

City of Winsted  
City Council Meeting  
Council Chambers  
Tuesday, December 16, 2014  
6:00 p.m.

Present: Mayor Steve Stotko  
Council Member Bonita Quast  
Council Member Tom Ollig  
Council Member George Schulenberg  
Council Member Max Fasching

Staff Present: Mr. Clay Wilfahrt, City Administrator  
Ms. Deborah R. Boelter, City Clerk-Treasurer  
Mr. Justin Heldt, Winsted Police Department Chief  
Mr. Tyler Bruns, Winsted Police Department Officer  
Mr. Chad Engel, Winsted Volunteer Fire Department Chief  
Mr. Troy Scherping, Winsted Volunteer Fire Department Captain III  
Ms. Samantha Condon, Winsted Volunteer Fire Department Firefighter

**1) Mayor Stotko called the meeting to order at 6:00 p.m.**

**a) The Pledge of Allegiance was taken.**

**b) Years of Service Recognition – Mr. John Schlechter – Ten (10) Years**

Mayor Stotko recognized Public Works Department Employee, Mr. John Schlechter, for his ten (10) years of service to the City of Winsted.

**c) Special Presentations**

**Annual City Awards**

**1. City of Winsted – Employee of the Year 2014**

a. Mayor Stotko recognized Public Works Department Employee, Mr. John Schlechter, as the City of Winsted's year 2014 *Employee of the Year*.

**2. Don C. Guggemos, Senior Community Service Awards**

Mayor Stotko recognized the following individuals and organization for their service and commitment to the Winsted Community and presented them with the *Don C. Guggemos, Senior Community Service Award*.

a. **Ms. Allison Condon – Youth**

b. **Mr. Rick Baumann – Individual**

c. **Winsted Volunteer Fire Department - Organization**

**2) Consent Agenda**

Mayor Stotko read the Consent Agenda.

**Council Member Ollig motioned to remove *item p) Winstock Country Music Festival – Lease Agreement – Entinger Property* from the CONSENT AGENDA and add it to *item g. Winstock Country Music Festival – Lease Agreement – Entinger Property* under NEW BUSINESS. Council Member Schulenberg seconded the motion. Motion carried 5-0.**

**a) Minutes – City Council – Work Session – December 2, 2014**

Accepted the minutes of the December 2, 2014 City Council Work Session.

**b) Minutes – City Council – Regular Meeting – December 2, 2014**

Accepted the minutes of the December 2, 2014 City Council Regular Meeting.

**c) Solid Waste Hauler License Application – Randy’s Sanitation, Incorporated**

Approved a Solid Waste Hauler License for Randy’s Sanitation, Incorporated expiring December 31, 2015.

**d) Solid Waste Hauler License Application – Waste Management**

Approved a Solid Waste Hauler License for Waste Management expiring December 31, 2015.

**e) Solid Waste Hauler License Application – Mumford Sanitation**

Approved a Solid Waste Hauler License for Mumford Sanitation expiring December 31, 2015.

**f) 4M Funds – Notification to Broker and Certification by Broker**

Authorized PMA Financial/Securities and 4M Fund to invest the City of Winsted’s 4M Fund in those investments pursuant to Minnesota State Statutes for the year 2015.

**g) 4M Funds – Notification to Broker and Certification by Broker**

Authorized RBC Wealth Management to invest the City of Winsted’s 4M Fund in those investments pursuant to Minnesota State Statutes for the year 2015.

**h) Northland Securities, Incorporated – Notification to Broker and Certification by Broker**

Authorized Northland Securities, Incorporated to invest the City of Winsted’s funds in those investments pursuant to Minnesota State Statutes for the year 2015.

**i) Northland Securities, Incorporated – Notification to Broker and Certification by Broker**

Authorized Northland Securities, Incorporated to invest the City of Winsted Economic Development Authority’s (EDA) funds in those investments pursuant to Minnesota State Statutes for the year 2015.

**j) Schedule Public Hearing – Liquor Ordinance Amendments**

Scheduled a public hearing for January 6, 2015 at 6:00 pm to consider adopting amendments to the Liquor Ordinance.

**k) Winsted Volunteer Fire Department Member Leave of Absence – Mr. Brent Mickolichuk**

Approve a leave of absence as needed for Winsted Volunteer Fire Department Member, Mr. Brent Mickolichuk from November 1, 2014 until May 1, 2015.

