



**CITY COUNCIL – MEETING AGENDA  
November 16, 2010 – 6:00 PM  
City Council Chambers – Winsted City Hall**

Mission Statement

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance**

**2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

**a) Minutes – City Council – Work Session – November 3, 2010**

**b) Minutes – City Council – Regular Meeting – November 3, 2010**

**c) Assessment of Abatement Charges – 404 Westgate Drive**

Approve the Assessment of \$9,242.09 to the Property of 404 Westgate Drive, Winsted, McLeod County, Minnesota, Property Identification Number (PID) R 21.110.0240, for the Abatement of Damaged Property as Previously Approved in Resolution R-10-05 (February 3, 2010) and the City of Winsted Order for Abatement of Damaged Property (March 2, 2010).

**d) Assessment Certification of Abated Blight Properties - Resolution R-10-29**

Adopt Resolution R-10-29 Certifying the Charges for the Abatement of Blighting Conditions and Levying it as a Special Assessment to Certain Winsted Properties.

**e) Salary Step Increase – Dan Pohl, Police Officer\***

Authorize a Salary Step Increase for Dan Pohl, Police Officer, Effective November 12, 2010.

**f) 2010 General Election Results – Canvassing Board**

Certify the November 2<sup>nd</sup>, 2010 General Election results as Verified by the Canvassing Board.

**g) 2011 Fee Schedule – Schedule Public Hearing\***

A Motion to Schedule a Public Hearing for Tuesday, December 7, 2010 at 6:00 p.m. to Consider Adopting the 2011 City of Winsted Fee Schedule Ordinance.

**h) City of Winsted – McLeod County Road 116 and Third [3<sup>rd</sup>] Street South Improvement Project – Payment Request No. 2**

A Motion to Approve Payment Request No. 2 to William Mueller and Son, Incorporated of Hamburg, Minnesota for Associated Work on the McLeod County Road 116 and Third [3<sup>rd</sup>] Street South Improvement Project for the Dates from Saturday, September 25, 2010 to Monday, October 25, 2010.

**i) October, 2010 Financial Report**

Approve the October, 2010 Financial Report.

**j) October, 2010 Building Permit Report**

Approve the October, 2010 Building Permit Report.

**k) Claims**

Approve the Claims List for November 16, 2010.

**3) PUBLIC HEARINGS**

**a) McLeod County Road 116 and Third [3<sup>rd</sup>] Street Improvement Project – Public Hearing on Proposed Assessment**

A Motion to Open the Public Hearing for the Proposed Assessment of the McLeod County Road 116 and Third [3<sup>rd</sup>] Street Improvement Project on Tuesday, November 16, 2010 in the City Council Chambers of Winsted City Hall, 201 First [1<sup>st</sup>] Street North, Winsted, Minnesota.

Public Hearing on the Proposed Assessment for McLeod County Road 116 and Third [3<sup>rd</sup>] Street Improvement Project.

A Motion to Close the Public Hearing for the Proposed Assessment of the McLeod County Road 116 and Third [3<sup>rd</sup>] Street Improvement Project on Tuesday, November 16, 2010 in the City Council Chambers of Winsted City Hall, 201 First [1<sup>st</sup>] Street North, Winsted, Minnesota.

**b) McLeod County Road 116 and Third [3<sup>rd</sup>] Street Improvement Project Assessment Roll – Resolution R-10-30**

Adopt Resolution R-10-30, a Resolution Adopting the Assessment Roll for the Public Improvement of Infrastructure of the McLeod County Road 116 and Third [3<sup>rd</sup>] Street Improvement Project, the Improvement of the Roadway and Addition of Curb and Gutter to Third Street South from Baker Avenue to Sherman Avenue.

#### 4) DEPARTMENT REPORT

- a) Mr. Chad Engel, City of Winsted Fire Department

#### 5) OLD BUSINESS

- a) **Downtown Redevelopment – Tax Increment Financing Program Spending Plan Discussion**

Discussion on Old Business related to Downtown Redevelopment – Tax Increment Financing Program Spending Plan. A Motion to Adopt the City of Winsted Tax Increment Financing Spending Plan for Tax Increment Financing District 2-6 as presented.

- b) **Downtown Redevelopment – Call for Public Hearing on Adoption of Spending Plan**

If Item (a) under Old Business is Approved, Motion to Schedule a Public Hearing for the Adoption of a Spending Plan for Tax Increment Financing District 2-6 in Accordance with State of Minnesota Statue for Tuesday, December 7, 2010 at 6:00 p.m. in the City Council Chambers of Winsted City Hall, 201 First [1<sup>st</sup>] Street North, Winsted, Minnesota.

#### 6) NEW BUSINESS

#### 7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

#### 8) ANNOUNCEMENTS

#### 9) ADJOURN

\* Denotes no supporting information included in the packet.

**Winsted City Hall**  
201 - 1<sup>st</sup> St. N.  
Winsted, MN 55395  
320-485-2366  
www.winsted.mn.us

~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~