

**ORDINANCE NO. O-17-02 & O-17-04**

**AN ORDINANCE ESTABLISHING THE CITY OF WINSTED  
FISCAL YEAR 2017 FEE SCHEDULE.**

THE CITY OF WINSTED DOES HEREBY ORDAIN AS FOLLOW:

**SECTION 1. MODIFICATION OF THE FEE SCHEDULE.** The Municipal Code of the City of Winsted is hereby amended by the repeal of section 106.001 and the substitution therefore of the following:

106.001 **FEE SCHEDULE.** The City Council of the City of Winsted hereby adopts a Fee Schedule setting forth fees for City services, licenses, permits and/or any other items not otherwise designated, as follows:

<b>PLANNING &amp; ZONING</b>	
VARIANCE	\$255.00
CONDITIONAL USE PERMIT	\$255.00
RE-ZONING	\$510.00
MAJOR SUBDIVISION	\$1,020.00
MINOR SUBDIVISION	\$102.00
SITE PLAN REVIEW	\$127.50
ORDINANCE AMENDMENT	\$306.00
COMPREHENSIVE PLAN AMENDMENT	\$510.00
CONCEPT PLAN REVIEW	\$255.00
PARK DEDICATION – PER UNIT	\$1,224.00
PARK DEDICATION – PER ACRE - C/I	\$1,428.00
ANNEXATION	\$3,060.00
SIGN PERMIT	\$50.00
SIGN IMPOUNDMENT FEE	\$50.00
ADMINISTRATIVE PERMIT	\$51.00
ALTERNATIVE ENERGY PERMIT	\$30.60
EXTERNAL SOLID FUEL-FIRED HEATING DEVICE PERMIT	\$30.60
ZONING LETTER	\$51.00
MUNICIPAL DEVELOPMENT GROUP REVIEW	PER CONTRACT
BOLTON & MENK REVIEW	PER CONTRACT
PLANNED UNIT DEVELOPMENT	\$510.00
DRAINAGE AND/OR UTILITY EASEMENT VACATION	\$408.00
<b>ANIMAL</b>	
DOG LICENSES	\$10.00
REPLACEMENT DOG LICENSES	\$5.10
NO DOG LICENSE	\$60.00
IMPOUND FEE	

WITH LICENSE	\$25 + Vet Charges
WITHOUT LICENSE	\$100 + Vet Charges
DOG BARKING	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
DOG-AT-LARGE	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
KEEPING A KENNEL	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
FAILURE TO CLEAN-UP PET FECES	
FIRST OFFENSE	\$50.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
OTHER, NOT SPECIFIED	IMPOUNDMENT
<b>LIQUOR, ON-SALE</b>	
ON-SALE LIQUOR LICENSE	\$2,600.00
CLUB LIQUOR LICENSE	
Under 200 MEMBERS	\$300.00
201 – 500 MEMBERS	\$500.00
501 – 1,000 MEMBERS	\$650.00
1,001 – 2,000 MEMBERS	\$800.00
2,001 – 4,000 MEMBERS	\$1,000.00
4,001 – 6,000 MEMBERS	\$2,000.00
6,000 OR MORE MEMBERS	\$3,000.00
SUNDAY LIQUOR LICENSE	\$200.00
3.2 PERCENT MALT LIQUOR	\$500.00
3.2 PERCENT MALT LIQUOR, PER DAY	\$25.00
1 TO 4-DAY TEMPORARY LIQUOR LICENSE, PER DAY	\$75.00
BREW PUB	\$500.00
BREW PUB, SUNDAY	\$200.00
BREWER, TAPROOM	\$500.00
BREWER, TAPROOM, SUNDAY	\$200.00
MICRODISTILLERIES, (COCKTAIL ROOM)	\$500.00
WINE	\$1,300.00
CULINARY CLASS	\$300.00