**l) Elevator Maintenance Agreement – Schindler Elevator Corporation**

Approved an annual maintenance agreement between Schindler Elevator Corporation and the City of Winsted in the amount of \$935.16 for maintenance of the elevator at Winsted City Hall effective January 1, 2015.

**m) Security Bank and Trust Company – Pledged Securities**

Approved the Pledged Securities that Security Bank and Trust Company has purchased for the City of Winsted for the month of November, 2014.

**n) November, 2014 Building Permit Report**

Approved the November, 2014 Building Permit Report.

**o) Claims**

Approved the Claims List for December 16, 2014.

**p) Winstock Country Music Festival – Lease Agreement – Entinger Property - MOVED TO NEW BUSINESS**

**Council Member Quast motioned to adopt the Consent Agenda as presented. Council Member Fasching seconded the motion. Motion carried 5-0.**

**3) No Public Hearings.**

**4) No Old Business.**

**5) New Business**

**a) Year 2015 Levy – Resolution R-14-34**

Mr. Wilfahrt stated that on or before five (5) working days after December 20<sup>th</sup> of each year, the City Council must set the Final Tax Levy for the next year and send a certified copy to the McLeod County Auditor. The amount of the Levy is determined by adding the General Fund Levy and the Debt Levy together. The General Fund Levy is the additional amount needed to fund the operations of the City of Winsted beyond the collections of fees, fines, and charges for services. The Debt Levy is the amount needed to pay for the debt of the City.

Mr. Wilfahrt stated that beginning in May, 2014 and continuing through August, 2014; the City Council and City staff reviewed draft budgets and levy totals and drafted a budget for the year 2015. The City Council set the year 2015 Preliminary Levy at \$1,122,654; which was a 1.7% increase from the year 2014.

Mr. Wilfahrt stated that in mid-November, 2014, McLeod County prepared and mailed parcel specific property tax notifications to property owners showing the result of the Preliminary Levy for the City of Winsted, along with adjustments to levies from McLeod County and the Howard Lake-Waverly-Winsted (HLWW) School District. In general, it was found that the majority of home owners and businesses would have slightly lower taxes in the year 2015 than they had in the year 2014.

Mr. Wilfahrt stated that the City of Winsted held its Truth-in-Taxation hearing on December 2, 2014. At the Hearing, the City Council directed staff to continue with a levy of \$1,122,654. The result of this change will increase the City of Winsted's Tax Rate to 88.780% in the year 2015; which is a 3.232% Tax Rate increase from the year 2014.

Mr. Wilfahrt presented a history of the City of Winsted's past Levies:

	Final Year 2012	Final Year 2013	Final Year 2014	Proposed Year 2015
<b>Tax Levy</b>	\$1,117,629	\$1,103,432	\$1,103,432	\$1,122,654
<b>Local Tax Capacity</b>	\$1,223,149	\$1,230,607	\$1,333,800	\$1,264,532 5.2% decrease from the year 2014
<b>Tax Rate</b>	88.546%	87.243%	85.548%	88.780%

**Council Member Fasching motioned to adopt Resolution R-14-34 certifying the Year 2015 Tax Levy in the amount of \$1,122,654. Council Member Schulenberg seconded the motion. Motion carried 5-0.**

**b) Year 2015 Budget – Resolution R-14-35**

Mr. Wilfahrt stated that each year the City Council approves a budget for the City of Winsted to meet the goals and objectives of the City. In consideration of those goals are external conditions such as state aid and tax law changes, and internal conditions such as the property tax levy. City staff has worked to present a recommended budget for the year 2015 that is believed to best balance the goals of the City of Winsted with current external and internal budget conditions. Mr. Wilfahrt continued by presenting the recommended year 2015 Budget report; which itemizes each line item of the Budget.

Mr. Wilfahrt presented some of the significant changes from the adopted year 2014 Budget to the proposed year 2015 Budget:

- Decrease in Elections expenses.
- Increase in Employer paid health and dental insurance.
- Increase in salaries and related benefits.
- Decrease in Conference and Mileage.
- Decrease in Professional Services.
- Decrease in Cell Phones.
- Increase in Donations and Contributions.
- Increase in Downtown Vibrancy Commission.
- Decrease in Office Equipment.
- Decrease in Economic Development Authority (EDA) Lease.
- Increase in Part-time Employees wages.
- Decrease in Legal Fees.
- Decrease in Building Rentals.
- Two percent (2%) increase in water rates.
- Eight percent (8%) increase in sewer rates.

