



**CITY COUNCIL – MEETING AGENDA**  
***Tuesday, April 15, 2014***  
***6:00 p.m.***  
**City Council Chambers – Winsted City Hall**

*Mission Statement*

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

---

**1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance**

**2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

**a) Minutes – City Council – Special Work Session – March 26, 2014**

Accept the minutes of the March 26, 2014 City Council Special Work Session.

**b) Minutes – City Council – Work Session – April 1, 2014**

Accept the minutes of the April 1, 2014 City Council Work Session.

**c) Minutes – City Council – Regular Meeting – April 1, 2014**

Accept the minutes of the April 1, 2014 City Council Regular Meeting.

**d) Minutes - Downtown Vibrancy Commission Meeting – March 11, 2014**

Accept the minutes of the March 11, 2014 Downtown Vibrancy Commission Meeting.

**e) Resolution R-14-10 - Donation – TDS Telecom - AMENDED**

Adopt the amendment to Resolution R-14-10 to accept a \$175.00 donation from TDS Telecom to be dedicated to the Winsted Police Department for the 2014 Drug Abuse Resistance Education (D.A.R.E.) Graduation.

**f) Resolution R-14-11 - Donation – Winsted Volunteer Fire Department**

Adopt Resolution R-14-11 to accept a donation from Mr. and Mrs. James and Janice Brooks in the amount of \$1,000.00 to be dedicated to the Winsted Volunteer Fire Department for the annual Winstock Country Music Festival Emergency Drill.

**g) Resolution R-14-12 – Donation – Xcel Energy**

Adopt Resolution R-14-12 to accept a donation from Xcel Energy in the amount of \$175.00 to be dedicated to the Winsted Police Department for the 2014 Drug Abuse Resistance Education (D.A.R.E.) Graduation.

**h) Resolution R-14-13 – Donation – Winsted Area Chamber of Commerce**

Adopt Resolution R-14-13 to accept a donation from the Winsted Area Chamber of Commerce in the amount of \$125.00 to be dedicated to the Winsted Police Department for the 2014 Bike Rodeo

**i) Janitorial Contract**

Approve the Janitorial Contract between the City of Winsted and Ms. Laura Kosek, effective April 18, 2014.

**j) Winsted Elementary School Parade – School of Excellence Award\***

Approve the designated route for the Winsted Elementary School – School of Excellence Award Parade, for Friday, May 23, 2014 starting at 9:30 a.m. as submitted to the Winsted Police Department.

**k) Out of State Travel Policy**

Adopt the Out of State Travel Policy for the City of Winsted.

**l) City Clerk-Treasurer – International Institute of Municipal Clerks Annual Conference\***

Authorize City Clerk-Treasurer, Ms. Deborah Boelter to attend the 68<sup>th</sup> Annual International Institute of Municipal Clerks Conference in Milwaukee, Wisconsin from May 16, 2014 through May, 23, 2014. (This is a budgeted item.)

**m) Resignation Notice – Part-time Police Officer\***

Accept the resignation of Mr. Robert Carlson as a Part-Time Police Officer effective March 20, 2014.

**n) Water Tower Inspection**

Authorize Bolton and Menk, Incorporated to provide engineering services to the City of Winsted for the evaluation of the 600,000 gallon Single Pedestal Spheroid Water Tower.

**o) Salary Increase – City Clerk-Treasurer\***

Authorize a \$1,000 annual salary increase effective March 28, 2014 for Ms. Deborah Boelter, City Clerk-Treasurer, for completion of certification as a Certified Municipal

Clerk as indicated in her Employment Letter dated June 8, 2004.

- p) **March, 2014 Pledged Securities**
- q) **March, 2014 Building Permit Report**
- r) **Claims**

Approve the claims list for April 15, 2014.

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) Land Lease – Mr. James Hausladen**

Consider a motion to approve a lease with Mr. James Hausladen to farm approximately six (6) acres of land adjacent to the Wastewater Treatment Facility for one (1) year for \$1,200.

**6) DEPARTMENT REPORTS**

**a) Police Department**

**7) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**8) ANNOUNCEMENTS**

**9) ADJOURN**

\* Denotes no supporting information included in the packet.

**Winsted City Hall**  
201 - 1<sup>st</sup> St. N.  
Winsted, MN 55395  
320-485-2366  
www.winsted.mn.us

~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~