



**183 Main Avenue West / PO Box 126
Winsted, MN 55395
(320) 485-2366**

A G E N D A

WINSTED CITY COUNCIL MEETING Regular Meeting – 6:00 PM June 5, 2007

1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Minutes – City Council Workshop – May 15, 2007

b) Minutes – Regular City Council Meeting – May 15, 2007

c) City Administrator Review*

Schedule a closed meeting for Tuesday, June 19th at 5:00 p.m. to conduct the City Administrator's (Brent Mareck) annual performance review.

d) Lift Station Repair – Northgate, Westgate and Littfin

Authorize repairs and maintenance work to be performed by Electronic Pump for \$22,605 plus tax and freight for necessary repairs to the Northgate, Westgate and Littfin lift stations (budgeted).

e) Crosswalk – Mid-Block 2nd St. N.*

Authorize the installation of a crosswalk for a playground crossing for Holy Trinity Schools mid-block of 2nd St. N. between Winsted Avenue and Andy Avenue.

f) Holy Trinity – Farewell Party for Father Paul

Authorize Holy Trinity to close Winsted Avenue West, between Holy Trinity School and Holy Trinity Church on Sunday, June 17, 2007 from 3:00 p.m. to 8:30 p.m. for a farewell party for Father Paul.

Approve an application for a one (1) to four (4) day temporary on-sale liquor license for Holy Trinity on Sunday, June 17, 2007 for a farewell party for Father Paul.

g) Licenses to Sell Tobacco Products and Tobacco Related Devices*

Approve licenses to sell Tobacco Products and Tobacco Related Devices from July 1, 2007 through June 30, 2008 for the following:

Casey's General Store #1673
240 – 6th Street North

G & J Foods, Inc.
491 Main Avenue West

J & N Schlagel Enterprises II
The Blue Note Ballroom
320 – 3rd Street South

Papa Tom's Bar and Grill
111 – 1st Street North

The Woods Group
Keg's Bar
121 – 1st Street North

Hussong's Liquor
132 – 6th Street North

Ernie's Bar & Grill
591 Main Avenue West

h) Liquor Licenses*

Approve the Off Sale, On Sale, and Sunday Liquor Licenses from July 1, 2007 through June 30, 2008 for the following:

J & N Schlagel Enterprises II
The Blue Note
320 – 3rd Street North

Papa Tom's Bar & Grill
111 – 1st Street North

The Woods Group
Keg's Bar
121 – 1st Street North

Hussong's Liquor – Off Sale Only
132 – 6th Street North

Ernie's Bar & Grill
591 Main Avenue West

Approve the On Sale Club and Sunday Liquor Licenses from July 1, 2007 through June 30, 2008 for the following:

American Legion Post #407
161 – 1st Street North

Winsted Baseball Club, Inc.
Campbell Field

i) Dance Permit*

Approve a Dance Permit for the Blue Note Ballroom, 320 – 3rd Street South, for the period of July 1, 2007 through June 30, 2008.

j) Fire Department Appointments

Appoint Brady Tormanen, Mitch Wittmer, and Todd Koch to the position of probationary firefighter per the recommendation of the Winsted Fire Chief.

k) Federal Aviation Administration Grant – Winsted Municipal Airport

Accept a \$583,911 grant from the Federal Aviation Administration (FAA) to complete the 2007 Turf Runway Rehabilitation project at the Winsted Municipal Airport.

l) Winsted Police Reserves – Resignation Jeff Stotko

A motion to accept the resignation from Jeff Stotko from the Winsted Police Department reserve officer program.

m) Public Works Sign – Herald Journal Sign and Graphics

Authorize the purchase of signs for the Public Works Department from Herald Journal Sign and Graphics for a cost not to exceed \$2,454.

n) Sludge Storage Tanks – Pay Request #6

Approve Pay Request #5 in the amount of \$84,654 to Gridor Construction, Incorporated for work completed on the Sludge Storage Improvements project.

o) Change Order #12 – Public Works Building

Authorize change order #12 for additional concrete work for the Public Works building by Birkholtz Concrete for \$2,589.

p) Change Order #13 – Public Works Building

Authorize change order #13 for additional excavation work for the Public Works building by Henning Excavating for \$18,644.

q) Claims

3) PUBLIC HEARINGS

a) City Center/Lakefront Promenade*

Open forum to answer questions about the City Center and Lakefront Promenade project.

4) OLD BUSINESS

a) Engineering Proposal – Airport Turf Rehabilitation Project – SEH

A motion to approve the Architect/Engineer Agreement between the City of Winsted and Short Elliott Hendrickson, Incorporated for the Winsted Municipal Airport's 2007 Turf Runway Rehabilitation project.

5) NEW BUSINESS

a) Dangerous Dog Appeal – 413 Lake Drive – Police Department

A motion to deem Michelle Klein's Golden Retriever as a dangerous dog, per City Ordinance 803.11.

b) Final Plat - Grass Lake Farm 2nd Addition

A motion to accept the final plat for Grass Lake Farms 2nd Addition, contingent that the plat is filed with McLeod County within thirty (30) days.

c) Industrial Park – Storm Water Pond

A motion to accept the feasibility report and authorize SEH to prepare plans and specifications for the construction of a storm water system in the Winsted Industrial Park.

d) Feasibility Study –Shady Creek Drive and Circle

A motion to authorize SEH to conduct a feasibility study for a construction project on Shady Creek and Circle for a cost not to exceed \$2,000.

6) DEPARTMENT REPORTS

a) SEH*

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) ANNOUNCEMENTS

9) ADJOURN

Upcoming Meetings/Events:

Winstock – June 8th and 9th
Airport Commission – June 11th – 7:00 p.m.
Park Commission – June 13th – 5:00 p.m.
Planning Commission – June 13th – 7:00 p.m.
City Council – June 19th – 6:00 p.m.

*** Denotes no supporting information included in the packet.**



MISSION STATEMENT

“The City of Winsted, using our history as a guide to our future, will provide its citizens with the opportunity for a high quality of life while providing a hometown atmosphere.”