



183 Main Avenue West / PO Box 126  
Winsted, MN 55395  
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# A G E N D A

## WINSTED CITY COUNCIL MEETING Regular Meeting - 7:00 PM May 17, 2005

- 1) MAYOR CALL THE MEETING TO ORDER
- 2) CONSENT AGENDA –

**Consider a motion to adopt the Consent Agenda:**

ITEMS LISTED BELOW ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS REQUESTED BY A COUNCIL MEMBER, STAFF, OR CITIZEN. IF REMOVED, THE ITEM WILL BE DISCUSSED AT THE END OF THE REGULAR AGENDA.

- a) Minutes – Board of Review – May 4, 2005
- b) Minutes – City Council Meeting – May 4, 2005
- c) Minutes – City Council Workshop – May 10, 2005
- d) Internship Appointment – Jennifer Nash

A motion to appoint Jennifer Nash as the Administration Intern at a rate of \$8 per hour. Nash will start on Monday, June 13<sup>th</sup>, 2005.

- e) In Car Video Camera – Police Department

To purchase a digital in car video system from Watch Guard, for the purchase price of \$5,579. This camera shall be placed in the new squad car. Of the purchase price, four thousand four hundred forty four dollars will be paid for by a LLEBG 2005 project grant; five hundred will be paid for by a Safe & Sober Grant; and the remainder will be paid for from the Capital Improvement Fund.

Permission to allow LJR Services of Dassel to set-up the 2005 squad car. This set-up will include the transfer of equipment from the 2001 squad car to the new 2005 squad car, the purchase of necessary replacement parts/equipment, and the new purchase of a transport prisoner seat/cage/dual gun lock set for the package price of \$1,325. The total cost of this squad set-up should not exceed \$5,600. The necessary money to do this project has been set aside in the Capital Equipment Fund.

**g) Police Investigation – City of Brownton**

The City Attorney from Brownton has requested that the Winsted Police Department assist them in conducting a police officer misconduct investigation. Brownton has contacted the Winsted Police Department regarding the investigation because having McLeod County Sheriff’s Department investigate the case would be a conflict of interest. The Winsted Police Department is requesting approval to do the investigation for the City of Brownton. The investigator assigned to the case would be Chief Henrich.

**h) Claims**

**3) SPECIAL PRESENTATIONS**

None

**4) DEPARTMENT REPORTS**

**a) City Administrator\***

**5) PUBLIC HEARINGS**

None

**6) OLD BUSINESS**

**a) Employee Salary Scale**

Consider a motion to adopt the changes made to the City of Winsted “Salary Scale.”

**7) NEW BUSINESS**

**a) Employee Drug and Alcohol Policy**

Consider a motion to repeal the existing Drug and Alcohol Policy and adopt the proposed Drug and Alcohol Policy.

**b) Sewer Camera – Expenditure – Public Works**

Consider a motion to accept the bid submitted by Infratech of \$5,385 (plus tax) for the purchase of a sewer camera.

**c) Water Tower Cleaning – Public Works**

Consider a motion to accept the bid submitted by LiquiVision Technology Diving Services of \$ 3,950 (plus tax) for the interior cleaning of the water tower.

**d) Audio and Video Equipment (Installation) – Local Access Channel**

Consider a motion to accept the bid from Dostal Electronics to install AV equipment for the Council Chambers at \$2,370.36.

**f) Budget Goals and Expectations – City Administrator\***

Presentation by the City Administrator on 2006 Budget Goals and Expectations.

**8) OTHER**

**9) ADJOURN**

**Upcoming Meetings/Events:**

**City Center Focus Group – May 18<sup>th</sup> – 7 PM**  
**Planning Commission – May 19<sup>th</sup> – 7 PM**  
**Special City Council Meeting – May 31<sup>st</sup> – 7 PM**  
**Downtown Renewal Commission – June 2<sup>nd</sup> – 5 PM**  
**Airport Commission – June 2<sup>nd</sup> – 7 PM**  
**City Council Workshop (Clerk) – June 7<sup>th</sup> – 6:15 PM**  
**City Council – June 7<sup>th</sup> – 7 PM**  
**Lake Association – June 13<sup>th</sup> – 7 PM**

**\* Denotes no supporting information included in the packet.**