

*****AMENDED AGENDA*****



**CITY COUNCIL – MEETING AGENDA
Tuesday, December 20, 2016 – 6:00 P.M.
City Council Chambers – Winsted City Hall**

Mission Statement

“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”

1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Minutes – City Council Work Session – November 1, 2016

Approve the minutes of the City Council Work Session on November 1, 2016.

b) Minutes – City Council Regular Meeting – November 1, 2016

Approve the minutes of the City Council Regular Meeting on November 1, 2016.

c) 4M Funds – Notification to Broker and Certification by Broker*

Authorize PMA Financial/Securities & 4M Fund to invest the City of Winsted’s 4M Fund in those investments pursuant to Minnesota State Statutes for the year 2017.

d) 4M Funds – Notification to Broker and Certification by Broker*

Authorize RBC Wealth Management to invest the City of Winsted’s 4M Fund in those investments pursuant to Minnesota State Statutes for the year 2017.

e) Northland Securities, Incorporated – Notification to Broker and Certification by Broker

Authorize Northland Securities, Incorporated to invest the City of Winsted’s funds in those investments pursuant to Minnesota State Statutes for the year 2017.

f) Northland Securities, Incorporated – Notification to Broker and Certification by Broker*

Authorize Northland Securities, Incorporated to invest the City of Winsted Economic Development Authority’s (EDA) funds in those investments pursuant to Minnesota State Statutes for the year 2017.

g) Resolution R-16-54 – Donation – Security Bank and Trust Company

Adopt Resolution R-16-54 accepting a donation from Security Bank and Trust company to be dedicated toward the purchase and installation of a water fountain for Winsted Lake.

h) Resolution R-16-55 – Gambling Contribution – Holy Trinity

Adopt Resolution R-16-55 accepting a contribution from gambling proceeds from the Church of the Holy Trinity in the amount of \$2,500 to be dedicated to the City's Park Fund.

i) Vacation Carryover Authorization*

Authorize the City Administrator to approve the carryover of accrued vacation leave for individual City employees exceeding forty (40) hours of vacation leave as of December 31, 2016.

j) Position Description – Assistant to the City Administrator

Approve the Assistant to the City Administrator Job Description.

k) Training Proposal – Winsted Police Department

Authorize the City Administrator to accept a proposal from Medics Training, Incorporated to provide Emergency Medical Technician (EMT) refresher training for the Winsted Police Department.

l) Dance Permits*

Approve Dance Permits for the Blue Note Ballroom, 320 – 3rd Street South, for Sunday, January 15, 2017 and Friday, April 7, 2017.

m) Resignation – Planning Commission*

Accept the resignation of Mr. Michael Henrich as a member of the Planning Commission, effective January 2, 2017.

n) Resignation – Part-Time Police Officer*

Accept the resignation by Mr. Michael Henrich from employment as a Part-Time Police Officer, effective January 2, 2017.

o) 2017 Compensation Plan

Adopt the Recommended 2017 Compensation Plan.

p) Salary Step Increases*

Authorize the City Administrator to approve a salary step increase for individual employees, effective January 1, 2017, contingent upon a successful performance review for the year ending December 31, 2016.

q) 2016 Audit

Authorize the Mayor to execute an agreement with Conway, Deuth and Schmiesing, PLLP to conduct an audit of the City of Winsted's financial statements for the year ending December 31, 2016 for an approximate cost of \$29,250.

r) Security Bank & Trust Company – Pledged Securities

Approve the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of November, 2016.

s) **November, 2016 Building Permit Report**

t) **Claims***

Approve the claims list for December 20, 2016.

u) **Wireless Transfer Hardware and Software Purchase for the Winsted Police Department**

Authorize the Chief of Police to purchase automatic, wireless download hardware and software from Digital Ally using forfeiture funds in an amount not to exceed \$2,205.

3) **PUBLIC HEARINGS**

4) **OLD BUSINESS**

5) **NEW BUSINESS**

a) **2017 Levy – Resolution R-16-56**

Consider a motion to adopt Resolution R-16-56 certifying the Final 2017 General Property Tax Levy of \$867,405 and a Final 2017 Debt Service Levy of \$346,450 for a total Final Property Tax Levy of \$1,213,855.

b) **2017 Budget – Resolution R-16-57**

Consider a motion to adopt Resolution R-16-57 approving the Year 2017 Budget for the City of Winsted.

6) **DEPARTMENT REPORT**

a) **St. Mary’s Care Center***

7) **OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) **ANNOUNCEMENTS**

9) **ADJOURN**

* Denotes no supporting information included in the packet.

Winsted City Hall

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