



**CITY COUNCIL – MEETING AGENDA**  
**February 15, 2011 – 6:00 PM**  
**City Council Chambers – Winsted City Hall**

*Mission Statement*

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance**

**2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

- a) Minutes – City Council – Work Session – February 1, 2011**
- b) Minutes – City Council – Regular Meeting – February 1, 2011**
- c) Minutes – City Council – Special Closed Meeting – February 1, 2011**
- d) Minutes – City Council – Emergency Meeting – February 2, 2011**
- e) Minutes – City Council – Special Meeting – February 9, 2011**
- f) Airport Land Lease – Winstock Country Music Festival\***

Lease land between McLeod County Road 5 and the private hangars at Winsted Municipal Airport to the Winstock Country Music Festival for 2011 for \$1,000.

**g) Account Authorization – Flagship Bank \***

Authorize access and authority to the City of Winsted accounts at Flagship Bank to Steve Stotko, Mayor; Bonita Quast, Deputy Mayor; and Deborah Boelter, City Clerk-Treasurer.

**h) Meeting Reschedule – City Council Work Session – March 7, 2011\***

Authorize the City Council Work Session, scheduled for Tuesday, March 1, 2011 at 5:00 p.m., to be rescheduled to a joint work session with the City Council and the Winsted Municipal Airport Commission on Monday, March 7, 2011 at 4:30 p.m., in the Vollmer Room at Winsted City Hall. This joint work session is scheduled to discuss the Winsted Municipal

Airport's Capital Improvement Plan.

**i) Meeting Reschedule – City Council Meeting – March 7, 2011\***

Authorize the City Council Meeting, scheduled for Tuesday, March 1, 2011, at 6:00 p.m. to be rescheduled to Monday, March 7, 2011 at 6:00 p.m., in the Council Chambers at Winsted City Hall.

**j) Meeting Cancellation – City Council Work Session and Regular Meeting – March 15, 2011\***

Authorize the cancellation of the City Council Work Session on Tuesday, March 15, 2011, at 5:00 p.m.

Authorize the cancellation of the regularly scheduled City Council Meeting on Tuesday, March 15, 2011, at 6:00 p.m.

**k) Winsted City Council Quorum – February 23, 2011\***

Announce the possibility of a City Council quorum to be present at a joint community meeting with the cities of Winsted, Howard Lake and Waverly and the Howard Lake, Waverly, Winsted School District (HL-W-W) on Wednesday, February 23, 2011 at 6:00 p.m. in the Vollmer Room at Winsted City Hall.

**l) Winsted City Council Quorum – March 11, 2011\***

Announce a City Council quorum to be present at an Emergency Preparedness Meeting, led by Kevin Mathews, McLeod County Emergency Management Director, on March 11, 2011 from 12:30 p.m. – 3:00 p.m. in the Vollmer Room at Winsted City Hall.

**m) Schedule Public Hearing – Liquor Ordinance Amendments\***

Schedule a public hearing for March 7, 2011 at 6:00 pm to consider adopting amendments to the Liquor Ordinance.

**n) Schedule Public Hearing – Snowmobile Ordinance Amendments\***

Schedule a public hearing for March 7, 2011 at 6:00 pm to consider adopting amendments to the Snowmobile Ordinance.

**o) Software Support Agreement – Winsted Municipal Airport Credit Card Reader**

Approve a software support agreement between Gasboy and the City of Winsted for \$400 for the credit card reader at the Winsted Municipal Airport effective March 2, 2011.

**p) City Administrator Hiring Process – David Drown Associates, Incorporated\***

Authorize Shannon Sweeney, David Drown Associates, Incorporated to administer the City Administrator interviewing process for \$500.

**q) Winsted Volunteer Fire Department Donation**

Adopt Resolution R-11-02 accepting the donation of an Industrial Scientific IBRID MX6 gas monitor to the Winsted Volunteer Fire Department from McLeod County Emergency Management Services.

**r) January, 2011 Building Permit Report**

**s) Claims**

Approve the claims list for February 15, 2011.

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**6) DEPARTMENT REPORTS**

**a) Waste Management \***

**7) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**8) ANNOUNCEMENTS**

**9) ADJOURN**

**\* Denotes no supporting information included in the packet.**

**Winsted City Hall**

201 - 1<sup>st</sup> St. N.  
Winsted, MN 55395  
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~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~