<b>LIQUOR, OFF-SALE</b>	
OFF-SALE LIQUOR LICENSE	\$200.00
OFF-SALE LIQUOR LICENSE, BEST PRACTICES PARTICIPANT	\$100.00
3.2 PERCENT MALT LIQUOR LICENSE	\$200.00
BREW PUB	\$200.00
BREWER	\$200.00
SMALL BREWER	\$200.00
SMALL BREWER, GROWLERS	\$100.00
MICRODISTILLERIES	\$200.00
1 TO 4-DAY WINE, PER DAY	\$75.00
<b>LIQUOR, OTHER</b>	
CONSUMPTION AND DISPLAY PERMIT	\$300.00
1 TO 4 DAY TEMPORARY CONSUMPTION & DISPLAY PERMIT, PER DAY	\$25.00
CATERER PERMIT, PER DAY	\$75.00
LIQUOR ORDINANCE SEMINAR, RESCHEDULE	\$300.00
<b>TOBACCO</b>	
TOBACCO LICENSE FEE	\$51.00
<b>EQUIPMENT</b>	
STREET SWEEPING, PER HOUR (MIN. 1 HOUR)	\$200.00
TRUCK/SANDING, PER HOUR (MIN. 1 HOUR)	\$150.00
SAND/SALT	MARKET RATE + HOURLY MAIN.
PAYLOADER, PER HOUR (MIN. 1 HOUR)	\$200.00
BACKHOE, PER HOUR (MIN. 1 HOUR)	\$200.00
TELEVISED INSPECTION, PER HOUR (MIN. 1 HOUR)	\$200.00
JETTER, PER HOUR (MIN. 1 HOUR)	\$250.00
CONVEYANCE VAC, PER HOUR (MIN. 1 HOUR)	\$250.00
CONES, NON-CITY SPONSORED EVENTS	\$2.00
PICNIC TABLE RENTAL, PER DAY	\$10.00
HOURLY MAINTENANCE, PER EMPLOYEE (MIN. 1 HOUR)	\$51.00
MISC. EQUIPMENT, PER HOUR (MIN. 1 HOUR)	\$50.00
CURB CUT PERMIT	\$25.00
<b>WATER &amp; SEWER</b>	
METER INSPECTION	\$35.70
WATER & SEWER INSPECTION	\$76.50
SECOND WATER METER (OUTSIDE ONLY, PERMIT REQUIRED)	MARKET RATE
SECOND METER MINIMUM, PER MONTH	\$2.04

METER- STANDARD	MARKET RATE
-LARGER THAN 3/4"	MARKET RATE
WATER RATE, PER 1,000 GALLONS	\$3.37
WATER MINIMUM, PER MONTH	\$6.11
MAINTENANCE CHARGE, PER MONTH	\$2.04
WATER TAP IN	\$2,550.00
CLEAN WATER LINES	
FIRST HOUR	\$153.00
EACH ADDITIONAL HOUR	\$50.00
SEWER TAP IN	\$3,366.00
SEWER RATE, PER 1,000 GALLONS	\$11.39
SEWER MINIMUM, PER MONTH	\$9.01
WATER DISCONNECT NOTICE	\$51.00
WATER DISCONNECT	\$102.00
WATER RECONNECT	\$102.00
SERVICE CHARGE FOR DELINQUENCY, PER MONTH	\$51.00
VALVE SERVICE - WATER	\$51.00
TRUNK LINE ASSESSMENT RATES	\$4,590.00
LATE PAYMENT FEE	\$5.10
ILLEGAL SANITARY SEWER DISCHARGE, PER MONTH	\$102.00
HAULED WASTEWATER DISCHARGE PERMIT-ANNUAL	\$122.40
RESIDENTIAL SEPTIC TANK DISCHARGE	\$48.99/1,000 gallons
RESIDENTIAL HOLDING TANK DISCHARGE	\$35/1,000 gallons
INDUSTRIAL HOLDING TANK DISCHARGE	\$50/1,000 gallons
<b>BUILDING INSPECTION</b>	
RENTAL HOUSING PERMIT, PER DWELLING	\$50.00
RENTAL HOUSING PERMIT TRANSFER	
ONE (1) DWELLING UNIT	\$25.50
MULTI-DWELLING UNIT	\$51.00
NEW RESIDENTIAL CONSTRUCTION LANDSCAPING ESCROW	\$1,500.00
<b>POLICE</b>	
TRESPASSING	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
DISCHARGE OF A DEADLY WEAPON	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE

VIOLATION OF CITY PARKS AND RECREATION AREAS RULES OF CONDUCT	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
LOITERING	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
FAILURE TO REMOVE BLIGHT	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
FAILURE TO REMOVE SNOW AND ICE FROM AN ADJOINING SIDEWALK	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
DEPOSITING LEAVES, RUBBISH OR OTHER MATERIALS ONTO A CITY STREET	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
BURNING OF TRASH, REFUSE, RUBBISH OR OTHER MATERIALS	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
PEDDLING WITHOUT A PERMIT	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
FIREWORKS VIOLATION (POSSESSION OR USE)	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
TRAFFIC VIOLATIONS	
SPEED	\$60.00
EXHIBITION DRIVING	\$60.00
UNREASONABLE ACCELERATION	\$60.00
STOP SIGN	\$60.00
EQUIPMENT VIOLATION	\$60.00
PARKING VIOLATIONS	
FIRE LANE	\$35.00
SNOWBIRD	\$35.00

