

City of Winsted  
Winsted Municipal Airport Commission  
Winsted City Hall Council Chambers  
Tuesday, November 10, 2009  
8:30 a.m.

Airport Commission Members Present: Russ Paschke  
Sarah Fasching  
Dave Millerbernd  
Dave Mochinski

Airport Commission Members Absent: Kevin Kubasch

Staff Present: Brent Mareck, City Administrator  
Amanda Zeidler, Utility Billing & Payroll Clerk

1) Paschke called the meeting to order at 8:30 a.m.

2) Airport Commission Meeting Minutes

a) October 20, 2009

**Millerbernd motioned to approve the October 20, 2009 Airport Commission Meeting minutes. Fasching seconded. Motion carried.**

3) Financial Report

Mareck presented the October, 2009 Financial Report.

4) Maintenance Report

No Maintenance Report. There were no additional items reported.

5) Old Business

a) Airport Construction Report

Mareck gave an update on the 2009 Airport Improvement Project. He stated that plywood had been placed on the taxi-way at the east end of the runway due to soft ground. Commission members discussed the possibility of seeding grass or laying sod in this area to alleviate this problem.

Millerbernd made a request for Public Works to sweep the taxi-ways to remove any construction dirt and debris.

b) Sky Diving Agreement

Mareck stated that the Sky Diving Agreement has been reviewed by Marcus Watson, engineer for Bolton & Menk, Incorporated, and Fran Eggert, City Attorney. One additional item was added to the agreement, regarding the Drop Zone and states

*Winsted agrees to rent the drop zone in an "as is" condition. Johnson is solely responsible for any and all preparations and maintenance required to ensure the drop zone is suitable as a landing area.*

A new agreement, with revisions, has been mailed to Johnson for review. Mareck stated that he is awaiting a response from Johnson to see when he is available to attend a Winsted City Council Meeting.

Millerbernd noted that overnight stays and camping have been issues at other airports that host sky diving operations. Mareck stated that space is not available to camp or park a camper at the airport.

- 6) No New Business.
- 7) No Other Business.
- 8) Adjournment

**Millerbernd motioned to adjourn. Fasching seconded. Motion carried. The meeting adjourned at 9:00 a.m.**

Respectfully submitted,

Amanda Zeidler  
*Utility Billing & Payroll Clerk*