Mr. Wilfahrt stated that the year 2015 Budget includes budgets for the General, Water, Sewer, Airport, Fire, Cable, Bond, and all other miscellaneous funds of the City of Winsted.

Mr. Wilfahrt stated that the proposed year 2015 Budget includes Revenues and Expenditures:

Year 2015 Revenue Budget: \$3,467,937.50  
Year 2015 Expenditures Budget: \$3,355,883.36

Mr. Wilfahrt requested that the City Council review the recommended year 2015 Budget and adopt a Resolution R-14-35 approving the year 2015 Budget for the City of Winsted.

**Council Member Quast motioned to adopt Resolution R-14-35 approving the Year 2015 Budget. Council Member Fasching seconded the motion. Motion carried 5-0.**

**c) Year 2014 City of Winsted Accomplishments**

Mr. Wilfahrt stated that the City of Winsted staff has made progress on a number of projects in the year 2014. He continued by presenting a summary of some of the more notable accomplishments in the year 2014.

- ✓ **Personnel Policy** . Completed a draft of a completely revised Personnel Policy in July, 2014 that addresses legal and efficiency issues.
- ✓ **Luce Line State Trail** – Made significant progress with the Federal Aviation Association (FAA), Minnesota Department of Transportation (MN DOT), and the Minnesota Department of Natural Resources (MN DNR) towards paving the trail in Winsted.
- ✓ **Cell Phone Policy** . By adopting a Cell Phone Policy, we saved the City money, reduced liability, and improved benefit to employees.
- ✓ **Capital Improvement Plans** – Completed drafts of Capital Improvement Plans to bring forward to the City Council that will lay out a schedule for purchases of large equipment and machinery.
- ✓ **Chief Of Police Hire** – Hired Mr. Justin Heldt as the Chief of Police for the Winsted Police Department in July, 2014.
- ✓ **Fourth (4<sup>th</sup>) Police Officer** – Received authorization to advertise and bring forward a candidate for hire as a full-time Police Officer for the Winsted Police Department. Hired Mr. Tyler Bruns in August, 2014.
- ✓ **Department Issued Weapons** – Received information and approval to move forward with department issued weapons for the Winsted Police Department in the year 2014.
- ✓ **Industrial Land** – Purchased fifty-two (52) acres of industrial land using less than \$175,000 of money from the General Fund and without borrowing any money.
- ✓ **Drill Pipe Expansion** – Working with the building inspector and the contractor, City staff was able to quickly turn around the Site Plan on a 10,000 square feet expansion for Drill Pipe at their property located at 550 - 3<sup>rd</sup> Street South due to the tight project timeline.
- ✓ **Dollar General Building** - Worked with the City's Engineer, Planning Consultant and Building Inspector to get the Site Plan approved, easement approved, and to also deal with several issues that arose during the construction process.
- ✓ **Online Recruitment Policy** . The City passed a Policy to limit liability for online recruitment.
- ✓ **Data Practices Policy** . The City passed a Policy to come into compliance with Minnesota State law regarding data practices.
- ✓ **Aerator Insurance** – Worked with the Winsted Lake Watershed Association (WLWA) to get insurance for liability. The WLWA is now the permit holder for the aerator.
- ✓ **Westside Skydivers Contract** . We negotiated a contract for twenty (20) years for Westside Skydivers that met the needs of both the City of Winsted and Westside Skydivers.
- ✓ **Draft Winsted Municipal Airport Policy** – Completed a draft of an Airport Policy currently being reviewed by the Minnesota Department of Transportation (MN DOT).
- ✓ **Littfin Lift Station Generator** – The City purchased a generator to maintain sewer service at the Littfin Lift Station in the absence of power.
- ✓ **Winsted Waste Water Treatment Facility (WWTF) Project** – Worked with the City Engineer, People Service, Incorporated and the City's Financial Advisor to complete a plan to upgrade the City's Waste Water Treatment Facility. Unfortunately regulations delayed this project; but, it should be moving forward in the fall, 2015.
- ✓ **Electricity to Southview Park** . Ran electricity to Southview Park Ball Field to encourage its use as a practice facility.
- ✓ **Southview Park Permanent Fence** – Purchased and installed a permanent fence for Southview Park Field.
- ✓ **Frozen Water and Sewer Line Policy** – The City Council approved a Policy in November, 2014 that provides steps on how to handle frozen water lines.
- ✓ **Floodplain Information** – Sent letters to all Winsted residents affected by the new Federal Emergency Management Agency (FEMA) flood maps and received a highly positive response. Currently conducting a study that will reduce the number of properties in the flood plain.
- ✓ **Social Host Ordinance** – Passed a Social Host Ordinance to help ensure safety of Winsted's youth.
- ✓ **Floodplain Ordinance** – Updated and passed an Ordinance to come into compliance with new FEMA regulations.
- ✓ **Intern** – Hired an intern to help with a variety of projects.
- ✓ **Retroreflectivity** – Approved a Policy and drafted a plan to come into compliance with new retroreflectivity provisions.
- ✓ **Hotel Feasibility Study** – Completed a feasibility study for the development of a hotel in Winsted. Made contact with three (3) franchises to meet and discuss the opportunity.

