

City of Winsted
City Council Meeting
Council Chambers
December 21, 2010
6:00 p.m.

Present: Mayor Steve Stotko
Council Member Tom Ollig
Council Member Bonnie Quast
Council Member Tom Wiemiller
Council Member Dave Mochinski

Staff Present: Andrew Elbert, City Administrator
Deborah R. Boelter, City Clerk-Treasurer
Fran Eggert, City Attorney
Dave Meyer, Public Works Maintenance Lead
Jamie Stotko, Public Works Maintenance Lead
Mike Henrich, Chief of Police
Justin Heldt, Police Officer
Dan Pohl, Police Officer

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

Presentation to Council Member Tom Wiemiller – Key to the City of Winsted

Mayor Stotko presented Council Member, Tom Wiemiller with a *Key to the City of Winsted* in appreciation for his service to the City of Winsted as a Council Member.

City of Winsted – Employee of the Year

a) City of Winsted – Employee of the Year

1. Justin Heldt – Police Department

Mayor Stotko presented Justin Heldt with the Employee of the Year award.

Don C. Guggemos Community Service Awards

Mayor Stotko thanked all volunteers for their contribution to the City of Winsted.

a) Eighteen Years of Age and Under

1. Leigha Felder

Mayor Stotko presented Leigha Felder with the Don C. Guggemos Community Service Award for her commitment to the City of Winsted in the areas of community, church and school.

b) Organization

1. Adult Training and Habilitation Center

Mayor Stotko presented Adult Training and Habilitation Center (ATHC) representatives, Jason Telander and Mary Alger, with the Don C. Guggemos Community Service Award for creating opportunities for people with disabilities or related conditions to have an income.

c) Individual

1. Tom Wiemiller

Mayor Stotko and former City of Winsted Mayor, Don Guggemos, presented Council Member, Tom Wiemiller with the Don C. Guggemos Community Service Award in appreciation and gratitude for his service to the City of Winsted.

2) Consent Agenda

Wiemiller motioned to adopt the Consent Agenda as presented. Quast seconded. Motion carried 5-0.

a) Minutes - City Council Work Session – December 7, 2010

Accepted the minutes of the City Council Work Session of December 7, 2010.

b) Minutes – City Council Regular Meeting – December 7, 2010

Accepted the minutes of the City Council Regular Meeting of December 7, 2010.

c) Resignation - Sarah Fasching

Accepted Sarah Fasching's resignation from the City of Winsted Municipal Airport Commission.

d) The Church of the Holy Trinity – Gambling Contribution – Resolution R-10-32

Approved Resolution R-10-32 to accept a contribution from gambling proceeds from the Church of the Holy Trinity in the amount of \$2,500 to be dedicated to the City's Park Fund.

e) Holy Trinity – Winstock Country Music Festival – June 9th, 10th, and 11th, 2011

Approved an Agreement between the City of Winsted and Holy Trinity for emergency services during Winstock Country Music Festival for June 9th, 10th and 11th, 2011.

Approved a one (1) to four (4) day temporary On-Sale Liquor License for Holy Trinity's Winstock Country Music Festival for June 9th, 10th, and 11th, 2011.

Approved the McLeod County Large Assembly Permit for Holy Trinity's Winstock Country Music Festival for June 9th, 10th, and 11th, 2011.

Approved an application to conduct off-site gambling (pull-tabs) at Holy Trinity's Winstock Country Music Festival for June 9th, 10th and 11th, 2011.

f) Downtown Architectural Services Contract Agreement

Approved an agreement between the City of Winsted and Bruce Chalupsky, Registered Landscape Architect, to provide design assistance to downtown Winsted store owners participating in the City of Winsted's Downtown Beautification Program for a price not to exceed \$500.

g) Methamphetamine Education and Drug Awareness (MEADA) - "Take It to the Box" Program

Approved an agreement with McLeod County Methamphetamine Education and Drug Awareness [MEADA] Coalition to place a secure medical disposal box at City Hall as part of the "Take it to the Box" program.

h) November, 2010 Financial Report

Approved the November, 2010 Financial Report.

i) November, 2010 Building Permit Report

Approved the November, 2010 Building Permit Report.

j) Claims

Approved the Claims List for December 21, 2010.

3) No Public Hearings.

4) Department Report

a) City of Winsted Public Works Department

Jamie Stotko, Maintenance Lead, reported on the following:

- The downtown flower boxes have been placed in storage.
- Winterized the City's parks and park bathrooms.
- Street sweeping to remove tree leaves.
- Posting water shut-off notices and turning water off for non-payment of utility billing accounts.
- Assisted with the McLeod County Road 116 Project.
- Trimmed several trees within the City.
- Hauled sand and salt from Hutchinson, Minnesota for snow removal.
- Repair to vehicles.
- Assistance to the Police Department as needed.
- Preparation of the ice skating rink located at the Herald Journal building.
- Evaluated Christmas decorations and repaired as needed.
- Installed Christmas decorations and holiday banners.
- Installed the *Winsted Byway* signs designating the trail route from the east side of the Luce Line trail to the west side of the Luce Line trail and vice-versa.
- Set-up and take-down of the election booths for both the primary and general elections.
- Snow plowing.

Quast commended the Public Works Department for the exceptional job they do with snow plowing and snow removal.

5) No Old Business

6) New Business

a) 2011 Levy – Resolution R-10-33

Elbert presented the proposed tax levy for 2011.

Ollig asked staff to have the City's bond financing evaluated for a lower interest rate. Elbert stated that it will be evaluated in 2011.

Wiemiller motioned to adopt Resolution R-10-33 certifying the 2011 Tax Levy in the amount of \$1,117,629. Mochinski seconded. Motion carried 5-0.

b) 2011 Budget – Resolution R-10-34

Elbert presented the City of Winsted's 2011 Budget.

Wiemiller motioned to adopt Resolution R-10-34 approving the 2011 Budget. Ollig seconded. Motion carried 5-0.

- 7) **No Open Forum.**
- 8) **No Announcements.**
- 9) **Adjournment**

Wiemiller motioned to adjourn. Quast seconded. Motion carried 5-0.

Respectfully submitted,

Deborah R. Boelter
City Clerk-Treasurer