted Municipal Airport - Flight Patterns of Westside Skydivers

Martens stated that he received a telephone call from a Winsted Township resident regarding their concern of the flight patterns of Westside Skydivers at the Winsted Municipal Airport. The resident would like to discuss their concern with the City Council at a future City Council meeting.

The City Council discussed and recommended that the Winsted Township resident first present their concerns to the Winsted Municipal Airport Commission.

b) Federal Aviation Administration (FAA) Grant Offer – Winsted Municipal Airport – 2011 Improvement Projects

Martens stated that the Regular City Council meeting agenda has been amended to include the approval of the Federal Aviation Administration's (FAA) grant offer for the Winsted Municipal Airport's 2011 Improvement Projects.

c) 171 McLeod Avenue West – Animal Control

Martens presented resident complaints about the cats and a skunk living on the property at 171 McLeod Avenue West. There are some concerns from parents who live in the surrounding houses that some of their young children may be bitten by one (1) of the cats or the skunk.

Boelter stated that she has contacted Lester Prairie Veterinary Clinic to inquire how many cats they can board at one (1) time and how much it is to euthanize each cat. They stated that they can board four (4) cats at a time and it costs approximately \$167 per cat to euthanize them. Boelter also stated that she asked Lester Prairie Veterinary Clinic if they have had to address skunks in a residential area and they stated that they do not take care of eliminating any type of wild animal.

Council Member Ollig stated that the issue has been brought to the attention of the City so it needs to be addressed to avoid the City being liable if someone is bitten.

Council Member Quast asked if City staff was going to contact the property owner to ask her if she wants the cats. Martens stated yes.

The City Council discussed and directed staff to contact the property owner to ask if she wants the cats located on the property at 171 McLeod Avenue West. They also stated that the property owner should be informed that she will be responsible for any expenses incurred by the City to trap and/or board the cats.

Council Member Mochinski stated that he would like to require City of Winsted residents to license their cats.

The City Council discussed and directed staff to contact other communities that require residents to license their cats and obtain copies of their ordinances.

d) Fall 2011 Annual Fire Board Meeting

Martens gave a brief overview of the Fall 2011 Annual Fire Board meeting held in the Vollmer Room at City Hall on Wednesday, August 31, 2011.

VIII. Adjourn

Council Member Ollig motioned to adjourn. Council Member Mochinski seconded. Motion carried 5-0.

The meeting was adjourned at 5:55 p.m.

Steve Stotko

Steve Stotko Mayor City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, MCMC City Clerk-Treasurer City of Winsted