



**CITY COUNCIL – MEETING AGENDA**  
***Special Meeting – February 9, 2011 – 4:00 PM***  
**City Council Chambers – Winsted City Hall**

*Mission Statement*

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance**

**2) CONSENT AGENDA**

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) Resignation – City Administrator Andrew Elbert**

Consider a motion to accept Andrew Elbert’s resignation as City Administrator for the City of Winsted effective Tuesday, February 1, 2011.

**b) Request for Consulting Services – Process for Hiring a New City Administrator**

Consider proposals from Shannon Sweeney, David Drown Associates, Incorporated and Springsted Incorporated to create and publish the City Administrator position posting; to collect, review, and score applications received; and to provide sample interview questions and scoring forms for use by the City Council in the interviewing process.

**6) DEPARTMENT REPORTS**

**7) OPEN FORUM**

**8) ANNOUNCEMENTS**

**9) ADJOURN**

**Winsted City Hall**

201 - 1<sup>st</sup> St. N.  
Winsted, MN 55395  
320-485-2366  
[www.winsted.mn.us](http://www.winsted.mn.us)

~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~