BLOCKING FIRE HYDRANT	\$35.00
NO PARKING: 2:00 A.M. – 6:00 A.M.	\$20.00
OTHER PARKING VIOLATION	\$35.00
<b>PUBLIC NUISANCES</b>	
WEEDS & BLIGHT	\$105.00
AMPLIFIED SOUND IN MOTOR VEHICLE	\$60.00
LOUD PARTY	\$101.00
CURFEW VIOLATION	\$35.00
<b>DUMPING TRASH</b>	
SMALL	\$73.00
LARGE	\$225.00
OPEN FIRE VIOLATION	\$55.00
SNOWMOBILE/ATV/UTV/GOLF CART VIOLATION	\$60.00
<b>OTHER, NOT SPECIFIED</b>	
FIRST OFFENSE	\$60.00
SECOND OFFENSE	\$100.00
THIRD OFFENSE	COURT DATE
POLICE REPORTS, PER PAGE	\$0.25
POLICE PHOTOGRAPH	\$5.00
COPIES OF DVD'S/CD'S	\$30.00
POLICE TRANSCRIPT-PER HOUR	\$30.00
<b>PRELIMINARY BREATH TESTING (FOR LOCAL RESIDENTS)</b>	
PER TEST	\$5.00
PER WEEK	\$25.00
CIVIL STANDBY, PER HOUR (MIN. 1 HOUR)	\$61.20
COURT APPEARANCE, PER APPEARANCE (MIN. 3 HOURS)	OFFICER O.T. RATE + MILEAGE
FIREARM STORAGE FEE, PER DAY, PER FIREARM	\$1.00
HAY RIDE PERMIT FEE	\$51.00
MOTORIZED GOLF CART PERMIT	\$51.00
<b>WINSTED VOLUNTEER FIRE DEPARTMENT (WVFD)</b>	
WVFD REPORTS, PER PAGE	\$0.25
COURT APPEARANCE, PER HOUR (MIN. 3 HOURS)	\$50.00
<b>AIRPORT</b>	
ANNUAL IMPROVEMENT FEE	\$200.00
FUEL FEE, PER GALLON	MARKET RATE
HANGAR LEASE-PER SQUARE FOOT	\$0.18
LATE PAYMENT FEE, PER MONTH	\$10.00
HANGAR SWAP FEE	\$50.00

LEASE INITIATION FEE	\$20.00
<b>GENERAL</b>	
SPECIAL CITY COUNCIL MEETING	\$400.00
SPECIAL PLANNING COMMISSION MEETING	\$200.00
PARK SHELTER RESERVATION	\$25.00
PARK CAMPING PERMIT	\$25.00
DANCE PERMIT	
PER DANCE	\$10.00
PER YEAR	\$150.00
COPIES, PER PAGE	\$0.25
COLOR COPIES, PER PAGE	\$1.00
FAX TRANSMISSIONS, PER PAGE	\$1.00
SCANNED DOCUMENT, PER PAGE	\$0.25
NSF CHARGE	\$30.00
WEEDS AND GRASS ADMINISTRATIVE FEE	\$76.50
PARK CAPITAL IMPROVEMENT FEE, PER MONTH	\$1.58
CLEANING FEE PER HOUR, CITY HALL	\$26.25
DOCK PERMIT, ANNUAL	\$35.70
VOLLMER ROOM RENTAL	
PER HOUR	\$30.60
PER DAY	\$153.00
DAMAGE DEPOSIT	\$76.50
CITY STORAGE RENTAL FEE	
PER MONTH	\$10.00
PER YEAR	\$100.00
OTHER CITY FACILITY RENTAL FEE	
PER DAY	\$25.00
ELECTION EQUIPMENT RENTAL FEE	
M100, PER DAY	\$250.00
AUTOMARK, PER DAY	\$250.00
BALLOT BOX, PER DAY	\$200.00
ELECTRONIC POLL BOOKS, PER BOOK	\$150.00
PEDDLER'S PERMIT/TRANSIENT MERCHANTS	
DAY	\$15.00
WEEK	\$40.00
YEAR	\$125.00
BACKGROUND INVESTIGATION	
BASIC FEE	\$50.00
PAWNBROKER	\$500.00
PRECIOUS METAL DEALER	\$500.00

PAWNBROKER LICENSE FEE	\$2,000.00
PRECIOUS METAL DEALER LICENCE FEE	\$2,000.00
RIGHT-OF-WAY ACCESS PERMIT	
EXCAVATIONS AND GRADING	\$300.00
NON-EXCAVATION (INCLUDING LANDSCAPING AND DRIVEWAY ACCESS)	\$150.00
SOLID WASTE HAULER LICENSE	\$150.00
FIREWORKS PERMIT FEE	\$25.00
LICENSE TO OPERATE BODY ART ESTABLISHMENT	\$250.00
TAX INCREMENT FINANCING APPLICATION FEE	\$2,500.00
TAX ABATEMENT APPLICATION FEE	\$2,500.00

**SECTION 2.** **EFFECTIVE DATE.** The effective date of the new 2017 fiscal year fee schedule is January 9, 2017.

**SECTION 3.** **EFFECTIVE DATE OF ORDINANCE.** The effective date of this Ordinance shall be after its adoption and publication, according to law.

**ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF WINSTED, MINNESOTA, THIS 3<sup>rd</sup> DAY OF JANUARY, 2017.**

\_\_\_\_\_  
Steve Stotko, Mayor

Attest:

\_\_\_\_\_  
Raquel Kirchoff, City Clerk-Treasurer