- ✓ **Main Avenue Utility Extension** – Currently negotiating an Agreement with the Herald Journal to extend sewer and water services in the event of an expansion of its business.
- ✓ **Civil Defense Siren Grant Dollars** – Received \$10,000 in grants for the purchase of a civil defense siren on the Winstock Country Music Festival grounds.
- ✓ **Library Expansion** – Expanded the floor space of the Winsted Public Library by almost two (2) times.
- ✓ **Year 2015 Budget** – Completed a draft of the Year 2015 Budget with a minimal increase despite several large, unavoidable increases in expenditures.
- ✓ **Winsted Police Department Vehicle** – Purchased a new squad Sport Utility Vehicle (SUV) for the Winsted Police Department.
- ✓ **Lakefront Promenade Improvements** – City staff has made improvements to the appearance of the Lakefront Promenade. Adding sod and a permanent Christmas tree has beautified the area.
- ✓ **Audio Video (AV) Room Equipment** . Received authorization to upgrade equipment in the AV room to provide better quality of service to the cable channel.
- ✓ **Lewis Room** . Received authorization to install a projector in the Lewis Conference Room at City Hall. The projector will allow staff to better convey information to the City Council and the general public.
- ✓ **Election** . Held a Primary and National Mid-Term Election.
- ✓ **Strategic Planning Retreat** . Conducted a Strategic Planning Retreat to set goals for the City of Winsted for the next few years.
- ✓ **Forgivable Loan Policy** . Drafted a Policy to create a forgivable loan for businesses in downtown Winsted.
- ✓ **Elevator Blight** . Obtained a warrant to mitigate dangerous conditions at the Winsted Elevator, 121 Baker Avenue East.
- ✓ **Rezoning** . Rezoned a number of Winsted properties to be more consistent with their uses.
- ✓ **Chief Mr. Mike Henrich Retirement** . Coordinated a retirement party for Winsted Police Department Chief, Mr. Mike Henrich following his retirement in February, 2014.
- ✓ **Health Insurance Renewal** . Explored all available options to make a fiscally prudent decision regarding health insurance for City of Winsted employees.

Council Member Ollig congratulated Mr. Wilfahrt and the City staff on the aforementioned accomplishments.

**d) Snow Plowing and Removal Policy Amendments**

Mr. Wilfahrt stated that City staff has received a number of comments regarding snow plowing in the City of Winsted. Several residents have requested that snow be plowed when there are less than two (2) inches of snow on the ground, or other work be done that is not authorized by the City's *Snow Plowing and Removal Policy*; such as, plowing the snow in certain areas of the downtown area when the weather is warm to reduce slush and ice buildup.

Mr. Wilfahrt stated that at the December 2, 2014 City Council Work Session, the City Council directed staff to change the snow plowing policy to direct the Public Works Department to clear slush off of City streets even if it required overtime pay.

Mr. Wilfahrt presented the amended *Snow Plowing and Removal Policy*.

Council Member Fasching asked if the amendment to the *Policy* to remove slush from the gutters of City streets is exclusive to the downtown area only. Mr. Wilfahrt stated yes.

**Council Member Schulenberg motioned to approve amendments to the City of Winsted Snow Plowing and Removal Policy. Council Member Quast seconded the motion. Motion carried 5-0.**

**e) Southwest Metro Drug Task Force Joint Powers Agreement**

Mr. Wilfahrt stated that in the year 2014, the Winsted Police Department investigated a number of drug related crimes. Investigating large drug crimes often requires expertise since the laws enforced in drug cases are frequently changing and are very complex. Without a Police Officer that has the time to specialize in drug cases, it is much more likely that an Officer will make a mistake that will result in a perpetrator not being charged for drug related crimes.

