

City of Winsted
Winsted Municipal Airport Commission
Winsted City Hall – Council Chambers
Tuesday, May 12, 2009
8:30 a.m.

Airport Commission Members Present: Sarah Fasching
Kevin Kubasch
Dave Millerbernd
Dave Mochinski
Russ Paschke

Staff Present: Brent Mareck, City Administrator
Dave Meyer, Public Works Lead
Amanda Zeidler, Utility Billing & Payroll Clerk

1) Paschke called the meeting to order at 8:30 a.m.

2) Airport Commission Meeting Minutes

a) April 14, 2009

Kubasch motioned the approval of the April 14, 2009 Airport Commission Meeting minutes. Millerbernd seconded. Motion carried.

3) Financial Report

Mareck gave the April, 2009 Financial Report.

4) Maintenance Report

Meyer gave the Maintenance Report.

- Gas fill cover will be repaired.
- Mowing has started.
- Rolling of the runway will not be performed unless it rains.

A request was made for Public Works to locate the tie-downs and mark them.

5) Old Business

a) 2009 Airport Improvement

A date has not been set for the pre-construction meeting. The meeting will be held at the Airport Office and hangar owners will be invited. The City of Winsted is currently composing contracts for the project. Construction will begin approximately the middle of June, 2009.

b) Beacon

An update was given on the beacon project. The City of Winsted Public Works Department has remodeled the beacon because light is reflecting on the trees of property owner, Scott Lindquist, at 3378-230th Street. Mareck stated that Lindquist was going to evaluate the beacon and contact the City if there were any concerns. Mareck stated that Lindquist has not contacted the City.

c) Land Leases / Improvement Fees

Mareck stated that all of the 2008 Leases have been paid. Hangar owner Tom Okerstrom is having difficulties obtaining insurance on his aircraft. Mareck has given Okerstrom contact information for local insurance agents.

Millerbernd stated that the \$4,500 fee to build a new hangar may be a little high and may discourage new construction. Mareck informed the Commission members that the fee was originally created to bring the Winsted Municipal Airport out of a deficit.

There are currently hangars for sale. Kubasch recommended reviewing hangar fees at neighboring airports and in the metro area to compare rates to those in the City of Winsted. Mochinski mentioned that due to the state of the economy, aircraft owners may be more interested in purchasing existing hangars, rather than constructing new hangars. Mareck stated that this matter will be discussed with the hangar owners at the Annual Meeting of the Winsted Municipal Airport to see how hangar owners would like the Airport to develop.

6) New Business

a) Winsted Municipal Airport Master Plan

Millerbernd asked if the City of Winsted has recently reviewed the Airport Master Plan. Mareck stated that the Airport Master Plan will be revised in the Fall, 2009.

b) Airport Stimulus Funding

Ron Roetzel and Marcus Watson, engineers from Bolton & Menk, Incorporated, are trying to obtain stimulus funding from the United States Federal Government.

7) Other

a) Winstock Lease for Parking Area

Mareck was asked if a fence will be installed around the parking area that is leased by Winstock. Mareck stated that the media will be located in this area.

8) Adjournment

Fasching motioned to adjourn. Kubasch seconded. Motion carried. The meeting adjourned at 9:05 a.m.

Respectfully submitted,



Amanda Zeidler
Utility Billing & Payroll Clerk