



183 Main Avenue West / PO Box 126  
Winsted, MN 55395  
(320) 485-2366

# A G E N D A

## WINSTED CITY COUNCIL MEETING Regular Meeting – 7:00 PM April 18, 2006

### 1) MAYOR CALL THE MEETING TO ORDER

### 2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

#### a) Minutes – City Council Regular Meeting – April 4, 2006

#### b) Minutes – Special City Council Meeting – April 13, 2006

#### c) Salary Step Increase – Officer Jerimiah Jessen

Approving a salary step increase for Officer Jerimiah Jessen, based on a satisfactory review and recommendation by Chief Mike Henrich.

#### d) Summer Intern – Position Opening

Authorize for the advertisement of the City's Summer Intern position.

#### e) Land Lease – Winsted Municipal Airport - Winstock

Authorize a two (2) year lease of non-aviation areas at the Winsted Municipal to Winsted to Winstock for \$200 per year.

#### f) Claims

### 3) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic

that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**4) PUBLIC HEARINGS**

None

**5) OLD BUSINESS**

**a) Mosquito Control Letter – Jeff Albers – 151 McLeod Avenue**

Discussion of a letter to reconsider the City of Winsted's contract for mosquito control.

**6) NEW BUSINESS**

**a) Investigator Position – Officer Glen Strom**

Consider a motion to promote Officer Strom to Patrolman #1, Step #3 and assign him the duties of Investigator.

**b) Position Appointment - Raquel Kirchoff - Administrative Assistant**

Consider a motion to approve the appointment of Raquel Kirchoff as full-time, non-exempt Administrative Assistant at rate of \$13.32 per hour.

**c) Amendment to the Preliminary Plat – Winsted Ponds**

Consider a motion to approve an amendment to the preliminary plat for Winsted Ponds with the conditions as stated.

**d) Final Plat – Winsted Ponds 1<sup>st</sup> Addition**

Consider a motion to approve the final plat of the 1<sup>st</sup> Addition of Winsted Ponds with conditions.

**e) Concept Plan – Montgomery Business Park**

Consider a motion to approve a concept plan for the Montgomery Business Park.

**f) Land Exchange – Millerbernd Manufacturing**

Consider a motion to execute a land exchange with Millerbernd Manufacturing for their property southeast of the Fire Hall for Lot 3 of Block 2 of Winsted Industrial Park Two.

**g) Retaining Wall – Kingsley Generator Project**

Consider a motion to authorize Sunram Construction, Corcoran, MN, to construct a modular block retaining wall at a cost not to exceed \$6,720.

**7) DEPARTMENT REPORTS**

**None**

**8) FINANCIAL REPORT**

**a) March Financial Report**

**9) ANNOUNCEMENTS**

**10) ADJOURN**

**Upcoming Meetings/Events:**

Minnesota Design Team Re-Visit – April 20<sup>th</sup> – 6:30 PM (Blue Note)

Park Commission – April 25<sup>th</sup> – 5 PM

Special Planning Commission – April 27<sup>th</sup> – 8 PM

City Council – May 2<sup>nd</sup> – 7 PM

Airport Commission – May 4<sup>th</sup> – 7 PM

Planning Commission – May 10<sup>th</sup> – 7 PM

**\* Denotes no supporting information included in the packet**