City of Winsted
Planning Commission
City Council Chambers
April 13, 2015
6:00 p.m.

Present: Jolynn Cafferty
Marvin Ebensperger
Mike Guggemos
Allison Moses
Mike Henrich

Staff Present: Clay Wilfahrt, City Administrator
Raquel Kirchoff, Administrative Assistant

1) Call the Meeting to Order

Mr. Ebensperger called the meeting to order at 6:00 p.m.

2) Approval of Minutes

Ms. Cafferty motioned to approve the minutes from the Planning Commission Meeting on March 9, 2015. Ms. Moses seconded the motion. Motion carried 5-0.

3) Public Hearings

a.) Resolution PCR 15-01 – Winsted Zoning Ordinance Amendments

Mr. Ebensperger opened the Public Hearing at 6:02 p.m. Mr. Ebensperger stated that no public input regarding the text amendment was received.

Mr. Anderson, Municipal Development Group, stated that the proposed amendments to the Winsted Zoning Ordinance to create a new single family district to offset the numerous variance requests that have been received over recent years were discussed in detail at the Planning Commission meeting on March 9, 2015. Mr. Anderson reviewed the amendments with the Planning Commission members as provided in his memo within the Planning Commission packet for the April 13, 2015 meeting.

The Planning Commission members stated that they had no changes to the proposed text amendments.

Ms. Moses motioned to close the Public Hearing. Ms. Cafferty seconded the motion. Motion carried 5-0.

Mr. Guggemos motioned to approve Resolution PCR 15-01 recommending that the Winsted City Council adopt Ordinance O-15-03, creating a new Zoning District to be known as R-1B Single Family Residential District in the Winsted Zoning Ordinance. Mr. Henrich seconded the motion. Motion carried 5-0.

b.) Resolution PCR 15-02 – Winsted Zoning Map Amendments

Mr. Ebensperger opened the Public Hearing at 6:07 p.m.

Mr. Anderson reviewed the zoning map amendments as they relate to the proposed text amendments recommended for approval in resolution PCR 15-01. Mr. Anderson stated that the City Council cannot approve the amended map until the text amendment is approved.

No questions or comments were received regarding the map.

Mr. Guggemos motioned to close the Public Hearing. Ms. Cafferty seconded the motion. Motion carried 5-0.

Ms. Moses motioned to approve Resolution PCR-15-02 pending the approval of the text amendment in Resolution PCR 15-01. Mr. Henrich seconded the motion. Motion carried 5-0.

4) NO OLD BUSINESS

5) NEW BUSINESS

a.) Potential Communications Tower – Littfin Lumber – Winsted, Minnesota Location

Mr. Steve Laxen, Littfin Lumber Company representative, was present at the meeting to discuss a potential variance request to install a communications tower between the Littfin Lumber site in Winsted and the Littfin Lumber site in Howard Lake, MN. He explained that Littfin Lumber would install a Millerbernd pole to use as the tower, with climbing pegs on the pole that start at a height of twelve (12) feet off the ground.

The Planning Commission members discussed the potential tower and Mr. Anderson informed Mr. Laxen of the City's requirements for proceeding with an application for the tower.

6) Other

Mr. Wilfahrt introduced and welcomed new Planning Commission member, Mr. Mike Henrich.

7) Adjournment

Ms. Cafferty motioned to adjourn the meeting. Mr. Henrich seconded the motion. Motion carried 5-0. The meeting adjourned at 6:35 p.m.

Clay Wilfahrt

Clay Wilfahrt
City Administrator
City of Winsted

ATTEST:

Raquel Kirchoff

Raquel Kirchoff,
Administrative Assistant
City of Winsted