

City of Winsted
Airport Commission Meeting
Winsted City Hall Council Chambers
May 13, 2008
8:30 a.m.

Airport Commission Members Present: Dave Millerbernd
Kevin Kubasch
Gerald Boldt
Sarah Bisping

Commission Members Absent: Russ Paschke

Staff Present: Brent Mareck, City Administrator
Raquel Kirchoff, Administrative Assistant
Dave Meyer, Maintenance Lead

- 1) Kubasch called the meeting to order at 8:40 a.m.
- 2) Boldt motioned the approval of the February 12, 2008 Airport Commission Meeting Minutes, Bisping seconded, motion carried.
- 3) Financial Report

Mareck presented the April 2008 Financial Report.

- 4) Maintenance Report

Meyer gave a maintenance update of the airport that included the removal of hay bales, fuel purchasing, sod, and the tiling that needs to be completed to eliminate the lack of draining in front of certain hangars after every rain. The needed taxiway replacement was discussed but a completion date for that replacement has not been determined.

- 5) Old Business

Fly-In Chili Feed -

- a) Members discussed the attendance at the chili feed and discussed options of having the chili feed at a different time of the year, preferably in the fall. Liability insurance that covers this event was discussed because the event happens in a private hangar. The commission agreed that for future events, the EAA, who is suggesting that additional insurance should be purchased, should approach the City Council before any additional insurance is purchased for these types of events, to avoid the possibility of double coverage.

- b) Winstock Parking –

2008 Winstock parking at the airport was mentioned and confirmed that parking for VIP would again happen within the airport.

5) New Business

City of Winsted Engineers, Jake Saulsbury, Ron Roetzel and Marcus Watson were present to give a presentation to outline future planning for the Winsted Airport, including three options of an Existing Conditions Plan, a Paved Runway Plan and a Fully Developed Airport Plan. Each planning focus has varying degrees of financial impact with the turf runway alternative as the most cost effective plan and the full build out plan requiring over \$340,000 in cost sharing from the city.

The airport commission discussed the options presented, the pros and cons of each, the current airport fund deficit, how much the City plans on growing and if it will grow to support a full service airport to attract business traveling, and the loss of FAA funding without a planning process in place. They agreed that all three alternatives are viable options and to continue the planning process by initiating a survey process, to find out what users and potential users want in the airport.

Boldt motioned to recommend that the City Council consider all three (3) future planning options as viable options and to continue the planning process by initiating a survey process, Millerbernd seconded, Motion carried.

6) Other

7) Adjournment

Bisping motioned to adjourn. Boldt seconded. Motion carried.

Respectfully submitted,

Raquel Kirchoff
Administrative Assistant