

City of Winsted  
City Council Work Session  
Lewis Room  
September 21, 2010  
5:00 p.m.

Present: Mayor Steve Stotko  
Council Member Tom Ollig  
Council Member Bonnie Quast  
Council Member Tom Wiemiller

Absent: Council Member Dave Mochinski

Staff Present: Andrew Elbert, City Administrator  
Deb Boelter, City Clerk-Treasurer

**I. Call to Order**

Mayor Stotko called the meeting to order at 5:00 p.m.

**II. Managed Internet Protocol System Information**

Elbert gave an overview of the proposed Managed Internet Protocol (IP) System to replace the City's existing telephone system.

Ollig presented the unique features of the IP system.

**III. General Project Updates**

**a) Pavement Management Plan**

Elbert gave an overview of the information the City's engineer, Jake Saulsbury of Bolton and Menk, Incorporated, will be presenting to the City Council regarding the Pavement Management Plan.

The City Council discussed the Plan's proposed schedule for updating and/or improving the City's streets.

**b) McLeod County Road 116 Turnback Project**

Elbert stated that through electronic mail he will update the City Council weekly on the progress of the McLeod County Road 116 Turnback Project. He will also make the progress report available on the City's website for the general public.

**c) St. Mary's Care Center – Planning Commission**

Elbert gave an overview of the September 8, 2010 and September 15, 2010 Planning Commission meetings regarding the issue of a proposed pharmacy at St. Mary's Care Center and their approved Conditional Use Permit (CUP).

**d) Lakefront Promenade Maintenance**

Elbert stated that he contacted a representative from the University of Minnesota Arboretum regarding the plantings in the Lakefront Promenade. He stated that a representative has agreed to visit the City of Winsted to evaluate the plantings in the Lakefront Promenade and provide some maintenance recommendations to the Public Works Department.

**e) Downtown Area Dumpster Enclosures**

The City Council directed Elbert to evaluate the City's ordinance regarding dumpster enclosures in the downtown area and consider amending the ordinance requiring the downtown businesses to install dumpster enclosures.

**f) Greg Gehrman's Buildings – 211 McLeod Avenue West**

Ollig stated that a resident contacted him regarding Greg Gehrman's building located at 211 McLeod Avenue West. The resident reported that the building is filled with containers of cooking oil and was concerned that it may be a fire hazard. Ollig asked Elbert to contact the Winsted Volunteer Fire Department's Chief, Chad Engel, to make him aware of the cooking oil should there be a fire at the building.

**g) Street Light – 161 Main Avenue West**

Wiemiller stated that the underground wiring for the street light at 161 Main Avenue West appears to have been damaged when the sidewalk was replaced and it needs to be repaired. The City Council asked Wiemiller to have CR Electric, Incorporated provide the City Council with a quote to repair the underground wiring.

**h) Winter Holiday Decorations - Lakefront Promenade**

Ollig stated that he would like the City to purchase and install winter holiday decorations on the street lights in the Lakefront Promenade. The City Council discussed Ollig's proposal and directed Elbert to budget for the purchase of winter holiday decorations and for the expense to prepare the street lights with an electrical outlet.

**i) Winsted Winter Festival, 2010 – Winsted City Hall's Vollmer Room**

Ollig stated that the Winsted Royalty and visiting royalty from other cities will be using the Vollmer Room in Winsted City Hall during the Winsted Winter Festival, 2010. He directed staff to schedule the room.

**j) Five Star Direct**

Elbert provided the City Council with an update on communications he has had with Citizen's State Bank in Waverly, Minnesota regarding the Five Star Direct property and building.

**k) AZZ Galvanizing, Incorporated – Minnesota Investment Fund Grant**

Elbert stated that had a meeting with a representative from the Minnesota Department of Employment and Economic Development (MN DEED) and two (2) employees from AZZ Galvanizing, Incorporated to close out the Minnesota Investment Fund grant that AZZ Galvanizing, Incorporated received when they located to Winsted.

**l) Annual Alcohol Licensure Forum**

Elbert reminded the City Council of the 2010 Annual Alcohol Licensure Forum to be held in the Vollmer Room at City Hall on Monday, September 27, 2010 at 2:00 p.m. The meeting is a mandatory meeting required by Winsted's Municipal Code.

Boelter stated that all City of Winsted liquor licensees have been invited and have signed for their invitation that was sent through registered mail.

**m) Park Commission Meeting – September 14, 2010**

Elbert gave a brief overview of items discussed at the September 14, 2010 Park Commission meeting.

**n) Ice Skating Rink**

Elbert stated that he will be presenting information on the proposed ice skating rink to the City Council at a future meeting.

**IV. Adjourn**

**Quast motioned to adjourn. Wiemiller seconded. Motion carried 4-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer