

City of Winsted  
City Council Meeting  
Winsted City Hall - Council Chambers  
Tuesday, March 18, 2014  
6:00 p.m.

Present: Mayor Steve Stotko  
Council Member Bonnie Quast  
Council Member Tom Ollig  
Council Member George Schulenberg  
Council Member Max Fasching

Staff Present: Mr. Clay Wilfahrt, City Administrator  
Ms. Amanda Zeidler, Utility Billing & Payroll Clerk

**1) Mayor Stotko called the meeting to order at 6:00 p.m.**

- a) The Pledge of Allegiance was taken.**
- b) Summary of March 4, 2014 Special Closed Meeting – City Administrator Performance Review**

Mayor Stotko stated that the City Council has concluded that the performance of the City Administrator is meeting expectations.

**2) Consent Agenda**

**Council Member Schulenberg made a motion to adopt the Consent Agenda as presented. Council Member Fasching seconded the motion. Motion carried 5-0.**

**a) Minutes – City Council – Work Session – February 18, 2014**

Accepted the minutes of the City Council Work Session of February 18, 2014.

**b) Minutes – City Council – Regular Meeting – February 18, 2014**

Accepted the minutes of the City Council Regular Meeting of February 18, 2014.

**c) Minutes – City Council – Special Closed Meeting – March 4, 2014**

Accepted the minutes of the City Council Special Closed Meeting of March 4, 2014.

**d) Minutes – City Council – Work Session – March 4, 2014**

Accepted the minutes of the City Council Work Session of March 4, 2014.

**e) Minutes – City Council – Regular Meeting – March 4, 2014**

Accepted the minutes of the City Council Regular Meeting of March 4, 2014.

**f) Park Commission Minutes – January 13, 2014**

Accepted the minutes of the January 13, 2014 Park Commission Meeting.

**g) Client Agreement and Authorization – Environmental Mosquito Management Program, Clarke Environmental Mosquito Management, Incorporated**

Approved a Client Agreement and Authorization for an Environmental Mosquito Management Program with Clarke Environmental Mosquito Management, Incorporated for \$5,040.00.

**h) Dollar General Store Location Address**

Approved the assignment of the address of 200 - 6<sup>th</sup> Street South to the new Dollar General Store location in Winsted.

**i) February, 2014 Pledged Securities**

Approved the February, 2014 Pledged Securities.

**j) February, 2014 Building Permit Report**

Approved the February, 2014 Building Permit Report.

**k) Claims**

Approved the claims list for March 18, 2014.

**l) Janitorial Contract – Notice of Termination**

Accepted a notice of termination from Mary Quast of her Janitorial Contract with the City of Winsted effective April 18, 2014.

**3) No Public Hearings.**

**4) No Old Business.**

**5) New Business**

**a) Southview Field – Electricity Installation**

Mr. Wilfahrt stated that the Winsted Little League Association approached the Park Commission at its March 10, 2014 meeting about making some improvements to Southview Field. In particular, the Little League Association would like to add electricity to Southview Field. Mr. Wilfahrt stated that electricity is used primarily for a pitching machine during practices and games, and currently, the Little League teams that require electricity have to run an extension cord from a nearby home. He added that the homeowner has been amenable to this arrangement so far, but this is not a sustainable model. Mr. Wilfahrt stated that in the event that the current homeowner is not home, it may not be possible for the teams to gain access to electricity. Also, in the event that the current homeowner moves, a new homeowner may not be as agreeable to such an arrangement.

Mr. Wilfahrt stated that the Little League Association received two (2) estimates for the cost of running electricity to the park. The first estimate was from Premiere Electric in Brooklyn Park which estimated the cost to be \$1,500 to \$2,000. The second estimate was from CR Electric, Incorporated in Winsted which estimated the cost to be \$1,595. Mr. Wilfahrt stated that since the range of the Premiere Electric quote is large and potentially more expensive than the quote from CR Electric, the Park Commission recommended by a vote of three (3) to zero (0), with two (2) members absent, that the City Council proceed with the quote from CR Electric. He added that staff has been contacted by Casey's General Store of Winsted, who has indicated a desire to donate towards this project. Casey's would like to donate \$500 towards the cost of completing this project, and if approved, the donation will be accepted by the City Council at tonight's regular City Council meeting. Mr. Wilfahrt stated that with the donation, the City would spend \$1,095 on this project, and that amount would come out of the Parks Improvement Fund. The City budgeted \$6,000 for improvements in 2014, and has not utilized any of that money to date.

**Council Member Ollig made a motion to approve a quote from CR Electric, not to exceed \$2,000.00, to install electricity to Southview Field. Council Member Schulenberg seconded the motion. The motion carried 5-0.**

**b) Resolution R-14-09 – Donation – Casey's General Store**

Mr. Wilfahrt stated that as part of the Southview Field Electricity project, Casey's General Store will be presenting the City with a donation of \$500.00 to help fund the project. He added that the City Council will need to pass a resolution in order to accept the donation. The \$500.00 will be used towards the cost of installing electricity to Southview Field.

**Council Member Quast made a motion to adopt Resolution R-14-09 to accept a \$500.00 donation from Casey's General Store to be dedicated to installing electricity to the playing field at Southview Park in Winsted. Council Member Fasching seconded the motion. Motion carried 5-0.**

Linda Eurl, Casey's General Store, presented a check in the amount of \$500.00 to Mayor Stotko on behalf of Casey's General Store.

**6) Department Report**

**a) Building Inspector**

Mr. Rob Beckfeld, Metro West Inspection Services, Incorporated, was not able to attend the meeting and will present his report at a future City Council Meeting.

**7) No Open Forum.**

**8) Announcements**

**a) Update Regarding the Proposed Social Host Ordinance**

Mr. Wilfahrt stated that he met with Justin Heldt, Temporary Acting Chief of Police and Jody Winters, City Attorney to review the proposed ordinance. The intention is to revise the proposed Social Host Ordinance and present it at a future City Council meeting.

**9) Adjournment**

**Council Member Quast made a motion to adjourn the meeting. Council Member Fasching seconded the motion. Motion carried 5-0.**

The meeting adjourned at 6:08 p.m.

*Steve Stotko*

Steve Stotko  
Mayor  
City of Winsted

ATTEST:

*Amanda Zeidler*

Amanda Zeidler  
Utility Billing & Payroll Clerk  
City of Winsted