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Winsted, MN 55395  
(320) 485-2366

# A G E N D A

## WINSTED CITY COUNCIL MEETING Regular Meeting – 6:00 PM July 7, 2009

### 1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance

### 2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Minutes - City Council – Work Session – June 16, 2009

b) Minutes – City Council – Regular Meeting – June 16, 2009

c) Salary Step Increase – Mike Henrich\*

Authorize a salary step increase for Mike Henrich (Police Chief), effective January 1, 2009.

d) Salary Step Increase – Dave Meyer\*

Authorize a salary step increase for Dave Meyer (Public Works Lead), effective January 2, 2009.

e) Salary Step Increase – Raquel Kirchoff\*

Authorize a salary step increase for Raquel Kirchoff (Administrative Assistant), effective April 19, 2009.

f) Retainage Release – Greystone Construction\*

Authorize the final payment of \$5,000 in retainage to Greystone Construction for the Winsted City Hall project.

**g) Resolution R-09-08 Winsted Police Department Safe & Sober Program**

Adopt Resolution R-09-08 authorizing the City of Winsted to enter into a grant agreement with the Minnesota Department of Public Safety; entitling the Winsted Police Department to work Safe & Sober shifts during the period from October 1<sup>st</sup>, 2009 through September 30<sup>th</sup>, 2012.

**h) Administrative Fine Ordinance – Schedule Public Hearing\***

Consider a motion to schedule a public hearing for August 4, 2009 to amend certain sections of the Administrative Fine Ordinance.

**i) 1 to 4 Day Temporary On-Sale Liquor License – Winsted American Legion**

Approve a 1 to 4 Day Temporary On-Sale Liquor License for the Winsted American Legion at Hainlin Park on Saturday, August 8, 2009 and Sunday, August 9, 2009 for the Winsted Summer Festival.

**j) Resolution R-09-09 Pitney Bowes Mailing System**

Adopt Resolution R-09-09 authorizing the City of Winsted to cancel the State and Local Government Term Rental Agreement for a mailing system with Pitney Bowes, Incorporated.

**k) Resolution R-09-10 Agreement for 2009 Airport Improvement Project**

Adopt Resolution R-09-10 authorizing the City of Winsted to enter into a grant agreement for the 2009 Airport Improvement Project which includes the rehabilitation of the terminal and hangar area taxiways and the removal of obstructions.

**l) Flagship Bank of Winsted – Pledged Securities**

Approve the Pledged Securities that Flagship Bank of Winsted has purchased for the City of Winsted for the month of July, 2009 in the amount of \$1,500,000 and the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000.

**m) Gambling Permit – Winsted Ducks Unlimited**

Approve a gambling permit for Winsted Ducks Unlimited to hold a raffle at The Blue Note Ballroom, 320 – 3<sup>rd</sup> Street South, on September 15, 2009.

**n) Claims**

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) Heartland Community Action Agency – Small Cities Development Grant**

Discuss the administration of the Small Cities Development Grant.

**b) Blight – 130 6<sup>th</sup> Street South**

Consider a motion to grant an extension until August 15, 2009 to Mark and Jean Ochu to correct blighting at 130 6<sup>th</sup> Street South.

**c) 2008 Audit – Paul Harvego**

Consider a motion to accept the 2008 Audit Report.

**d) 2008 Audit Action Plan – Resolution R-09-11**

Consider a motion to adopt Resolution R-09-11 implementing the fund transfers included in the 2008 Audit Action Plan.

**e) Capital Purchase – Brush Chipper**

Consider a motion to purchase a brush chipper from Vermeer Sales and Service for \$34,398.

**6) DEPARTMENT REPORTS**

**a) Public Works\***

**7) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**8) ANNOUNCEMENTS**

**9) ADJOURN**

**\* Denotes no supporting information included in the packet.**