

City of Winsted
Park Commission
Monday, January 13, 2014
5:00 p.m.

Park Commission Members Present: Kimberly Moen
Steve Ebert
Tim Fury
Petie Littfin

Absent: Jordan Wolfe
Bonnie Quast – City Council Liaison

Staff Present: Clay Wilfahrt, City Administrator
Raquel Kirchoff, Administrative Assistant

1) Call the Meeting to Order

Ms. Moen called the meeting to order at 5:03 p.m.

2) Approval of Minutes – December 9, 2013

Ms. Littfin made a motion to approve the minutes of the Park Commission Meeting on December 9, 2013. Mr. Ebert seconded the motion. Motion carried 4-0.

3) Staff Report

4) Old Business

a) Park Commission Projects Update

Luce Line State Trail

Mr. Wilfahrt stated that a meeting is scheduled with the Federal Aviation Association (FAA) to discuss the requirements they have regarding the Luce Line State Trail. Mr. Wilfahrt also stated that he has been working with the Department of Natural Resources (DNR) on examples of signage that can be placed on the trail. Mr. Wilfahrt stated that the paving of the trail is waiting for the Minnesota State Bonding Bill to pass, which includes funding for the pavement.

Skating Rink

Mr. Wilfahrt stated that the location of the skating rink has been moved to Winsted Lake for the 2013-2014 season. The rink could not be created at Campbell Field because of the uneven ground there.

Tree Stumps along the Luce Line State Trail

Mr. Wilfahrt stated that he spoke to the DNR regarding the stumps that were left along the Luce Line State Trail, after the DNR removed trees. The DNR stated that the stumps have been removed along the snowmobiling trail. The stumps left along the horse trail will not be removed until the spring of 2014. The horse trail is not maintained for snowmobiling.

Winsted Little League Association

Mr. Wilfahrt stated that he would be in contact with Mr. Rick Baumann to discuss needs for the Winsted Little League.

Park Commission Master Plan

Mr. Wilfahrt stated that he would like to re-visit the Park Commission Master Plan that was initiated in years past; and send surveys to Winsted citizens again, since it has been several years since input has been received. This survey input will help the Park Commission to work toward the Park Commission Master Plan.

The Park Commission encouraged Mr. Wilfahrt to move ahead with this process.

5) New Business

a) Chairperson and Vice-Chairperson Recommendation

Ms. Littfin motioned to appoint Mr. Steve Ebert as Park Commission Chairperson for the year 2014. Ms. Moen seconded the motion. Motion carried 3-0. Mr. Ebert abstained from voting.

Mr. Ebert motioned to appoint Ms. Petie Littfin as Park Commission Vice - Chairperson for the year 2014. Ms. Moen seconded the motion. Motion carried 3-0. Ms. Littfin abstained from voting.

The Park Commission thanked Ms. Moen for serving as Park Commission Chairperson.

6) No Announcements

7) Adjournment

Mr. Ebert made a motion to adjourn the meeting. Ms. Littfin seconded the motion. Motion carried 4-0.

The meeting adjourned at 5:15 p.m.

Clay Wilfahrt

Clay Wilfahrt
City Administrator
City of Winsted

ATTEST:

Raquel Kirchoff

Raquel Kirchoff
Administrative Assistant
City of Winsted