Mr. Wilfahrt stated that several communities in the southwest metro area, including the Carver County Sheriff's Office, Brownton Police Department, McLeod County Sheriff's Office, Scott County Sheriff's Office, Lester Prairie Police Department, Hutchinson Police Department, South Lake Minnetonka Police Department, Shakopee Police Department, Prior Lake Police Department, Belle Plaine Police Department and Jordan Police Department, have joined together in a Joint Powers Agreement to fund a Police Officer to focus solely on drug enforcement. When a police department has a case involving or potentially involving a large amount of illicit drugs, the aforementioned Police Departments can request the help of the Drug Task Force (DTF) Agent. That Agent will lead the investigation to make sure all proper procedures are followed.

Mr. Wilfahrt stated that in the past year, the Southwest Metro DTF has allowed Winsted Police Department to utilize their Agent to test the benefit the City of Winsted would experience with membership in the Joint Powers Agreement. The City has utilized the DTF in five (5) cases in the year 2014. The presence of the DTF Agent ensures that all investigations follow proper procedures. Additionally, if the DTF was not doing work such as preparing warrants, submitting evidence, searching residences and etcetera; the Winsted Police Department would have to complete that work, which takes time away from other duties.

Mr. Wilfahrt stated that through the five (5) investigations that the Winsted Police Department utilized the DTF Agent, the Police Department realized the benefit the DTF could offer the City of Winsted. The cost of the membership for the year 2015 would be \$1,050. In the year 2016, that amount would increase to \$2,100. The City can withdraw from the Joint Powers Agreement at any time with thirty (30) days notice.

Mr. Wilfahrt stated that additionally, there has been an increase in drug investigations in Winsted which has led to increased need for drug enforcement. There were seven (7) drug complaints in the year 2012, fourteen (14) in the year 2013, and there have been twenty (20) in the year 2014. According to Mr. Heldt, this is a trend that will continue to increase in the future.

**Council Member Ollig motioned to approve the Southwest Metro Drug Task Force Joint Powers Agreement and authorize an expenditure of \$1,050 for the City of Winsted to participate in the Southwest Metro Drug Task Force. Council Member Fasching seconded the motion. Motion carried 5-0.**

**f) Luce Line State Trail Reimbursement Request**

Mr. Wilfahrt stated that the Minnesota Department of Natural Resources (MN DNR) will begin the paving project for the Luce Line State Trail in the spring of the year 2015. The City of Winsted committed \$100,000 for the cost of this project. The Trail will be paved from Hutchinson, Minnesota to Cable Avenue in Winsted, and then from Kingsley Street to the Wright County Line.

Mr. Wilfahrt stated that the City of Winsted is continuing to work on making the Trail connection north of the Winsted Municipal Airport; which should be resolved once the decision to pave the runway or not is resolved. The MN DNR has stated that they will help the City financially to pave the aforementioned portion of the Trail when the time comes.

Mr. Wilfahrt stated that for now, the City will need to contribute the initial \$100,000 that was originally committed to the project.

Mayor Stotko stated that the cities of Silver Lake, Minnesota; Hutchinson, Minnesota; Winsted, Minnesota and McLeod County have worked cooperatively to insure that the Luce Line State Trail be paved from Hutchinson, Minnesota to Cable Avenue in Winsted. He continued by stating that it has developed positive relationships between the aforementioned cities and McLeod County. It will also provide economic development opportunities for all cities in McLeod County.

**Council Member Quast motioned to authorize payment of \$100,000 to the Minnesota Department of Natural Resources for the City of Winsted's contribution to the Luce Line State Trail Paving Project. Council Member Schulenberg seconded the motion. Motion carried 5-0.**

**g) Winstock Country Music Festival – Land Lease Agreement – Entinger Property**

Mr. Wilfahrt stated that the Entinger property that the City of Winsted recently purchased includes a Land Lease Agreement between the Entingers and Winstock Country Music Festival. The Land Lease Agreement will now be between the City of Winsted and Winstock Country Music Festival.

Mr. Wilfahrt read a paragraph from the Agreement that states, **RENEWAL and/or TERMINATION:** Either party has the right to terminate the lease upon one (1) year prior written notification to the other at the address hereinabove stated. Any one (1) year notification must be given between July 1<sup>st</sup> and December 31<sup>st</sup> in any year in which this lease is pending. Any such notice given between July 1<sup>st</sup> and December 31<sup>st</sup> shall be effective one (1) calendar year after the date of said written notice.+

Mr. Wilfahrt stated that with the above terms of the Land Lease Agreement, the City of Winsted will be required to allow Winstock Country Music Festival to lease the former Entinger property in the year 2015; however, he recommend that the City terminate the Land Lease Agreement before the December 31, 2014 deadline and renegotiate with Winstock Country Music Festival for the year 2016.

