

City of Winsted
Park Commission
August 12, 2013
7:00 p.m.

Park Commission Members Present: Steve Ebert
Kim Moen
Petie Littfin
Jordan Wolfe
Bonnie Quast – City Council Liaison

Park Commission Members Absent: Tim Fury

Staff Present: Mayor Steve Stotko, Temporary Acting City Administrator
Raquel Kirchoff, Administrative Assistant

1) Call the Meeting to Order

Ms. Moen called the meeting to order at 6:00 p.m.

2) Approval of Minutes – July 8, 2013

Mr. Ebert made a motion to approve the minutes of the Park Commission Meeting on July 8, 2013. Mr. Wolfe seconded the motion. Motion carried 4-0.

3) No Staff Report

4) No Old Business

a) Rain Garden Improvements

Ms. Littfin stated that she has worked with Mr. Dave Meyer, Public Works Supervisor, to develop a plan for a portion of the Rain Garden that would help to prevent damage to the area when the Public Works Department plows snow in the winter season. She continued by explaining the plan, stating that it would include asphalt, rocks and boulders, and plantings. Ms. Littfin stated that Mr. Meyer told her that the asphalt would be provided when other street maintenance was completed within the city, and that the rocks and boulders would also be provided from the City's current supply. She continued by stating that two rolls of base material would be needed for the rocks and boulders and that RAM Buildings could provide this material at \$55 per roll.

The Park Commission members discussed the proposed plan.

Mr. Ebert made a motion to approve the Rain Garden plan as described by Ms. Littfin. Mr. Wolfe seconded the motion. Motion carried 4-0.

b) Skating Rink

Mayor Stotko stated that a drawing was included in the meeting information showing a newly proposed site, located on City owned property at the Athletic Complex off of Main Avenue West, for a skating rink in the city. He continued by explaining that the Howard Lake-Waverly-Winsted Elementary School site was no longer the preferred site for the rink, due to possible liability issues and funding limitations for the rink from the School.

Mayor Stotko described the proposed site, including the dimensions of the rink, where parking would be available, availability of electricity for lights, and stated that he has contacted companies for quotes of cost for the rink. He continued by stating that the proposed rink would not be the same size or type of rink that was originally proposed at a previous City Council Work Session and that the cost of this proposed rink should be considerably reduced, compared to the rink recently proposed.

The Park Commission members discussed the proposed skating rink site.

Mayor Stotko stated that once all quotes were received to determine the total cost for the rink, the quotes would be discussed with the City Council.

c) Park Improvement Request – Winsted Little League

Mr. Rick Baumann stated that he had provided a list of improvements and quotes for the improvements to the ball fields in the city to the Park Commission members for consideration. He continued by stating that he would like to complete all four items described in the list for the year 2013 but understood that funds are an issue. He requested the City to fund the first two improvements from the list for the placement of Agril lime on the fields and the installation of the protective tubing on the fences. He stated that the Winsted Little League members and parents would complete the work for these improvements.

The Park Commission members discussed the items included in the list provided by Mr. Baumann, both for the year 2013 and beyond. Ms. Littfin asked Mr. Baumann if the Winsted Little League has researched grants to help with paying for improvements. Mr. Baumann responded that they are currently researching grants and working to complete the necessary paperwork to show that they are a non-profit organization and eligible for the grants available.

Council Member Quast suggested that the Park Commission recommend to the City Council to authorize a payment not to exceed \$1,500 for the Winsted Little League to use for Agril lime for all fields and for the Park Commission members to help the Winsted Little League to work with vendors to reduce some of the costs, like freight for example.

Mr. Ebert motioned to make a request of the City Council for an amount not to exceed \$1,500 for the Winsted Little League to be spent at their discretion for Agril lime and other improvements to the ball fields. Ms. Littfin seconded the motion. Motion carried 4-0.

5) No New Business

6) Announcements

Mr. Ebert asked if there was an update on the trees that appear to be dying in the parks. Mayor Stotko stated that samples were sent to the University of Minnesota and nothing was found. The Public Works Department will view the condition of the trees in the Spring of 2014.

7) Adjournment

Ms. Littfin made a motion to adjourn the meeting. Mr. Ebert seconded the motion. Motion carried 4-0.

The meeting adjourned at 6:40 p.m.

Steve Stotko

Steve Stotko
Mayor
City of Winsted

ATTEST:

Raquel Kirchoff

Raquel Kirchoff
Administrative Assistant
City of Winsted