

City of Winsted  
City Council Work Session  
Lewis Room  
December 21, 2010  
5:00 p.m.

Present: Mayor Steve Stotko  
Council Member Tom Ollig  
Council Member Bonnie Quast  
Council Member Tom Wiemiller  
Council Member Dave Mochinski

Staff Present: Andrew Elbert, City Administrator  
Deb Boelter, City Clerk-Treasurer  
Mike Henrich, Police Chief

**I. Call to Order**

Mayor Stotko called the meeting to order at 5:00 p.m.

**II. City Council Handbook**

Mayor Stotko distributed a copy of the *City Council Handbook* to each City Council member. He stated that he prepared the handbook for a reference to anyone who decides to file for a City office. Mayor Stotko asked the City Council to review it and provide him with feedback.

**III. Police Department Updates:**

**a) Police Car Bid Process Information**

Henrich recommended that the Police Department wait until August, 2011 to begin the bidding process for a new squad car. Henrich would like to wait until the City knows if their Local Government Aid (LGA) is going to be reduced in 2011.

**b) Methamphetamine Education and Drug Awareness (MEADA) "Take It to the Box" Program**

Henrich reviewed the Methamphetamine Education and Drug Awareness (MEADA) "Take It to the Box" program.

**c) Snow Mobile Forfeiture**

Henrich requested that the Winsted Police Department be allowed to keep the snow mobile they forfeited. It would be used for law enforcement and emergency services by the Police Department and Winsted Volunteer Fire Department.

Mochinski stated that if the snow mobile is going to be used for law enforcement and emergency services, he is in favor of keeping it. If it is not going to be used, Mochinski stated that he would prefer to sell it and receive the revenue for the City.

**d) Part-Time Police Department Opening**

Henrich stated that a former applicant for a Winsted Police Department position is interested in being a part-time Police Officer for the City of Winsted.

**IV. Downtown Architectural Services Agreement - Review**

Elbert presented a proposal from Bruce Chalupsky, a Landscape Architect, to enter into an agreement to provide design assistance to downtown Winsted property and/or business owners participating in the City of Winsted's Downtown Beautification Program.

**V. Regional Safety Group Information**

Elbert and Boelter presented the City of Watertown, Minnesota and City of Delano, Minnesota's proposal to participate in a Regional Safety Group. Boelter stated that the cost to the City of Winsted to participate in the group is high and not budgeted for in 2011. Boelter stated that the City of Winsted staff plans to evaluate the City's existing Safety Policy, update it and do all training and documentation within the City itself.

The City Council discussed and agreed that the City of Winsted should not participate in the Regional Safety Group.

**VI. Updates**

**a) Snow Plowing and Snow Removal Policy**

Elbert presented some concerns and issues that residents have had regarding snow plowing and snow removal, and how they have been addressed by staff.

**VII. Adjourn**

**Mochinski motioned to adjourn. Wiemiller seconded. Motion carried 5-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer