

**\*\*\*AMENDED AGENDA\*\*\***



**CITY COUNCIL – MEETING AGENDA  
February 21, 2017 – 6:00 P.M.  
City Council Chambers – Winsted City Hall**

*Mission Statement*

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance**

**b) Special Presentation – Minnesota Board of Peace Officer Standards and Training (POST)\***

**2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

**a) Minutes – City Council – Regular Meeting – January 3, 2017**

Approve the minutes of the City Council Regular Meeting on January 3, 2017.

**b) Minutes – City Council – Regular Meeting – January 17, 2017**

Approve the minutes of the City Council Regular Meeting on January 17, 2017.

**c) Minutes – Planning Commission Meeting – October 10, 2016**

Approve the minutes of the Planning Commission Meeting on October 10, 2016.

**d) Resolution R-17-12 – Donations – Winsted Lake Fountain**

Adopt Resolution R-17-12, accepting donations to be dedicated toward the purchase, installation, and maintenance of a water fountain for Winsted Lake.

**e) Appointment – Winsted Police Department – Reserve Officer\***

Appoint Mr. Josiah Rehmann to the position of Reserve Officer with the Winsted Police Department contingent upon passing a criminal background check and a drug and alcohol test.

**f) Appointment – Planning Commission\***

Appoint Mr. Max Fasching as a member of the City of Winsted Planning Commission.

**g) Employee Personnel Policy and Procedures Manual**

Adopt the amended City of Winsted Employee Personnel Policy and Procedures Manual, with an effective date of March 18, 2017.

**h) Resolution R-17-13 – Temporary and Seasonal Staff Delegation**

Adopt Resolution R-17-13, delegating authority to the City Administrator and/or Mayor for the hiring, disciplining, and terminating of seasonal and temporary staff members.

**i) Application to Conduct Excluded Bingo – Winsted Lions**

Approve an Application to Conduct Excluded Bingo submitted by the Winsted Lions on Tuesday, April 11, 2017 at the Blue Note Ballroom, 320 3rd Street South, Winsted, Minnesota, contingent upon the Winsted Lions providing all necessary documentation to the State of Minnesota Gambling Control Board.

**j) Security Bank & Trust Company – Pledged Securities**

Approve the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of January, 2017.

**k) January, 2017 Building Permit Report**

Approve the Building Permit Report for the month of January, 2017.

**l) Claims**

Approve the claims list for February 21, 2017.

**m) Surplus Equipment Donation Policy**

Adopt the Surplus Equipment Donation Policy to allow the donation of surplus equipment to a non-profit organization or political subdivision.

**n) Resolution R-17-14 – Donation of Holiday Decorations**

Adopt Resolution R-17-14, donating Holiday Decorations to the City of Wood Lake, Minnesota and the City of Echo, Minnesota.

**o) Employee Assistance Program**

Authorize the City Administrator to enter into an agreement with Sand Creek Group to provide services for the Employee Assistance Program (EAP) and establish the necessary policy to effectuate the same.

**3) PUBLIC HEARINGS**

**a) Ordinance O-17-04 – Recommended 2017 Fee Schedule Amendments**

Consider a motion to adopt Ordinance O-17-04, amending the 2017 Fee Schedule for the City of Winsted.

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) Denis M. Campbell Field Lease Agreement**

Consider a motion to authorize the City Administrator to execute a lease agreement with the Winsted Baseball Association for Denis M. Campbell Field.

**b) Denis M. Campbell Field Improvements**

Consider a motion to authorize the City Administrator to execute the amendment to the Campbell Field Improvement Agreement with the Winsted Baseball Association.

Consider a motion to approve the quote from RAM General Contracting, in the amount of \$108,480, for the Campbell Field Improvement Project, contingent upon the execution of the Campbell Field Improvement and Lease Agreements with the Winsted Baseball Association.

**6) ORGANIZATION REPORT**

**a) Howard Lake-Waverly-Winsted High School\***

**7) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**8) CITY ADMINISTRATOR UPDATE AND ANNOUNCEMENTS**

**9) ADJOURN**

**\* Denotes no supporting information included in the packet.**

**Winsted City Hall**  
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