

City of Winsted
 City Council Work Session
 Lewis Room
 Tuesday, February 16, 2016
 5:00 p.m.

Present: Mayor Steve Stotko
 Council Member Tom Ollig
 Council Member George Schulenberg
 Council Member Patty Fitzgerald
 Council Member Bonita Quast

Staff Present: Mr. Dan Tienter, City Administrator
 Ms. Deborah R. Boelter, City Clerk-Treasurer

I. Call to Order

Mayor Stotko called the meeting to order at 5:00 p.m.

II. Winstock Country Music Festival Agreement

Mr. Tienter stated this item relates to the annual agreement that the City has with Holy Trinity for the Winstock Country Musical Festival. This agreement is included in Holy Trinity’s large assembly permit that is ultimately approved by the McLeod County Board of Commissioners. The City Council is required to review this agreement to ensure it makes provisions for police, fire and security protection provided by the City. Winstock will be held from June 9, 2016, to June 11, 2016, at the Winstock grounds (3233 230th Street).

According to the Recommended 2016 Winstock Agreement (Attachment A), during the event, the two parties agree to the following general conditions and terms:

Activity or Term	Holy Trinity Cost	Notes and Other Considerations
On-site Fire Department assistance	\$ 750	Holy Trinity to provide use of grounds at no cost for Fire Department event
On-site Police Department assistance	See Note	Holy Trinity to pay all wages accrued by Police Department personnel during event
Public Works Department assistance	\$ 200	Holy Trinity to pay all fees established in the 2016 Fee Schedule, as needed
Use of City-owned equipment	See Note	Holy Trinity to pay all fees established in the 2016 Fee Schedule, as needed
Use of City vendors	See Note	Holy Trinity to pay all fees established in the 2016 Fee Schedule or actual cost, as needed
Use of Winsted Municipal Airport land	\$ 1,500	Holy Trinity to return all land to original condition

In total, Holy Trinity agrees to provide the City with \$2,450 for the services outlined above. As mentioned in the table, Holy Trinity also agrees to fund any additional cost incurred by the City directly related to Winstock. Moreover, under the Recommended Agreement, Holy Trinity agrees to hold harmless and indemnify the City and all associated personnel from any damages or liabilities performed under the Agreement for firefighting services.

Holy Trinity has accepted all the proposed changes to this year’s agreement. The major change to the change is that Holy Trinity will return the land the City rents to them to its original condition. Mr. Tienter noted the changes reflect what the past practice has been.

City staff recommends the City Council authorize the Mayor to execute the agreement with Holy Trinity for Winstock services.

City Council Ollig noted all the other food vendors give 30 percent of their gross profits with the exception of Holy Trinity's spaghetti dinner. In addition, the Winsted Fire Department is present at the spaghetti dinner, which costs Winstock \$2,400, and that he would ask the City to keep that in mind the next time the agreement is negotiated.

Mr. Tienter stated the \$750 is not the total cost the Fire Department incurs but reflects the donation the church gives to the Fire Department. Mr. Tienter indicated Staff can make that clearer going into the future.

III. Legislative Platform Review

Mr. Tienter stated during the January 28, 2016, City Council Goal Setting Retreat, the City Council reviewed possible year 2016 Legislative Platform positions for the upcoming session of the Minnesota State Legislature. These positions express the support or opposition of the City Council regarding possible legislative actions by the Legislature.

Based on guidance provided during the Retreat, City staff prepared the following Recommended Year 2016 Platform:

- ❖ Local Government Aid Funding Increase
- ❖ Officer–Worn Body Camera Clarification
- ❖ Transportation Funding Increase
- ❖ Unfunded Mandate Relief; and
- ❖ Water Infrastructure Funding Increase.

In order for the Council to formally express the abovementioned Platform positions, City staff prepared individual resolutions for consideration by the Council. These resolutions outline the current state of play for each issue and express both the general position and specific request(s) of the Council.

It is important to note that these particular positions do not advance or advocate any particular political party, but rather the individual policy question of concern to the Council. Any references to particular political actors or parties are only designed to describe the current status of the given issue(s).

Financially, the Recommended 2016 Platform seeks to decrease City costs for various programs and projects. It does not obligate the City to any additional costs or cost participation.

City staff reviewed the Recommended 2016 Platform with the Mayor on February 10, 2016. City staff recommends the Council adopt the Recommended 2016 Legislative Platform as presented.

Mr. Tienter reviewed each Recommended Year 2016 Platform Resolutions with the City Council.

Mr. Tienter noted the first paragraph in each resolution states the mission of the City and that each resolution is consistent with that mission. In regards to the transportation funding increase, the League of MN Cities' position is to ask for a \$10 surcharge on license plate tab renewals that would raise \$57 million specifically for the Small Cities Assistance Account. Mr. Tienter asked whether the Council would like that language included in the resolution.

The City Council discussed the resolution relating to the transportation funding increase.

Mr. Tienter noted the \$10 surcharge would go directly into the Small Cities Assistance Account and that it is unlikely the larger cities would be willing to agree to that. It was the consensus of the City Council to not include the language relating to the \$10 surcharge in the resolution.

Mr. Tienter noted with regards to the resolution concerning the wastewater infrastructure funding increase, City staff provided a history of the City's wastewater treatment facility project, the funding for the project, and the credit downgrading the City received as a result of the lack of non-local funding sources.

Mr. Tienter noted the City of Hutchinson is hosting a Legislative Forum regarding the legislative platform and asked whether the City Council would be interested in joining that forum or whether they would like to hold their own.

It was the consensus of the City Council to join the Legislative Forum in Hutchinson and to not schedule a separate legislative forum in Winsted.

City Council Member Ollig asked whether the City wants to include language in the wastewater infrastructure funding resolution stating that as a result of the underfunded mandate, it may cause a 100 percent increase in the City's water and sewer rates.

Mr. Tienter indicated City staff can include that language.

IV. Other

a) Amended Agenda – Blue Note Dance Permit

Mr. Tienter noted the Blue Note dance permit was added to tonight's Consent Agenda and is the only change to the agenda.

b) Contract with Municipal Development Group

Mr. Tienter stated the Municipal Development Group has requested that the City enter into a formal contract with them given the increased work they have been doing for the City and that the contract is on the Council's agenda this evening. The contract codifies the current oral agreement the City has with Municipal Development Group and does not change anything. The contract is good through the end of 2016.

c) Hotel Development – Site Plan Preparation

Mr. Tienter reported City staff is currently working with the developer on a site plan based upon the request of the property owner. Mr. Tienter stated he will be meeting with the City Engineer to discuss the fee for reviewing that plan but the developer has indicated they would prefer not to prepare a site plan at this time given the costs. Mr. Tienter stated he will bring this item back to the City Council once those costs are determined.

d) Hainlin Well Houses #2 and #4

Mr. Tienter reported Bolton & Menk will be examining Hainlin Well Houses #2 and 4. The wells are currently not functioning and will likely have to be replaced. Mr. Tienter noted the City's third well was recently renovated and is functioning fine. The project is currently estimated to be over \$100,000 so the City will need to go through a competitive bid process.

V. Adjourn

Council Member Quast motioned to adjourn the meeting. Council Member Ollig seconded the motion. Motion carried 5-0.

The meeting was adjourned at 5:50 p.m.

Steve Stotko
Mayor
City of Winsted

ATTEST:

Deborah R. Boelter, CMC
City Clerk-Treasurer
City of Winsted