



**CITY COUNCIL – MEETING AGENDA
October 19, 2010 – 6:00 PM
City Council Chambers – Winsted City Hall**

Mission Statement

“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”

1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Minutes – City Council – Special Closed Session – October 5, 2010

b) Minutes – City Council – Work Session – October 5, 2010

c) Minutes – City Council – Regular Meeting – October 5, 2010

d) Minutes – Planning Commission – Regular Meeting – October 13, 2010 [For Review]

e) Liquor Seminar Administrative Cost Charge

Approving a \$300.00 Dollar Administrative Cost Charge to The Woods Group, Keg’s Bar and Grill, 121 1st Avenue North and mandating attendance at a Alcohol License Forum Scheduled for Tuesday, October 26th at 2:00 p.m. [City Hall].

f) Road Closure Request: Third Street South – Saturday, December 4, 2010

Approving a Request for Road Closure on Third Street South from 9:00 a.m. to 3:00 p.m. on Saturday, December 4, 2010 for the Third Annual Winsted Vintage Snowmobile Show.

g) Waste Water Treatment Plant Influent Flow Meter Price Quotes

Approving the Purchase of an Influent Flow Meter from Tri-State Pump and Control, Incorporated of Clearwater, Minnesota for a Price Not to Exceed \$4,155.13.

h) Part-Time Public Works Employee Extension Request

Authorizing an Employment Extension for Part-Time Public Works Employee Mr. Matt Williams to November 24, 2010 at Current Salary Rate [\$10.00 per Hour] and Hours Worked per Week [20 Hours].

i) City Hall Window Washing Price Quote

Approve a Price Quote from Blue Skies, LLC for the Window Cleaning at City Hall Office for a Price Not to Exceed \$956.53.

j) St. Mary's Rain Garden-Pond Maintenance Agreement [Review Material]

Review a Rain Garden Maintenance Agreement between the City of Winsted and Living Services Foundation/Winsted, LLC dba: St. Mary's Care Center.

k) Consider Amendments to the City of Winsted's Zoning Ordinance [0-10-09]

Adopt Ordinance [0-10-09] Amending Chapter (15), Section 1.002 (B) of the City of Winsted's Code Related to Land Use Definitions and An Amendment to Chapter (15), Section 1.013 of the City of Winsted's Code Related to Planned Unit Development within the City of Winsted.

l) Consider Amendments to the City of Winsted's Subdivision Ordinance [0-10-10]

Adopt Ordinance [0-10-10] Repealing and Replacing Chapter (15), Section (2) of the City Code Relating to Subdivision and Platting of Property within the City of Winsted.

m) McLeod County Road 116 and Third [3rd] Street Improvement Project – Assessment Cost Declaration

Resolution [R-10-25] Declaring Cost to be Assessed and Ordering Preparation of the Assessment Roll for McLeod County Road 116 and Third [3rd] Street Improvement Project.

n) McLeod County Road 116 and Third [3rd] Street Improvement Project – Calling for Public Hearing on Proposed Assessment

Resolution [R-10-26] Receiving the Proposed Assessment and Calling for a Public Hearing for Tuesday, November 16, 2010 at 6:00 p.m. in the City Council Chambers of Winsted City Hall, 201 First [1st] Street North, Winsted, Minnesota on the Proposed Assessment for the McLeod County Road 116 and Third [3rd] Street Improvement Project.

o) Downtown Redevelopment – Tax Increment Financing Program Proposal

Approving an agreement between the City of Winsted and David Drown Associates, Incorporated for the Adoption of a Spending Plan and Program Guidelines for the Use of Tax Increment to Promote Construction Activity in the Downtown Business Area for a Cost Not to Exceed \$1,500.00 Dollars.

p) Downtown Redevelopment – Calling for Public Hearing on Adoption of Spending Plan

Schedule a Public Hearing for the Adoption of a Spending Plan for Tax Increment Financing District 2-6 in Accordance with State of Minnesota Statue for Wednesday, November 3, 2010 at 6:00 p.m. in the City Council Chambers of Winsted City Hall, 201 First [1st] Street North, Winsted, Minnesota.

q) City of Winsted – CR 116/Third [3rd] Street South Improvement Project – Pay Request

Approving Payment Request Number One [1] to William Muller and Son, Incorporated of Hamburg, Minnesota in Amount Not to Exceed \$128,647.48 for Project Work Completed from September 1st to September 25th, 2010 for the CR 116/Third [3rd] Street South Improvement Project.

r) Claims

Approve the Claims List for October 19, 2010.

s) September, 2010 Financial Report*

Approve the September, 2010 Financial Report.

t) September, 2010 Building Permit Report

Approve the September, 2010 Building Permit Report.

3) PUBLIC HEARINGS

4) DEPARTMENT REPORT

a) Mr. Sheldon Swensen, Waste Management

5) OLD BUSINESS

6) NEW BUSINESS

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) ANNOUNCEMENTS

9) ADJOURN

* Denotes no supporting information included in the packet.

Winsted City Hall

201 - 1st St. N.

Winsted, MN 55395

320-485-2366

www.winsted.mn.us

~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~