

City of Winsted  
Downtown Vibrancy Commission  
Winsted City Hall – Lewis Room  
Tuesday, June 4, 2013  
4:00 p.m.

Downtown Vibrancy Commission Members Present: Anne Schulenberg  
Mary Wiemiller  
Chip Guggemos  
Nancy Fasching  
Joe Swanson  
Steve Stotko (Council Liaison)

Staff Present: Brad Martens, City Administrator  
Amanda Zeidler, Utility Billing & Payroll Clerk

**1) Call the Meeting to Order**

Brad Martens, City Administrator, called the meeting to order at 4:00 p.m.

**2) Introduction of Members**

The Downtown Vibrancy Commission members and City staff introduced themselves.

**3) Staff Report**

Brad Martens, City Administrator, reviewed the expectations and powers of the Downtown Vibrancy Commission, according to Chapter Two (2), Section One (1) of the City of Winsted Ordinance. Martens stated that Mayor Stotko has been appointed as council liaison for this commission.

**4) No Old Business.**

**5) New Business**

**a) Meeting Schedule**

Martens stated that the Downtown Vibrancy Commission should establish a regular meeting schedule to meet as a group. The commissioners discussed several options.

**Chip Guggemos made a motion to establish a regular meeting schedule for the Downtown Vibrancy Commission to meet the second (2<sup>nd</sup>) Tuesday of each month at 3:00 p.m. at City Hall. Anne Schulenberg seconded the motion. Motion carried 5-0.**

**b) Chairperson and Vice-Chairperson Selection**

Martens stated that the Downtown Vibrancy Commission should choose a chairperson and a vice-chairperson. Chip Guggemos stated that he would like to be the chairperson.

**Mary Wiemiller made a motion to recommend the appointment of Chip Guggemos as Chairperson of the Downtown Vibrancy Commission. Nancy Fasching seconded the motion. Motion carried 5-0.**

**Schulenberg made a motion to recommend the appointment of Joe Swanson as Vice-Chairperson of the Downtown Vibrancy Commission. Guggemos seconded the motion. Motion carried 5-0.**

**c) Upcoming Meeting Topics**

Martens stated that he would like to open up the floor to any future meeting topics. Martens stated that Mayor Stotko made a recommendation to invite the members of the Downtown Vibrancy Task Force to attend the next meeting on July 9, 2013 to review the Downtown Vibrancy Report with the new commission. Several meeting topics were discussed for use at future Downtown Vibrancy Commission meetings.

**6) Announcements**

Fasching informed the group of a training opportunity on June 12, 2013 that will take place in Saint Cloud, Minnesota. The event is called, "Solving the Mystery of Big Success in Small Towns." Fasching stated that the speakers will be Jack Schultz and Craig Lindvahl, two (2) renowned community development experts, and they will talk about a variety of topics including the opportunities for "re-shoring" manufacturing and the impact of young entrepreneurs. Fasching stated that the

luncheon is sponsored by the Initiative Foundation, Southwest Initiative Foundation, and the registration fee will be waived for members of the Downtown Vibrancy Commissioners.

7) **Adjournment**

**Guggemos made a motion to adjourn the meeting. Schulenberg seconded the motion. Motion carried 5-0. The meeting adjourned at 4:45 p.m.**

*Brad Martens*

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Brad Martens,  
City Administrator  
City of Winsted

ATTEST:

*Amanda J. Zeidler*

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Amanda J. Zeidler,  
Utility Billing & Payroll Clerk  
City of Winsted