



**CITY COUNCIL – MEETING AGENDA**  
**December 4, 2018 – 6:00 P.M.**  
**City Council Chambers – Winsted City Hall**

*Mission Statement*

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance\***

**2) CONSENT AGENDA**

*Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.*

**a) Approval of Minutes**

Approve the minutes of the following:

- City Council Work Session – September 18, 2018
- City Council Regular Meeting – September 18, 2018
- City Council Special Meeting – September 19, 2018

**b) Southwest Metro Drug Task Force Joint Powers Agreement**

Authorize the Mayor and City Clerk-Treasurer to execute a Joint Powers Agreement between the Southwest Metro Drug Task Force and the Winsted Police Department.

**c) Lease Agreement – Millerbernd Manufacturing Company**

Authorize the Mayor and City Clerk-Treasurer to execute a lease agreement with Millerbernd Manufacturing Company to install an LED floodlight at the property located at 440-3<sup>rd</sup> Street South for the purpose of illuminating the south side of the Water Tower.

**d) LED Light Installation – CR Electric, Incorporated**

Authorize the City Administrator to execute a quote from CR Electric, Incorporated to furnish materials and labor for the installation of an LED floodlight at 440-3<sup>rd</sup> Street South for an amount not to exceed \$5,535.41.

**e) 2019 Property and Casualty Insurance Renewal Contract: Liability Insurance Coverage – Waiver Form**

Authorize the Mayor to execute a Liability Coverage Waiver Form, allowing the City of Winsted to not waive the monetary limits on municipal tort liability established by Minnesota State Statutes 466.04 for the 2019 Property and Casualty insurance contract.

**f) 2019 Property and Casualty Insurance Renewal Contract: No-Fault Sewer Back-Up Insurance Coverage\***

Authorize the City Administrator not to purchase No-Fault Sewer Back-Up insurance coverage for the 2019 Property and Casualty insurance contract.

**g) 2019 Property and Casualty Insurance Renewal Contract: Excess Liability Insurance\***

Authorize the City Administrator to purchase \$1,000,000 in excess liability coverage for the 2019 Property and Casualty insurance contract.

**h) 2019 Health Insurance – Total Administrative Services Corporation (TASC) Health Insurance Portability and Accountability Act (HIPAA) Compliance**

Adopt the Health Insurance Portability and Accountability Act (HIPAA) and Health Information Technology for Economic and Clinical Health (HITECH) Privacy and Security Policy and authorize the City Administrator to enter into the Plan Document Amendment to the Group Health Plan and Business Associate Agreement with Total Administrative Services Corporation (TASC) to comply with HIPAA guidelines.

**i) Schedule Public Hearing – Fee Schedule Ordinance\***

Schedule a public hearing for January 2, 2019 at 6:00 p.m. in the City Council Chambers at Winsted City Hall to consider adopting amendments to the Fee Schedule Ordinance.

**j) Claims**

Approve the claims list for December 4, 2018.

**3) PUBLIC HEARINGS**

**a) Truth-in-Taxation Hearing – 2019 Property Tax Levy\***

Conduct the 2019 Truth-in-Taxation Hearing and accept public comment.

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**6) ORGANIZATION REPORT**

**a) Winsted Lions\***

**7) OPEN FORUM**

*Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.*

**8) CITY ADMINISTRATOR UPDATE AND ANNOUNCEMENTS\***

**9) ADJOURN**

**\* Denotes no supporting information included in the packet.**