Mr. Wilfahrt stated that if a business would contact the City of Winsted about purchasing land in the City's future Industrial Park, the City would like to have the option to move forward with the sale of the property and addition of a new business to the City of Winsted.

Council Member Ollig stated that this has been discussed at the Winstock Country Music Festival Committee meetings and the Committee understands that this Land Lease Agreement would be terminated and negotiations would have to begin with the City of Winsted.

**Council Member Ollig motioned to authorize City staff to terminate a Land Lease Agreement between the City of Winsted and the Winstock Country Music Festival. Council Member Quast seconded the motion. Motion carried 5-0.**

**6) No Organization Reports.**

**7) Department Report**

**a) Winsted Police Department**

Mr. Justin Heldt, Winsted Police Department Chief, reported on the following:

➤ **Investigations**

- The Winsted Police Department has been working with federal and local law enforcement agencies; as well as, the Drug Task Force (DTF) on various investigations.
- Have been investigating more blight concerns lately than were done in the summer months of the year 2014.
- Reminded residents that there is no parking on City streets from 2:00 a.m. to 6:00 a.m. over the winter months.

➤ **Safety Talks**

- Assisted Holy Trinity Schools with their annual marathon conducted on certain City streets.
- Gave safety talks at Holy Trinity Schools and Howard Lake Waverly Winsted (HLWW) School District's Winsted Elementary School before Halloween.
- Provided a safety talk to a local Cub Scouts group.
- Will begin teaching the Drug Abuse Resistance Education (D.A.R.E.) program at Holy Trinity School in January, 2015.

➤ **Department Issued Firearms**

- The Winsted Police Department Officers are now carrying our forty-five (.45) caliber Glock handguns.
- The Civil Defense Siren has been ordered.



- The Police Department's *Policy and Procedure Manual* has been revised with additions including Missing Persons, Video Camera and Social Media policies. The revised *Manual* has been approved by the City Council.
- **Statistics – Through November 30, 2014**
  - Number of Domestic: twenty-seven (27). Compared to a total of twenty-five (25) in the year 2013.
  - Number of Vulnerable Adult Investigations: nine (9). Compared to a total of two (2) in the year 2013.
  - Number of Drug Complaints: twenty (20). Compared to a total of fourteen (14) in the year 2013 and a total of seven (7) in the year 2012.
  - Number of Medical Calls: 134. Compared to a total of 175 in the year 2013.
  - Number of Suspicious Activity/Persons and/or Vehicles: sixty-one (61). Compared to a total of fifty-two (52) in the year 2013.
  - Number of Dog Complaints: forty-nine (49). Compared to a total of fifty (50) in the year 2013.
  - Number of Gun Permits: sixteen (16). Compared to a total of twenty-one (21) in the year 2013.
- **Full-Time Police Officer**
  - Winsted Police Department Officer, Mr. Tyler Bruns is patrolling on his own and is fitting in very well.
  - The final round of interviews for the fourth (4<sup>th</sup>) Officer position will be conducted on Thursday, December 18, 2014.

Council Member Schulenberg stated that the City Council is pleased with the job that Mr. Heldt is doing as the Chief of Police for the Winsted Police Department. Council Member Quast and Mayor Stotko were in agreement with Council Member Schulenberg.

Council Member Fasching asked Mr. Heldt about the increase in some of the aforementioned statistics and asked if other local law enforcement agencies are experiencing an increase in the same areas as the Winsted Police Department. Mr. Heldt stated that it is important to educate the general public to help prevent some of these issues. He continued by stating that in discussing issues of drug complaints with other law enforcement agencies, there are certain drugs that have more prevalent use and others are not as widely used as they were in the past.

8) **No Open Forum.**

9) **No Announcements.**

10) **Adjournment**

**Council Member Quast motioned to adjourn the meeting. Council Member Fasching seconded the motion. Motion carried 5-0.**

The meeting was adjourned at 6:40 p.m.

*Steve Stotko*

Steve Stotko  
Mayor  
City of Winsted

ATTEST:

*Deborah R. Boelter*

Deborah R. Boelter, CMC  
City Clerk-Treasurer  
City of Winsted